

LD

2956

A2

C3

1974-75

c.2

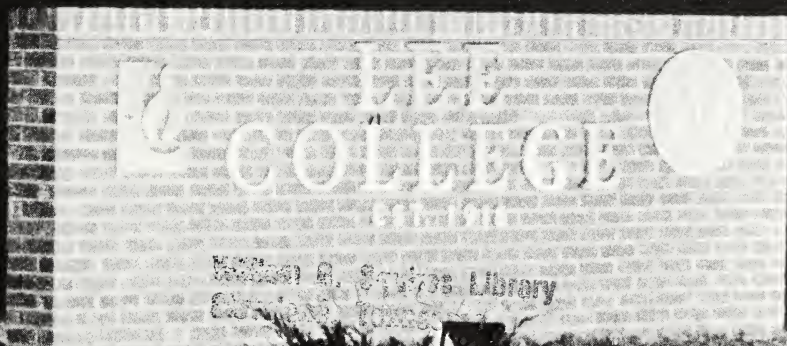




LEE COLLEGE

LIBRARY

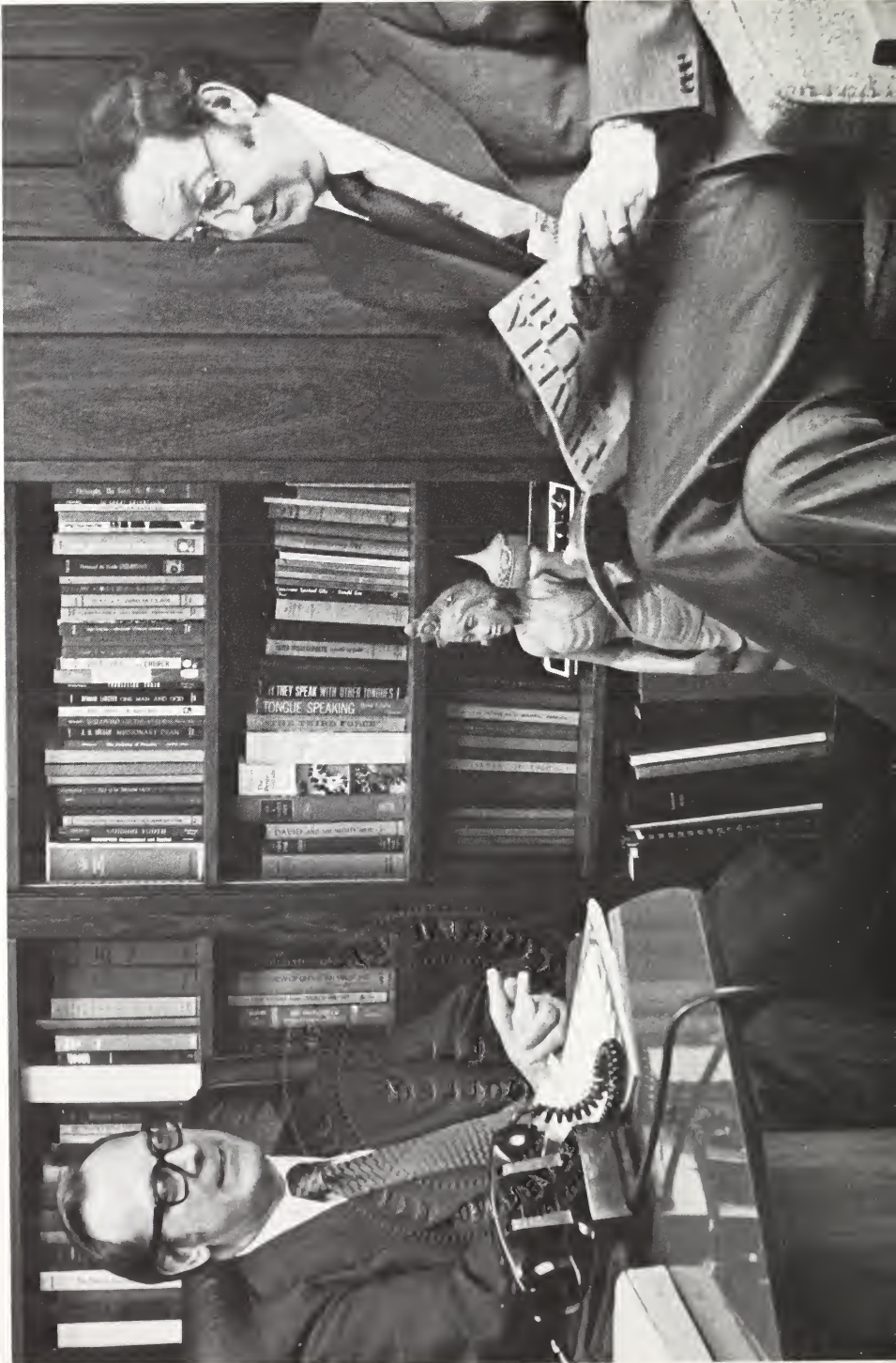
GIFT OF PUBLISHER



BULLETIN 1974-1975

CLEVELAND, TENNESSEE 37311

66017



2 R-2-25-92A
-4184695

2956
A2
C3
1974-75

From the President...

C.12

This catalog will provide you with information about one of the most exciting Christian colleges in North America. Founded in 1918, Lee College is old enough to offer the advantages of a splendid tradition, yet young enough to offer new challenges and well-paced progress.

First of all, let me observe that Lee students have the advantage of studying in pleasant surroundings. Cleveland, Tennessee, where the Lee campus is located, is a delightful small city in the lower region of the Appalachian Mountains. The campus itself is a picturesque locale of functional buildings, grassy lawn, and stately trees, conducive to study and personal reflection. The student at Lee is also assured the finest in academic training. Academic excellence is a very real objective and attainment at Lee, for the student is guided by one of the most capable and engaging faculties to be assembled on any small campus. The wealth of learning and experience of all ages and from all parts of the world are focused through the faculty into the classrooms at Lee.

The quiet surroundings of Lee do not shelter it from awareness of the present. Lee is completely contemporary, aware of our exciting times, alive with the opportunities of today. It is a school of action and opportunity.

Most of all, Lee College is a Christian institution and its students are assured of integrity in spiritual culture. All of the faculty are dedicated Christians who are more than instructors but spiritual guides as well. Your religious welfare is as important to us as your intellectual stimulation and your social development. At Lee all are considered essential.

In short, Lee is the place to be. This is where the significant action is. This is where you can learn in a pleasant and friendly atmosphere under stimulating instructors who cherish the Christian emphasis.

Charles W. Coon



PRESENTING THE COLLEGE

ACCREDITATION

Lee College is a member of the Southern Association of Colleges and Schools as an accredited senior college.

Lee also holds membership in the American Council on Education, the Association of American Colleges, the Tennessee College Association, and the American Association of Colleges for Teacher Education. The teacher education program is accredited by the Tennessee State Department of Education for teacher certification.

PURPOSE

Lee College is a coeducational Christian college whose basic purpose is to provide in a Christian environment learning experiences designed to develop within its students the knowledge, appreciation, understanding, ability and skill which will prepare them for responsible living in the modern world. A personal commitment to Jesus Christ as Lord and Savior is the controlling factor of the perspective from which the educational enterprise is undertaken. Education in this environment and from this perspective is viewed as an integration of truth as revealed in the Holy Scriptures and truth as investigated and discovered in the Arts and Sciences.

RELIGIOUS POSITION

As a Christian college operated under the auspices of the Church of God, Lee College is firmly committed to the conservative, evangelical, Pentecostal religious position of its sponsoring denomination. This position is expressed in the "Declaration of Faith" as follows:

We believe:

In the verbal inspiration of the Bible.

In one God eternally existing in three persons; namely, the Father, Son, and Holy Ghost.

That Jesus Christ is the only begotten Son of the Father, conceived of the Holy Ghost, and born of the Virgin Mary. That Jesus was crucified, buried, and raised from the dead. That He ascended to heaven and is today at the right hand of the Father as the Intercessor.

That all have sinned and come short of the glory of God and that repentance is commanded of God for all and necessary for forgiveness of sins.

That justification, regeneration, and the new birth are wrought by faith in the blood of Jesus Christ.

In sanctification subsequent to the new birth, through faith in the blood of Christ; through the Word, and by the Holy Ghost.

Holiness to be God's standard of living for His people.

In the baptism with the Holy Ghost subsequent to a clean heart.

In speaking with other tongues as the Spirit gives utterance and that it is the initial evidence of the baptism of the Holy Ghost.

In water baptism by immersion and all who repent should be baptized in the name of the Father, and of the Son, and of the Holy Ghost.

Divine healing is provided for all in the atonement.

In the Lord's Supper and washing of the saints' feet.

In the premillennial second coming of Jesus. First to resurrect the righteous dead and to catch away the living saints to Him in the air. Second, to reign on the earth a thousand years.

In the bodily resurrection; eternal life for the righteous, and eternal punishment for the wicked.

The Board of Directors, Administration, and Faculty of Lee College are committed to the pursuit of education within the religious framework stated above. This educational program is offered to all qualified students who desire to study at Lee College under such an influence.

OBJECTIVES

Education is built upon the pursuit, discovery, and understanding of truth and its application to the processes of life. Upon this foundation the general education objectives of Lee College are projected:

To develop in the student an understanding and enrichment of his own mental, physical, and social life so that he may gain insight into the motives and behavior of himself and others.

To train the student in the processes of logical thought and clear personal expression both in writing and in speech.

To provide for development of appreciation and understanding of man's cultural heritage.

To develop in the student an understanding of the nature and problems of organized society, past and present, and his relation to them.

To develop in the student an understanding of the world in which he lives, both organic and inorganic, in theory and in practice.

To provide opportunity for development of vocational and professional skills and abilities.

To urge application of the Holy Scriptures to life and conduct, including the individual's spiritual life, his participation in the Christian community, and his relationships in society.

To provide enough Bible and religion courses in each curriculum to where the graduate will have sufficient background to be conversant in the Christian faith.

HISTORICAL SKETCH

Realizing the great need for trained Christian workers, the Church of God considered the desirability of a Bible training school during the deliberations of its sixth annual General Assembly in 1911. The General Assembly appointed a committee to locate a site and erect a building and established a board of education consisting of seven men. The General Assembly of 1917 passed measures to institute a school, with classes to meet in the Council Chamber of the Church of God Publishing House in Cleveland, Tennessee. The Reverend A. J. Tomlinson, Superintendent of Education, opened the first term on January 1, 1918. There were twelve students. Mrs. Nora B. Chambers was the teacher.

By the beginning of the fifth term, one room was no longer sufficient to house the school. A vacant church building on Twenty-fourth and Peoples Streets was converted into classrooms and dormitory in 1920. Again the school outgrew its facilities. In 1925 it was moved to the Church of God Auditorium on Twenty-fourth Street and Montgomery Avenue.

A high school division was added in 1930, fulfilling a vital part of the school's program until discontinued in 1965. In 1938 the Murphy Collegiate Institute in Sevierville, Tennessee, was purchased. A junior college division was added in 1941. This division was accredited by the Southern Association of Colleges and Schools in 1960.

The school returned to Cleveland in 1947, after purchasing the Bob Jones College campus—a site which as early as 1885 had housed Centenary College and Music School, a Methodist institution. Upon returning to Cleveland, Bible Training School received its new name, Lee College, in honor of its first President, the Reverend F. J. Lee.

The college curriculum was expanded in 1953 with institution of a four-year Bible College offering a Bachelor of Arts degree in Biblical Education. This program achieved full accreditation in 1959 by the Accrediting Association of Bible Colleges.

In 1965 plans were initiated to expand the junior college division to a four-year college of liberal arts and education. This college received full approval of the Tennessee State Department of Education in 1968. It then became possible to combine the Bible College and the College of Liberal Arts and Education into one functional school consisting of three divisions of instruction—Arts and Sciences, Religion, and Teacher Education. In December, 1969, as an accredited four-year college, Lee College became a member of the Southern Association of Colleges and Schools.

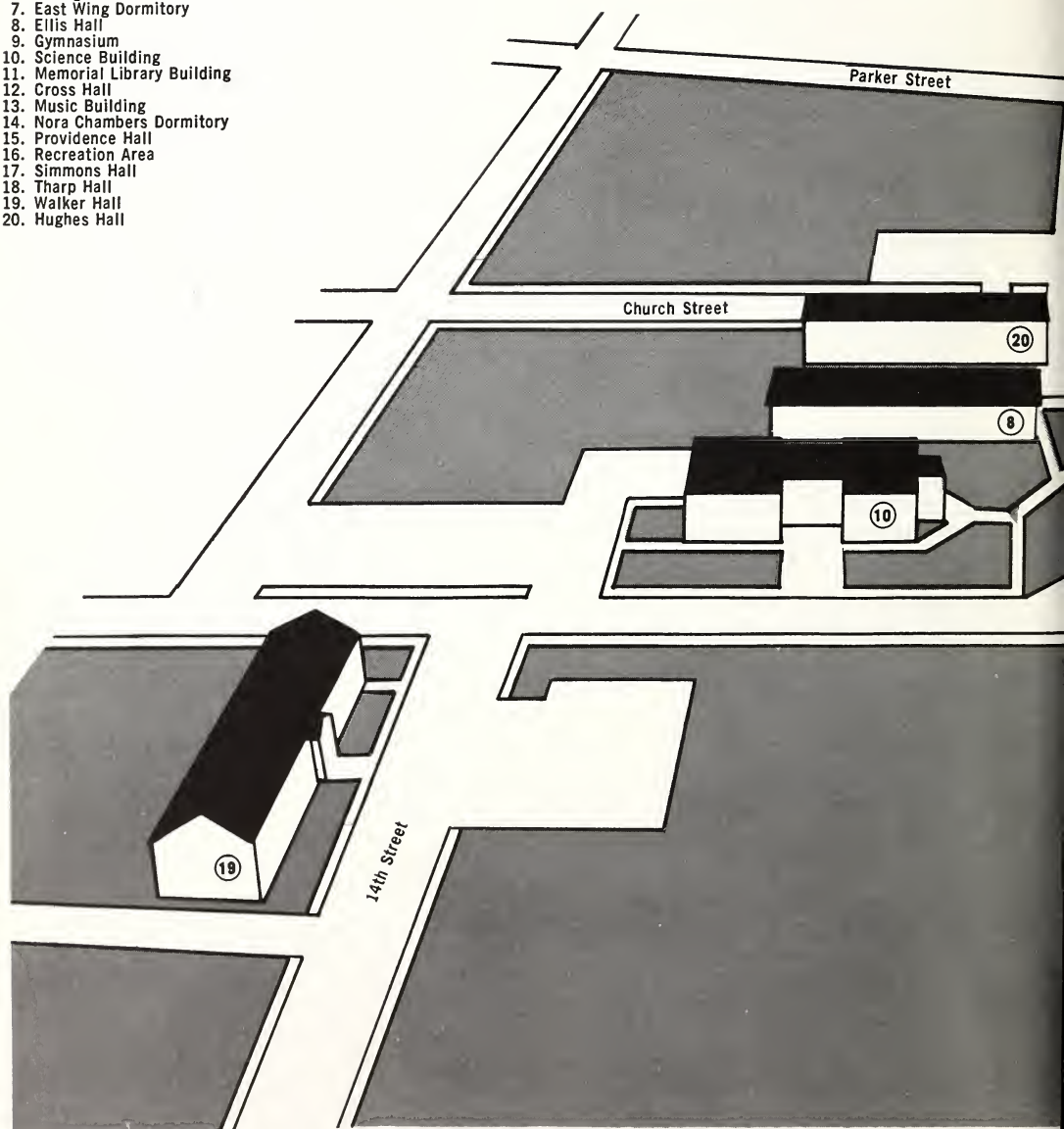
The needs of an increasing enrollment are being met by a long-range building and remodeling program begun in 1962 when the oldest building on campus, Old Main, was replaced with a new Administration Building. In 1965 the gymnasium was completely remodeled and a new science building was erected. Two new dormitories, one for men in 1967 and one for women in 1969, have been added to house the expanding student body; and, during 1970, the library was extensively remodeled.

Presidents of Lee College

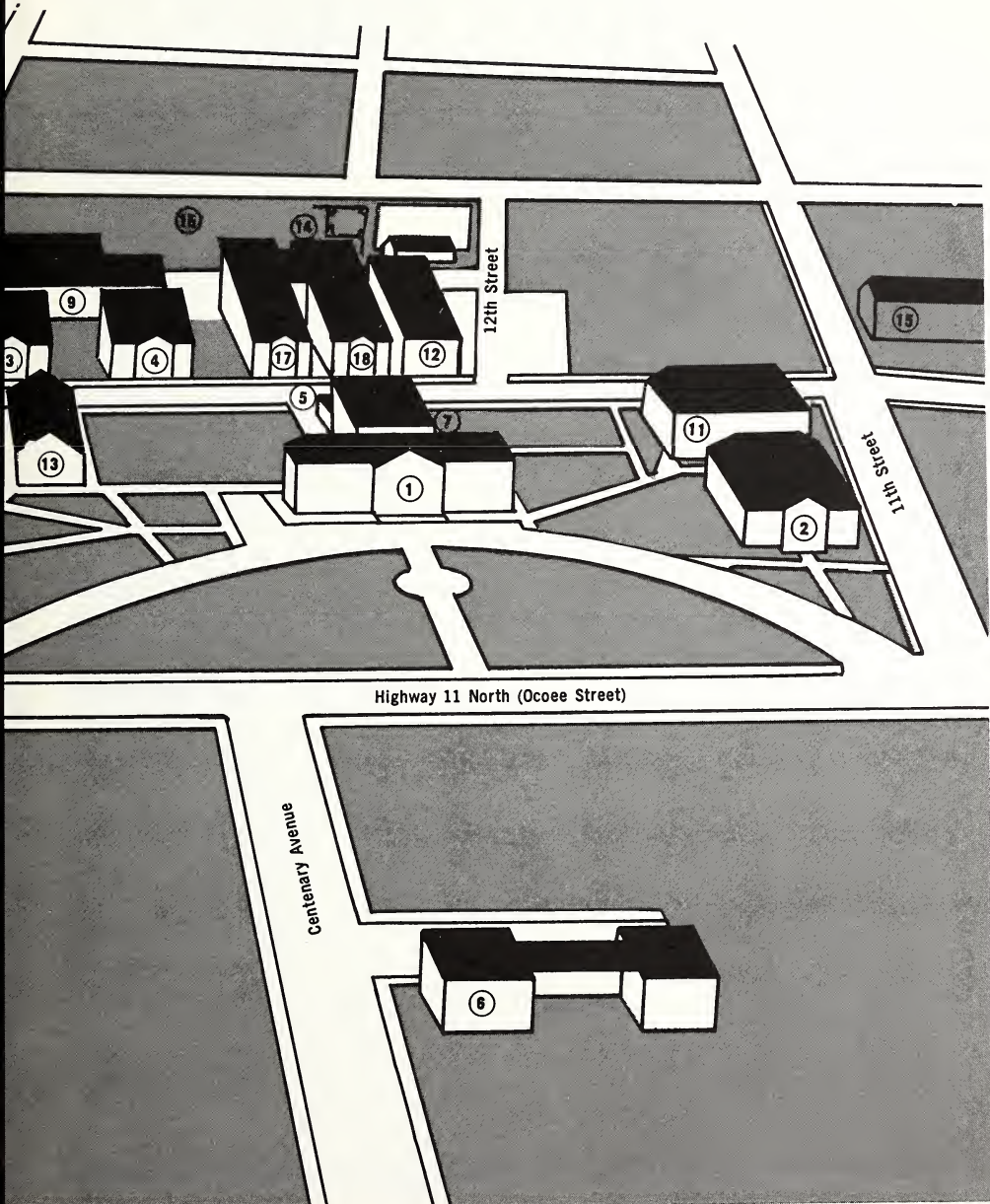
F. J. Lee	1922-1923
J. B. Ellis	1923-1924
T. S. Payne	1924-1930
J. H. Walker	1930-1935
	1944-1945
Zeno C. Tharp	1935-1944
E. L. Simmons	1945-1948
J. Stewart Brinsfield	1948-1951
John C. Jernigan	1951-1952
R. Leonard Carroll	1952-1957
R. L. Platt	1957-1960
Ray H. Hughes	1960-1966
James A. Cross	1966-1970
Charles W. Conn	1970-



1. Administration Building
2. Alumni Building
3. Auditorium
4. Cafeteria
5. Student Center
6. College Arms
7. East Wing Dormitory
8. Ellis Hall
9. Gymnasium
10. Science Building
11. Memorial Library Building
12. Cross Hall
13. Music Building
14. Nora Chambers Dormitory
15. Providence Hall
16. Recreation Area
17. Simmons Hall
18. Tharp Hall
19. Walker Hall
20. Hughes Hall



CLEVELAND, TENNESSEE





ADMISSION

COSTS

FINANCIAL AID

ADMISSION

Admission to Lee College is based on evidence that the applicant possesses the qualities needed for satisfactory achievement in terms of character, ability, academic foundation, purpose, personality, and health. This evidence is obtained from the applicant's high school record, college entrance tests and evaluations submitted by the high school principal, teachers, physician and local minister. To be eligible for admission the applicant must have graduated from an approved high school. All persons who register at Lee College are required to file an application.

Procedure

Application blanks are mailed on request to all prospective students. All students expecting to enroll at Lee College for the first time must submit the following:

1. An application for admission on a form provided by the college.
2. A physical examination report form, filled in and signed by a physician (The proper form will be provided by Lee College.).
3. An official high school transcript mailed directly from the high school. All students must achieve a C average on all high school work or a composite score of seventeen or above on the American College Test.
4. A test score report from American College Test. Students having fewer than sixteen semester hours are required to take the test. Students failing to take the test will be required to take it following the last day of registration before they will have official standing as students at Lee College and will be charged a fee of \$10.50. The SAT test will be acceptable if the student cannot take the ACT test.
5. An advance matriculation fee of \$20 (not refundable). The matriculation fee may be applied to the account of the student or the account of a member of the immediate family for a period of four semesters following the date of payment.
6. An advance housing fee of \$10. Rooms are not assigned until the acceptance becomes official (This is refundable within thirty days prior to registration.).

When the above regulations have been completed, a student will be notified of his acceptance or rejection by the office of admissions. The college may refuse admission and registration to students not meeting the minimum requirements for college, or may admit them on probation for limited work.

GED Equivalency Certification

Applicants who have not completed high school will be required to take the General Education Development tests. These tests cover English, natural science, social sciences, literature, and mathematics. The tests are given in many major cities throughout the nation. With an average score of fifty or above, one may apply for admission. For details concerning the use of the General Education Development tests for entrance to college, contact: Dean of Admissions, Lee College, Cleveland, Tennessee 37311.

Advanced Placement

Superior students with advanced work in high school are encouraged to work at more advanced academic levels. Upon presentation of clear evidence of ability and upon approval of the divisional chairman, a student may be granted advanced placement with college credit. Lee College will accept a score of three or above on the Advanced Placement Tests of the College Entrance Examination Board or a comparable score on other acceptable standardized tests.

Early Admission

Early admission to college may, under strict conditions, be granted to students before graduation from high school. The student applies for early admission with the advice and approval of his principal and guidance counselor. To be eligible for this early admission program, the student must have a minimum 3.5 high school average and score in the 95th percentile or above for Lee College norms on ACT.

Test Requirements

All freshmen are required to submit scores on the American College Test. High schools should have application forms for this test. If applications are not available in high school, they may be obtained by writing to the Registration Department, American College Testing Program, P. O. Box 414, Iowa City, Iowa 52240. The application form is accompanied by a Student Information Bulletin which describes the test, gives the dates and places for test administrations and the procedures for registration. Test centers are located throughout the United States and tests are administered on five specific dates established by the testing service each year. Scores are reported to the colleges and universities as requested by the student.

Applicants are advised to take the ACT as early as possible in the senior year of high school. ACT test results are used as an aid in predicting the applicant's prospects for a successful college career and as a basis for planning the student's program of studies. An application for ACT should be made at least one month in advance of the test date. Where it is impossible to take the ACT in the local schools, the SAT test will be acceptable.

International Students

Highly qualified students are considered for admission as freshmen and transfer students. Applicants with native language other than English are required to submit scores earned on the Test of English as a Foreign Language (TOEFL), designed to ascertain proficiency in English and administered in many overseas testing centers. Students who wish to take the test should write directly to: TOEFL, Educational Testing Service, Princeton, New Jersey 08540.

A faculty advisor works with all international students in matters relating to admission and residency at Lee College. The advisor also provides liaison with the

Missions Department for students under missions scholarships. Arrangements can be made for meeting a student upon arrival in Cleveland provided complete information is sent in advance to the Dean of Men or Dean of Women.

Veterans and Children of Veterans

Lee College is approved for training veterans and children of disabled or deceased veterans under existing public laws. Eligible persons should contact the Veterans Administration regional office of the state in which they maintain a permanent residence. One must have authorization for VA or vocational rehabilitation training before registering. If in doubt about the procedure, check with the local VA office.

Transcripts containing college credits acquired through USAFI courses and the College-Level Examination Program (CLEP tests) or through colleges in the various branches of the military should be submitted with application. The transcript will be reviewed by the Dean of the College to determine the number of hours and the specific courses acceptable.

Information related to the Degree Completion Program for Military Personnel under Bootstrap and other related programs may be obtained by writing to the Director of Veterans' Affairs, Lee College, Cleveland, Tennessee 37311.

Transfer Students

A student from an accredited college or university will be admitted without examination, provided he withdrew in good standing and has completed sixteen hours of college work. If he has fewer than sixteen hours, he will be required to take the ACT test. He must present an official transcript showing evidence of a 2.0 average in all college work previously taken.

A transcript must be sent from each institution attended, regardless of whether credit was earned or is desired. A student who fails to acknowledge attendance in any college or university where he has been previously registered is subject to dismissal from Lee College.

A student in good standing at an accredited college or university, who wishes to enroll in the summer term only, may be considered for admission as a nonmatriculated student. Such admission will terminate at the end of the summer term and does not presuppose acceptance by the college. A nonmatriculated student may submit, in lieu of official transcripts of college credits, a statement of good standing from the dean or registrar of the last school attended. This statement must include the total number of semester or quarter hours credit previously earned.

All work from previous schools is recorded on the transcript; deficiencies and the courses that do not count toward graduation are enclosed in parentheses. The cumulative average includes all courses.

Except in special cases, any student who has failed in another institution and who cannot remain in that institution will not be admitted to Lee College.

Removal of entrance conditions must be accomplished by the end of the first year.

In general when it comes to accepting work from a school that is not a member of a regional association, Lee College follows the same policy as that of the state university of the state where the school is located.

A maximum of 70 credit hours will transfer from a junior college.

Special Student

Under certain circumstances an applicant over twenty-one years of age and not qualified for admission, may be admitted as a special student by permission of the dean of the college.

ITEMIZED EXPENSES FOR EACH SEMESTER

Basic Fee (for all full-time students who are taking 12-17 hours) \$462.50

This includes tuition, student activity, post office, physical education and lab fees; this does not include registration, IBM, student teaching, private music fees, or certain other special fees.

Registration Fee (per semester, non-refundable) 10.00

Yearbook Fee (required, payable in full first semester attended) 15.00

Insurance per semester (required) 32.00

Breakage Fee 15.00

Estimated cost per semester, exclusive of room and board 534.50

All work under 12 hours and over 17 hours, each semester hour 38.50

The above charges do not include BOOKS and SUPPLIES which are sold for cash in the Pathway Book Store. Students must be prepared to pay cash for books and supplies on registration day. BOOKS AND SUPPLIES WILL NOT BE CHARGED.

Discounts

In those cases where more than one member of an immediate household is registered full time, a 25% discount on tuition only is permitted for all except the first student, provided the full accounts are paid by the last date under the deferred payment plan. Those involved must call the matter to the school's attention in order to be assured of receiving the discount. This policy does not include married children.

Dormitory Students

Room and Board

Per Semester

Room Rent \$187.50

Food 262.50

Residents of Hughes Residence Hall for men and Cross Residence Hall for women pay \$247.50 per semester.

Estimated average cost for full-time boarding students per semester, exclusive of personal expenses, books, and special fees for certain programs, \$984.50.

Single students are required to occupy dormitory rooms until they are filled, unless living with parents or relatives.

Providence Hall—apartment rent for married students per room, per month including electricity, water, and heat (apartments are unfurnished) \$ 25.00

Fee for each air conditioner and/or clothes dryer per month year around... \$ 3.00

Carroll Court—apartment rent for married students per month including all utilities:

One-Bedroom \$100.00

Two-Bedroom 115.00

Students are not normally permitted to arrive earlier than 2 days prior to registration. Students given permission and arriving earlier than 2 days prior to registration must pay for room and board. This must be paid in cash to the dormitory supervisor and to the cafeteria.

All dormitory students are required to eat in the college cafeteria. Exceptions are made only to those with work schedule conflicts or students who have a specific medical condition that would not permit them to eat in the cafeteria. An example of a medical condition would be an ulcer. Simply being on a diet is not sufficient cause. A student who wishes exemption, must complete the necessary forms and return them to the Business Office within two weeks from date of registration.



All dormitory students are required to have medical insurance. The college participates in a student group plan from Blue Cross-Blue Shield. If a student already has medical coverage, he must obtain exemption forms from the college's Health Services Office, complete and return them to the Health Services Office.

SUMMER SCHOOL COSTS

The cost of attending Lee College for the summer, 1975, is:

Tuition	\$38.50 per hour
Registration Fee	5.00 per term
Room	65.00 per term
Board	90.00 per term

Deferred Payment Plan

Ordinarily students are required to pay the full charges for both terms at registration. However, those unable to pay the full amount may defer up to 50% of the charges for a maximum of 30 days. Students delaying registration for second term must pay an additional registration fee of \$5.00.

Refund Policy

1. Withdrawals during the first week of classes will receive 50% credit on tuition. THERE IS NO REFUND AFTER THE FIRST WEEK.
2. There is no refund for: Registration Fee or Late Registration Fee. Refund for room and board will be prorated by the day.
3. If you register for both terms and withdraw prior to the beginning of the second term, you will receive full refund for the second term.

SPECIAL FEES

Special Music Fees

Per Semester (private lessons)	\$ 60.00
Piano and Organ Rental fees:	
1 hour each day per semester	10.00
2 hours each day per semester	15.00
Class Voice (semi-private)	30.00
Registration fee for students who register for private lessons only	\$ 5.00
Special fee for Music Majors	\$ 60.00
This includes 3 credit hours of private lessons and practice fees. Available only to full-time students.	

Private lessons are taught on the semester basis. Students are charged for the semester instead of for each individual lesson. No refund on private music lessons after last day of registration.

Other Special Fees (per semester)

Other expenses for all students, when applicable, include:

Late registration fee	\$ 10.00
Proficiency exams (for each hour's credit established)	10.00
Audit fee (per semester hour)	12.50
Student teaching fee	50.00
Graduation fee	25.00
Extra transcript (one given free)	1.00
Returned checks (per check) for insufficient funds	5.00
For other reasons	1.00
Auto registration and parking fee (per year)	12.50
Schedule change	1.00

PART-TIME STUDENTS

Students who register for a part-time course will be charged as follows:

Semester hour	\$ 38.50
Registration (each semester)	5.00
Late registration	5.00

ADDITIONAL FEES FOR CERTAIN COURSES

Physical Education	10.00
Laboratory fees	
All divisions (Chemistry, Biology, Physics, and Physical Science)	10.00
All foreign languages	10.00
General Science	5.00
Typing fee	10.00
Secretarial Practice fee	10.00
Data Processing fee	35.00
Visual Aids	5.00
Crafts	5.00
Vacation Bible School	5.00
Art fee	5.00
Dramatics	5.00
Business Machines	10.00

Note: Students registering for English Lab must consider this a 5-hour course when computing the number of hours for tuition charge.

SETTLEMENT OF ACCOUNTS

Where possible students should be prepared to pay full semester charges on or before registration. Money may be submitted in advance to the Business Office. This will facilitate registration. All students are required to pay at least one-third down on or before registration according to the deferred payment plan which follows.

Students who are unable to pay their accounts in full must either borrow the necessary funds or subscribe to the college deferred payment plan. Parents and students who will have difficulty paying the full charges within the semester are encouraged to make advance arrangements for borrowing the needed funds. Students intending to borrow up to half of their actual college expenses should apply for a National Defense Student Loan. Persons needing a larger amount should apply for a Guaranteed Loan through their local bank. If a Guaranteed Loan is not possible, the college has made arrangements with Education Funds, Incorporated, and College Aid Plan, Inc., whereby parents and students may borrow up to the full expenses of attending

college. The loans may be repaid monthly over a long period of time at low interest rates. The College also offers BankAmericard and Master Charge services by which students may pay on their accounts. More information follows on these deferred payment plans.

COLLEGE DEFERRED PAYMENT PLAN

Any full-time, on-campus student desiring to participate in the college deferred-payment plan is required to pay \$300 down at registration and the balance of the semester charges in three equal payments. Any part-time student or off-campus student desiring to participate in the deferred-payment plan is required to pay approximately one-third of the total charges at registration and the balance of semester charges in three equal monthly payments on the dates mentioned below. The same financial requirements apply to veterans and others where money is not sent directly to Lee College. In all cases, when the student does not have the down payment, a commitment letter is required from those underwriting the student's account.

First Semester

Full-time, on-campus students must pay \$300 at registration; off-campus students must pay one-third. The balance must be paid as follows:

- First payment by October 1
- Second payment by November 1
- Final payment by December 1

Second Semester

The same down payment (\$300) is required at registration. The balance must be paid as follows:

- First payment by March 1
- Second payment by April 1
- Final payment by May 1

ACCOUNTS MUST BE PAID PRIOR TO FINAL EXAMINATIONS

Written commitments for aid from Lee College or other sources are the only substitutes for the required down payment. Therefore, students should assume responsibility for applying for aid in advance and for seeing that either the proper letters or cash arrives at the Business Office by registration day.

While we recognize the problems involved in increasing costs to the student, education with a Christian emphasis is the greatest personal investment available to our people today. The college will assist students in every way possible to finance their college education. If you need financial assistance, please check with our Office of Student Aid.

REFUND POLICY

No reduction of charges will be granted unless application is made within two weeks of any change in program or departure of the student. STUDENTS WHO WITHDRAW FROM THE COLLEGE AFTER THE FIFTH WEEK OF CLASSES WILL RECEIVE NO ADJUSTMENT ON TUITION AND FEES. Those who are interrupted by the college for discipline reasons will receive no adjustment on tuition and fees after the fifth week of classes. Room and board charges will be prorated from date of withdrawal. If a student withdraws during a semester and requests a refund of advanced payments, the following rules will determine the amount of adjustment provided the student withdraws formally through the Office of the Dean of Students.

1. Room and board will be adjusted by the full amount unused to date of withdrawal.
2. Tuition and fees, with the exception of matriculation and registration fees, will be adjusted on the following percentages:

During first two weeks of semester	80%
During third week of semester	60%
During fourth week of semester	40%
During fifth week of semester	20%
After fifth week of semester	No adjustment
3. NO REFUND OF MATRICULATION FEE, REGISTRATION FEE, OR LATE REGISTRATION FEE.
4. No person who registers as a full-time student and is later permitted to drop enough courses to place him in the classification of a part-time student will be entitled to an adjustment or prorated tuition after the fifth week.

Accounts with the school must be settled in full before a diploma or a transcript of credits is issued or letter of honorable dismissal is granted. ACCOUNTS MUST BE PAID BEFORE FINAL EXAMINATIONS ARE TAKEN. NO STUDENT WILL BE ALLOWED TO GRADUATE UNTIL HIS ACCOUNT IS PAID IN FULL.

STUDENT FINANCIAL PROGRAM

Financial Aid

Lee College offers a broad program of financial aid to students including scholarships, loans, employment and combinations of these programs.

Scholarships

Lee Honor Scholarships

Any student graduating from an accredited high school as valedictorian or salutatorian is eligible for a scholarship equal to the standard tuition cost based on a load of 12 to 17 semester hours. The scholarship is for one academic year following high school graduation and is exclusive of the matriculation fee and other fees where applicable.

Any freshman who has a 3.0 GPA in high school and scores a composite score of 26 or above (with no score less than 17 in any subject area) is eligible for a one-year tuition scholarship. A scholarship is also available to any student who transfers to Lee from any accredited institution with 64 transferable credit hours and a grade point average of 3.7. A student who has 64 hours at Lee with a grade point average of 3.7 is also eligible for a scholarship. In order to receive the scholarship the second semester, the recipient must have a cumulative GPA of 3.5 for first semester.

Music Scholarships

There are three types of music scholarships available to students as follows:

(1) Music department scholarships: A limited number of scholarships are awarded to students demonstrating performance ability in applied music. Emphasis is on instrumental performance. Interested individuals should write to the Chairman, Department of Music, Lee College, for an application and an audition appointment.

(2) Lee Singer scholarships: Each year a limited number of scholarships are awarded to students accepted into membership in the Lee Singers. Awards are based on musical abilities, financial need and service in the ensemble. For information write to the Conductor, Lee Singers, Lee College.

(3) Tennessee Music Scholarships: A scholarship established by the Church of God Publishing House and Tennessee Music Printing Company for students at Lee College

preparing to enter the full-time ministry of music in the church. For information regarding this scholarship and the criteria for eligibility write to the Editor, Tennessee Music and Printing Company, Montgomery Avenue, Cleveland, Tennessee, 37311.

Cleveland National Bank Scholarships

The Cleveland National Bank sponsors two full-tuition scholarships, available to students who meet the following standards: (1) Bradley County resident, (2) majoring in business, (3) in the upper 25% of his high school graduating class, and (4) evidence of financial need.

Educational Opportunity Grants

Grants of \$200 to \$1,000 each academic year are available to full-time Lee College students who demonstrate exceptional financial need and academic or creative promise. These grants must be matched in equal amounts by other financial aid provided by the institution.

Tennessee Tuition Grant Program

This program is designated to further the opportunity for higher education for residents of the state of Tennessee. Tuition grants are available to financially needy students. Tuition grants range from a minimum of \$100 to a maximum of \$1,000, dependent upon the need of the student. Applications are available from the Student Aid Office.

E. C. and Alice Thomas Scholarship Fund

This fund provides two scholarships each year from an endowment of ten thousand dollars established by Reverend and Mrs. E. C. Thomas. Recipients of the scholarship must demonstrate financial need and academic promise. Further information and applications may be obtained from the Student Aid Office.

John A. Sims Scholarship Fund

This fund was established by Mrs. Freda Maples for the purpose of assisting students enrolled in the Division of Religion. Scholarships in the amount of \$500 shall be available to two students each year. Major consideration shall be given to the financial need of the applicants. Further information and applications may be obtained from the Student Aid Office.

Basic Educational Opportunity Grant

Those students who began their post-secondary education after July 1, 1973, are eligible to make application for the grant. To apply, a student must complete an Application for Determination of Expected Family Contribution. This form is then mailed by the student to: Basic Opportunity Grant Program, Box B, Iowa City, Iowa 52240. Within four weeks the student will receive a "Family Contribution Analysis Report." This report is then submitted to the Student Aid Office which will calculate the amount of the Basic Grant the student is eligible to receive according to the "Expected Family Contributions," the cost of attendance at Lee College and a payment schedule submitted by the U.S. Office of Education.

Loans

Avis Swiger Memorial Loan Fund

The Lee College Alumni Association sponsors a student loan fund for aiding students who demonstrate financial need. Preference is shown to third and fourth year students. These loans are repayable after the student terminates his studies. Specific terms and conditions of the loan may be obtained from the Director of Student Aid, Lee College.

National Direct Student Loan Fund (NDSL)

Funds which are provided jointly by Lee College and the Federal Government are available to make long-term, low-interest loans to students who need financial assistance. Loans range up to a maximum of \$1,000 annually. Repayment of the loan begins nine months after the termination of studies.

R. Leonard Carroll Ministerial Student Loan Fund

The Church of God General Board of Education sponsors a loan fund for full-time ministerial students. The amount of the loans is limited to the cost of tuition and fees. Students requesting aid from this fund must be enrolled in the Division of Religion or hold credentials with the Church of God.

Employment

Federal College Work-Study Program (CWSP)

Through funds contributed by the college and the Federal Government, the student aid office administers a program of student employment. Preference for assistance is given to students from low-income families who need employment in order to attend college. Students may work a maximum of 15 hours each week and earn approximately \$850 during the academic year.

Part-Time Employment Program

In addition to the Federal work-study program, a limited number of part-time jobs are available on campus for students who do not qualify for the federally sponsored program.

Other Possible Sources of Aid

Tennessee Educational Loan Corporation

This loan fund for Tennessee residents is provided by the State in cooperation with participating banks in Tennessee. An application may be obtained from any participating lending institution, Lee College Student Aid Office, or TELC, 115 Cordell Hull Building, Nashville, Tennessee 37219.

Pickett and Hatcher Educational Fund

The late Mr. Claud A. Hatcher of Columbus, Georgia, created an educational loan fund for aiding a large number of worthy students in general college training. Loans are available for students of all classes but limitations prevent loans from being granted to students of law, medicine and theology.

Applications and request for additional information should be addressed to Pickett and Hatcher Educational Fund, 215 First National Bank Building, Columbus, Georgia 31900

State Alumni Chapter Loans

Several state alumni chapters have substantial loan funds. Anyone interested in a loan from the state alumni association should contact the state youth director or the state overseer for specific information.

State Guaranteed Loans

The Guaranteed Loan Program has one purpose: to provide the means for a student to borrow college money at low interest, the Federal Government paying part of the interest for qualified students. Contact banks in your area to determine which ones participate in this program.



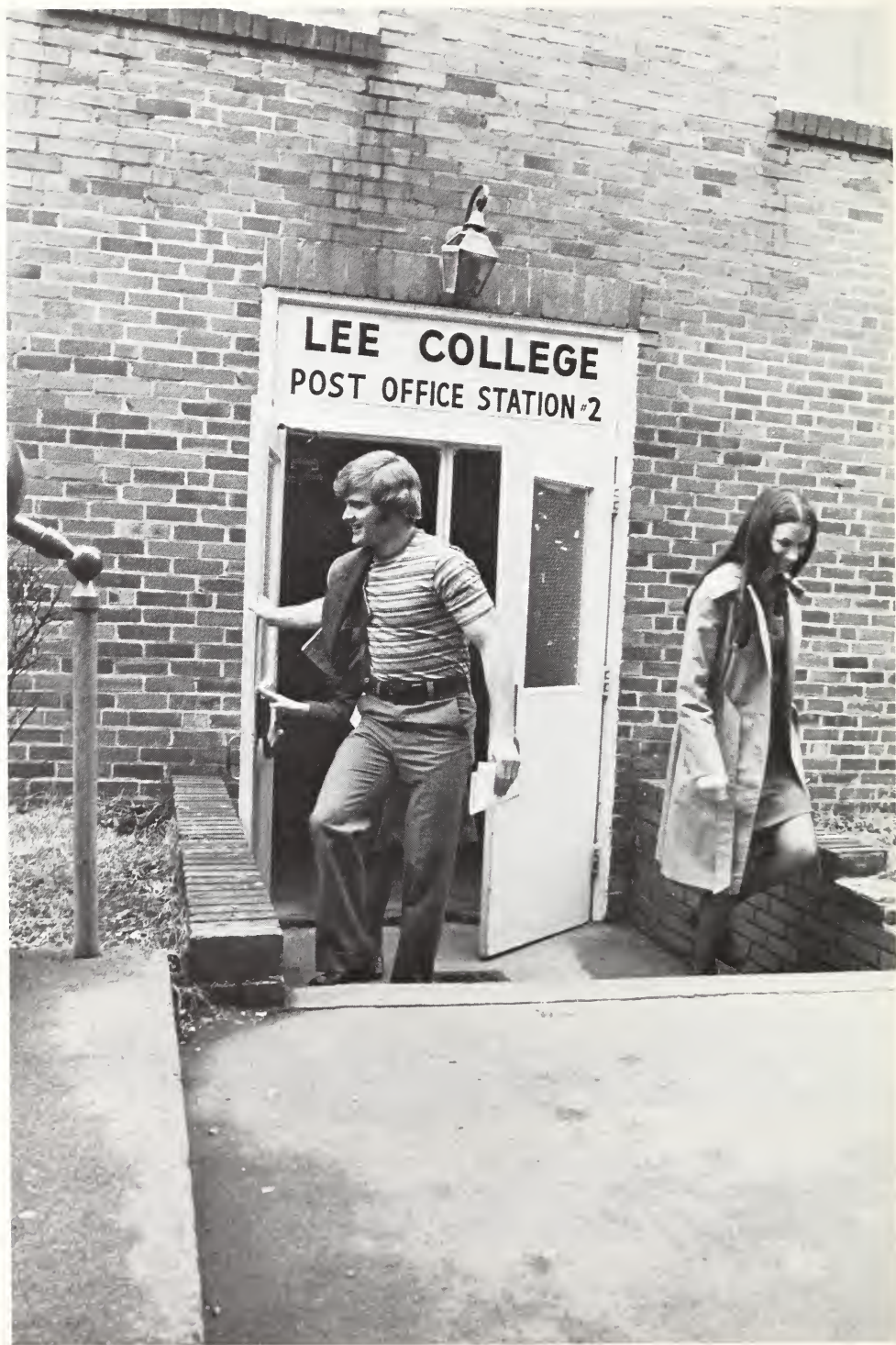
Monthly Payment Plan

In addition to the above aid program, Lee College has authorized the use of a deferred payment plan by which parents may meet college expenses out of regular income through convenient low cost monthly payments.

DEADLINE FOR APPLICATIONS

All student aid applications should be completed and returned to the Lee College Student Aid Office no later than April 1 of each year. Applications may be made at any time; however, because of a scarcity of funds, applications received by April 1 will be given priority.

For further information and descriptive brochures relative to any of these financial aid programs, contact: Director of Student Aid, Lee College, Cleveland, Tennessee 37311.



Education in the truest sense involves the whole of life. Academic pursuits must be complemented by a broad variety of experiences which contribute to the moral, spiritual, social and physical aspects of living. At Lee College primary attention is given to those experiences which enhance spiritual growth, cultural taste, physical health, and social development. The total college community seeks to enrich the life of the individual student, and Lee hopes to provide a realistic setting in which to develop fully satisfying lives dedicated to service.

RELIGIOUS LIFE

Lee College gives full allegiance to the Lord Jesus Christ and to the Christian faith. The school takes pride in its heritage of service to God's kingdom and in its association with the Church of God. Thus a central focus is upon those opportunities for spiritual enrichment.

Chapel Services

Chapel services are conducted Monday, Wednesday and Friday of each week. All students are required to attend 2 of these 3 services. Here, the entire school meets to seek divine guidance and inspiration, and to enjoy the ministry of able preachers and frequent guest speakers.

Not only must students attend chapel services, but all convocations and assembly programs as well. Excuses for illness and college-sponsored trips must be filed in the Dean of Student's Office within two calendar days. Since chapel is an integral part of the college program, full-time students refusing to attend regularly will be asked to withdraw from the college.

Sunday Services

All students are required to attend Sunday school and morning worship either on campus or at a local church. There are a number of Churches of God in the area and students are urged to establish a "church home" while in Cleveland.

All dormitory students are required to attend Sunday evening services in the auditorium. The President usually delivers the message.

Fall and Spring Convocations

A week is set aside each semester for special revival and spiritual enrichment services. There is a Bible study hour at the regular chapel time and an evangelistic service in the evening. These weeks are designated on the school calendar and all students are required to remain on campus for these weekends. Attendance is required of all full-time students during the morning services, and of all resident students during the evening services.

Other Opportunities For Spiritual Enrichment

Further provisions for spiritual enrichment are made by the regular devotional services of various student clubs and dormitories, by the availability of prayer rooms for individual worship, and by having prayer before each class period.

Practical Christian service opportunities are afforded students through religious clubs and musical groups. Some of these have conducted witnessing "invasions" and other special ministries in many areas of the United States, Latin America, Europe, and the West Indies.

A broad range of cultural experience is provided to expand the literary, artistic and musical awareness of each student. Guest artists are frequently on campus, and students themselves are given numerous opportunities for literary and artistic self-expression.

FINE ARTS, MUSIC FESTIVALS, CULTURAL EVENTS, AND OTHER OPPORTUNITIES

Each year the campus events committee of the college brings to the campus an array of programs designed to enrich the student's cultural life. Included are musical concerts by professional entertainers, a film series, drama, lectures, art exhibits, and musical festivals presented each fall and spring by the Lee College Music Department. In addition, student organizations on campus sponsor special events for the enjoyment of the student body. Highlights of these student-sponsored events include the Parade of Favorites sponsored by the Vindagua Staff, Sadie Hawkins Day and Hayride, the Homecoming Parade and the crowning of the Homecoming Queen on Thanksgiving Day.

SOCIAL LIFE

Consistent with its desire to develop the whole man, Lee College offers a balanced program of social opportunities which provide social interaction for the entire student body. A number of events are underwritten by the Social Activities Fund, taken from student tuition, and these may be attended without charge upon presentation of an identification card or student activity ticket.

The Student Center provides an attractive background for many activities, ranging from informal conversation to formal teas.

The Viking Den is an inviting recreation area offering quiet games, stereo music table tennis and an attractive room for special events.

Light snacks and light-hearted fellowship are both found in the snack shop.

Athletics

To promote physical well-being Lee College encourages participation in various forms of athletics and outdoor recreation. Intramural sports for both men and women attract a large percentage of students who compete individually and as members of class, club, dormitory, or independent teams. The scenic mountains, forests, and lakes surrounding Cleveland are extremely popular for hikes, nature studies, and for mere contemplation.

Lee College engages in intercollegiate athletic competition as a participating, charter member of the Southern Christian Athletic Conference and as member of the National Christian College Athletic Association. In 1967 the varsity basketball team became the first conference champions of the SCAC, retaining the championship each year. In 1968 they won the first national basketball championship of the NCCAA and won third place in the 1970 national tournament.

Performing Groups

Lee students focus much interest and enthusiasm on performing groups sponsored by the Music Department. The **Brass Choir**, **Concert Ensemble**, and **Pep Band** provide varied musical experiences for instrumentalists. Vocalists may join the **Campus Choir**, which has numbered up to 175 voices, or a touring group such as the **Ladies Choir**, **Lee Consort**, **Music Men**, and **Lee Singers**.

The touring choirs have distinguished themselves through recordings and as guests during national conventions and on extended tours, including tours to Europe and the West Indies. The Lee Singers have sung for American servicemen at home and abroad and have been highly acclaimed by music critics for their concert performances with symphony orchestras.

STUDENT ORGANIZATIONS

The activities of college-sponsored student organizations are varied enough to interest all. Offering opportunities for professional and intellectual growth along with social development, these groups provide a type of training far beyond the possibility of a classroom. Membership in these organizations is voluntary. Students usually find it advantageous to identify with at least one of the groups.

Student Council

The Student Council consists of representatives elected from all residence halls and from those students who live off campus, and a President, Vice-President and Secretary elected by the student body. Through Student Council, students exert an influence on the total school scene, they gain experience in self-government, and they develop standards of conduct for the student body.

Academic Clubs

Alpha Chi is a national honor scholarship society whose major purpose is the promotion and recognition of scholarship. Students from all academic areas of study are eligible for participation, but membership is limited to the top ten percent of the junior and senior classes. Alpha Chi is noted for its activity and close affiliation with faculty scholars.

The **Art Guild** is an organization encouraging student participation in all fields of art.

The **Forensic Club** helps to create interest and to develop talent through drama, speech, debate, and through other varied programs of inter-collegiate competition.

The student chapter of **Music Educators National Conference** is a professional organization for those planning to teach music. Programs, activities, and lectures are designed for the spiritual, intellectual, and professional growth of the students.

The **Nina Driggers Philological Association**, named in honor of Lee's veteran English professor, offers monthly opportunity for hearing outstanding speakers in the area of literature; and permits students to present the results of their own individual literary research.

Phi Beta Lambda seeks to develop professional and social interests of students preparing for careers in commerce.

Phi Sigma Alpha is an organization of students preparing for secretarial careers. The group seeks to engender interest in the secretarial field and to encourage continuing education through association with those engaged in secretarial work.

Pi Delta Omicron is an honor society for religion majors, seeking to promote scholarship.

The **Student National Education Association** is a local chapter of the national association of students planning to teach professionally. Each year a cash scholarship is offered to some worthy student planning to continue his teaching preparation.

The **Spanish Club** promotes interest in the Spanish language, encourages those called to work among the Spanish-speaking people, and develops fellowship among those studying Spanish on campus.

Religious Clubs

The **Ministerial Association** seeks to give practical experience and helpful instruction toward a successful ministry, and to promote personal acquaintance and spiritual fellowship among ministerial students. The group conducts witnessing "invasions," and arranges for weekend services and revivals during holidays.

The **Missions Club** is organized to promote interest in, and to increase knowledge of, Christian missions. Through prayer meetings, missions services, witnessing "invasions," and the use of speakers and films, they serve the cause of missions.

Pioneers for Christ is an enthusiastic group that places emphasis on personal witnessing for Christ. Their "invasion" teams travel during summers and holidays, personally witnessing in many parts of the United States, and sometimes overseas. Beginning as a Lee College venture, the Pioneers for Christ movement has become a major arm of the Church of God Evangelism Department and there are now groups organized in local churches throughout the United States.

STUDENT PUBLICATIONS

The **Clarion** is the school paper, edited and published monthly by a student staff.
The **Vindagua** is the college annual and is published by the students.

SOCIAL-SERVICE CLUBS

Alpha Gamma Chi desires to promote Christian brotherhood through cultural, academic, and religious activities; and to develop fellowship and cooperation among men with various points of view and from different areas of campus life.

Circle K is a service organization for college men which is sponsored by the local Kiwanis Club. It is a leadership and character-building group which serves both campus and community.

Delta Zeta Tau, a society for women, seeks to promote social graces, fine arts, school spirit, and service.

The **International Club** seeks to aid foreign students in their adjustment to college life in the United States, and to promote international understanding.

The **Men's Christian Athletic Association** encourages the development of Christian attitudes and ethics as well as participation in athletic activities.

K'ettes is the sister organization of Circle K. It is a service organization open to all Lee College women.

The **Pep Club** seeks to promote school spirit and sportsmanship, and to support athletic programs among students on campus.

Rotaract is a service organization for college men sponsored by the Rotary Club.

The **Servicemen's Club** promotes patriotism and loyalty to God and country.

Sigma Nu Sigma, a society for women, seeks to benefit church, school, and community through sincere service and the practical application of Christian character.

Upsilon XI for men, Lee's oldest service organization, has as its main purpose the fostering of Christian fellowship on campus. Upsilon Xi also encourages academic excellence, the giving of service, and scholarly activity.

The **Women's Christian Athletic Association** seeks to teach its members the principles of good sportsmanship and to encourage participation in physical education programs.

The **Young Democrats** promote interest in national and local political affairs and provide important information concerning candidates and issues.

The **Young Republicans** seek to inform the student body concerning current issues and to provide opportunities for students to serve the community and the nation through involvement in civic and political activities.

GUIDANCE SERVICES

The Guidance program of Lee College is designed to support the entire program of the college, offering assistance to students, teachers, and administrators.

Orientation

The orientation program, a series of discussion groups, classes and seminars, acquaints each entering student with college life and provides instruction in study skills. All freshmen are required to attend during their first semester at Lee College.

Counseling

A comprehensive program of counseling is offered in the Counseling and Testing Center under the supervision of a professional counselor.

All faculty members assist in the guidance program. They serve as advisors on academic and personal matters to the students assigned to them. When additional counseling is needed, the faculty advisor may refer the student to the appropriate counselor.

The Campus Pastor provides counseling on matters which are primarily of a spiritual nature. The Dean of Students, Dean of Men, and Dean of Women are also available for counseling. For matters of a more serious psychological nature, assistance is available from public agencies.

Placement

The Student Aid Director assists in placing students in part-time employment.

Vocational counseling and job placement services are available to students and alumni through the Placement Office. Graduating seniors must either file personal data sheets with the Placement Office or sign a waiver.

Pastors, school officials, and others desiring the services of college graduates are encouraged to report vacancies to the appropriate college personnel, and available persons are then recommended.

Testing

The Office of the Director of Counseling and Testing coordinates a comprehensive standardized testing program designed to assist students in knowing more about themselves. Individual testing for purposes of counseling is available in the Counseling and Testing Center.

HEALTH SERVICES

The College maintains a Health Service staffed by a full-time registered nurse and provides limited medical and nursing care for mildly ill students. Services are available beginning with the first day of classes each semester and ending with the last day of final exams each semester. The College does not have a physician on the staff so seriously ill students are referred to one of the local physicians during the day or to the hospital emergency room at night.

The first objective of the Health Services is to give first aid to all students, and medical treatment on a limited basis with emphasis on the dormitory student who is away from home. No student is refused treatment, but local students who have a family physician are referred to him, unless the student presents a complaint of a

very minor nature, or of an emergency nature needing immediate treatment. There are no "in-patient" beds or isolation facilities available on campus so students with a communicable disease are assisted in making arrangements to return home to recover.

ID CARDS

To identify students for free admission to student activities all students are required to possess a Lee College Identification Card. Applications and photographs are taken during registration. Charge for the ID Card is \$1.25, payable in cash.

HOUSING ARRANGEMENTS

Dormitories

All single students are required to live in the college dormitories and will not be allowed to room off-campus without special advance permission from the college President. The student should first submit any request through either the Dean of Men or the Dean of Women.

Dormitory supervisors are in charge of all dormitory activities. They assign rooms and grant student requests regarding roommates when and if possible.

Although in a college setting it is not possible to grant all the liberties which students sometimes enjoy at home, it is the desire of Lee College to make dormitory life as pleasant and comfortable as possible. Students are expected to be thoughtful, courteous, and honest. They share the responsibility of dormitory life and are expected to care for their rooms, to keep them clean and in order, and to maintain an atmosphere conducive to rest and study.

Room Reservation

In order to secure a dormitory room before arrival, a student must send an application for room reservation along with a \$10 deposit to the Dean of Students. Dormitory residents may secure applications from their supervisors. New students will receive them along with other application forms. No rooms are reserved until admission has been granted.

Apartments

Because of the large number of married students attending Lee College, special efforts have been made to provide a number of unfurnished apartments. Providence Hall contains 20 units. These are one and two room apartments. This facility is located adjacent to the campus. The Carroll Court Apartments contains 50 units: 32 one-bedroom units and 18 two-bedroom units. This facility was completed in January 1974. It is located approximately one mile from campus. These apartments are modern in every respect being totally electric, carpeted and air-conditioned. For information concerning costs, please consult page 14. Those who desire housing should apply in advance.

PARKING

The college provides parking facilities for students who find it necessary to bring automobiles onto the campus. Each student who owns or operates an automobile on campus must register it with the Office of the Dean of Students, and must carry liability insurance. This includes non-resident students who commute to school. Upon payment of an automobile registration fee the student is entitled to park in an assigned area.



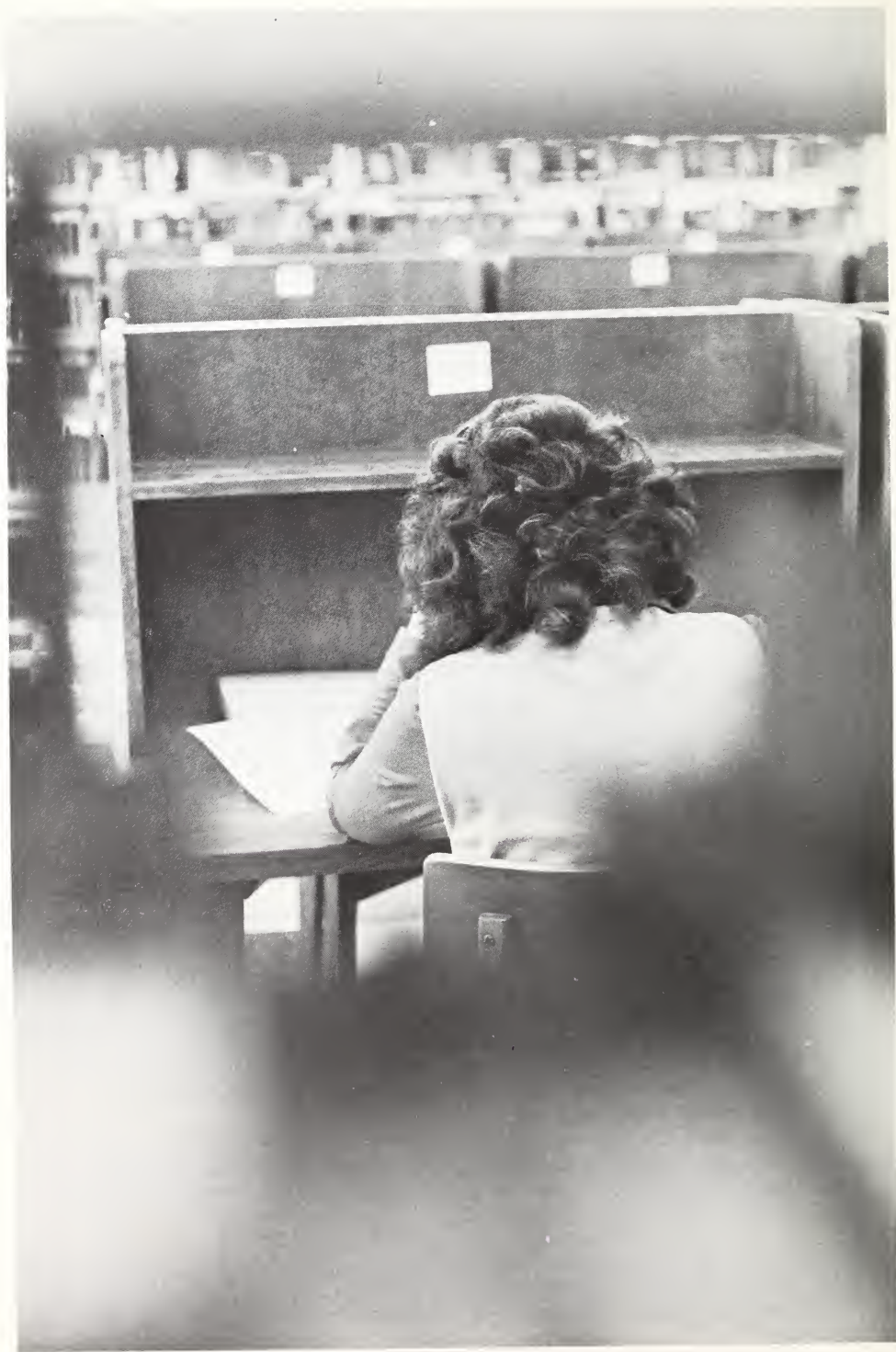
STUDENT CONDUCT

Lee College seeks to maintain an environment in which wholesome attitudes and proper conduct can flourish. The school is fully committed to serious educational goals, and welcomes only those students who in attitude, appearance and behavior indicate their desire for a quality education in a Christian environment.

Whenever any group is closely associated for the accomplishment of a definite purpose, rules and regulations are necessary. Lee College attempts to maintain equitable rules, developed with the participation of the student body and the college administration. Registration is held to be the student's written agreement to comply with the rules and regulations of the school.

The ideals of Christian character should be foremost in private deportment and all social relationships. Stealing, cheating, lying, smoking, drinking of alcoholic beverages, attending establishments of ill repute, petting, immorality, disrespect for school authorities, commission or conviction of a criminal offense will not be tolerated.

Students are subject to all school and dormitory regulations from the time they arrive on campus, whether they have registered or not. Students are also subject to these rules during holidays and between semesters, unless they are spending holidays at home.



THE ACADEMIC PROGRAM

DIVISIONS OF INSTRUCTION

There are three divisions of academic instruction and course offerings within the college:

- Division of Arts and Sciences
- Division of Religion
- Division of Education

The student may select courses from any of these divisions and may select a major area of concentration from a subject matter discipline provided within one of the divisions.

GENERAL CURRICULAR INFORMATION

After admission each student is assigned a faculty advisor to assist in coordinating and planning the program of studies.

Courses numbered below 300 are normally taken during the freshman and sophomore years. For admission to courses numbered 300 and above the student ordinarily should have attained junior standing and a minimum grade average of C.

All students who graduate from Lee College shall complete 130 semester hours with a minimum cumulative average of C. The final thirty hours must be taken in residence at Lee College. In addition to the C average required for acceptance, students who transfer to Lee College must earn an average of C on all work attempted at Lee College.

Areas of Degree Offerings

The college offers the Bachelor of Arts, the Bachelor of Science and the Bachelor of Music Education. The degrees of each division are listed below:

DIVISION OF ARTS AND SCIENCES

- Biological Science
- Business
- Chemistry
- English
- French
- History
- Mathematics
- Medical Technology
- Music
- Music Education
- Natural Science
- Psychology
- Social Science

- Sociology
- Spanish

DIVISION OF EDUCATION

- Elementary Education
- Physical Education
- Secondary Education (teacher certification in major area)

DIVISION OF RELIGION

- Biblical Education
- Christian Education
- Missions
- Pastoral Ministries

General Education Core

The following is a list of general education courses which comprise the core subjects required in all degree programs offered in each of the divisions of study within the college. The required number of hours may be selected from the courses listed in each discipline.

ART OR MUSIC

Two semester hours

Art 111 — Art Appreciation

Music 111 — Music Survey

Music 311 — History and Survey of Western Music

ENGLISH COMPOSITION

Six semester hours

English 111 — English Composition

English 112 — English Composition

LITERATURE

Four semester hours

English 201 — Aspects of Literature

English 202 — Aspects of Literature

English 211 — English Literature

English 212 — English Literature

English 311 — American Literature

English 312 — American Literature

English 321 — World Literature

English 322 — World Literature

HISTORY

Six semester hours

History 111 — Survey of Western Civilization

History 112 — Survey of Western Civilization

History 211 — American History

History 212 — American History

LABORATORY SCIENCES

Eight semester hours

Biology 111 — Plant Biology

Biology 112 — Animal Biology

Chemistry 111 — General Chemistry

Chemistry 112 — General Chemistry

Physics 211 — General Physics

Physics 212 — General Physics

Physical Science 111 — Physical Science

Physical Science 112 — Physical Science

MATHEMATICS

Three semester hours

Math 110 — Slide Rule and Mathematics

Math 111 — Algebra and Trigonometry

Math 112 — Algebra and Trigonometry

Math 143 — Algebra and Trigonometry

Math 201 — Analytic Geometry

Math 271 — Calculus

Math 272 — Calculus

Math 301 — Concepts of Mathematics for Elementary Teachers

Math 302 — Concepts of Mathematics for Elementary Teachers

Math 303 — Fundamental Concepts of Mathematics

And others above this level

PHYSICAL EDUCATION ACTIVITY

Two semester hours (Persons beyond normal college age may be exempted by the Dean of the College.)

Physical Education 101 — Elementary Bowling

Physical Education 102 — Elementary Tennis

Physical Education 103 — Elementary Golf

Physical Education 104 — Elementary Handball and Body Conditioning

Physical Education 105 — Recreational Sports — Archery, Badminton, and Table Tennis

Physical Education 106 — Aquatics and Movement Exercises

Physical Education 112 — Intermediate Tennis

Physical Education 113 — Intermediate Golf

Physical Education 114 — Team Sports — Volleyball, Soccer, Basketball, and Softball

Physical Education 120 — Advanced Basketball (Vikings)

PSYCHOLOGY

Three semester hours

Psychology 211 — General Psychology

SOCIOLOGY

Three semester hours

Sociology 211 — General Sociology

FOREIGN LANGUAGE (For B.A. candidates)

Twelve semester hours in one language

Spanish

French

German

Greek

Religion Core

Because of its emphasis on an education both general and Christian in its scope and content, and because of the emphasis on religion and preparation for Christian living at Lee College, the college requires a common core of religion courses for all students. This core consists of eighteen hours.

Bible 101 (OLD TESTAMENT SURVEY), three semester hours

Bible 102 (NEW TESTAMENT SURVEY), three semester hours

Theology 230 (CHRISTIAN THOUGHT), three semester hours

Theology 331 (CHRISTIAN ETHICS), three semester hours

The remaining hours may be elected from any courses offered by the Division of Religion.

Major Requirements

By the beginning of his junior year, each student shall select one subject area to be known as his major field of study and shall complete not less than thirty (30) semester hours as his major area requirement. A minimum cumulative average of C (2.0) must be maintained in the major area. Each transfer student must earn at least six semester hours in his major area while in residence at Lee College.

Major with Teacher Certification

All candidates for degrees with teacher certification must complete the professional education requirements of Lee College in addition to the major area requirements. Students who desire information regarding teacher certification should refer to the requirements as listed in the Division of Education section of the catalog.

66017

William G. Squires Library
Cleveland, Tennessee

Related Area or Minor

Requirements for the related area are flexible enough to offer the student considerable latitude. A related area of study, or minor, of not less than eighteen hours may be selected to fulfill one of the following purposes:

- (1) To complete the required Professional Education courses for teacher certification.
- (2) To add breadth to the student's program through selection of a minor, usually in an area closely related to the major.
- (3) To add depth to the major subject area.

Electives

Subject to approval of the faculty advisor and to regulations requiring a minimum of 130 semester hours for graduation, remaining hours and courses needed for graduation may be elected from any in the Lee College catalog for which the student is qualified to register.

Required and Permitted Loads

The minimum academic load for classification as a full-time student is twelve semester hours. The normal load is sixteen hours. For a class load beyond seventeen semester hours, there is an additional tuition charge. The maximum load is nineteen hours and requires the approval of the Division Dean. This approval is granted only on the basis of superior academic achievement.

Other than by special permission, freshmen are limited to sixteen hours and to no more than seven courses. Students who are on academic probation are limited to a maximum of fourteen hours. This may be lowered to twelve.

After acceptance to Lee College and during registration each student is assigned to a faculty member designated as the student's academic advisor. They assist in selecting specific courses and in planning programs of study that meet graduation requirements in the normally prescribed sequence.

Changing Schedule

After registration a student may drop or add a course of study with approval of the instructor and a Division Dean or the Dean of the College.

If the student drops a course after the last day set for changing schedules and without the permission of a Division Dean or the Dean of the College, he will automatically receive a failing grade for the course.

There is a one dollar charge for changes of schedule made after the last day set for changing schedules.

Class Attendance

Regular attendance is essential to realize the purposes and objectives of the student's academic program. Each student is responsible to the teacher for class attendance and participation. Specific requirements for each course will be determined by the instructor and announced to the class during the first week of each semester.

Approval for absences for activities associated with field trips, performance tours, and other general school activities is determined by the Dean of the College.

Grades

Grades and quality points are assigned and recorded as follows: A, Excellent, four quality points per semester hour; B, Good, three quality points per semester hour; C, Average, two quality points per semester hour; D, Passing, one quality point per semester hour; F, Failure, no quality points awarded. I indicates the student's work is incomplete. The grade becomes IF if the work is not completed by the end of the

following semester. An IF is also recorded if a transcript of the student's work is sent before an I is completed. W indicates withdrawal with approval during the first two (2) weeks of the semester. WP indicates the student, on recommendation of the teacher and Division Dean, was allowed to withdraw from a course in good standing. WF indicates the student, on recommendation of the teacher and Division Dean, was allowed to withdraw from a course with failing grade or without valid reason. WX indicates the student, on recommendation of the teacher and Division Dean, was withdrawn from a course with a failing grade because of excessive absences.

Dean's List

Soon after the end of each semester the Dean of the College publishes the Dean's List. The list recognizes those students maintaining a minimum load of twelve semester hours who have achieved a scholastic average of 3.25 or above. Students achieving an average of 3.7 or above are designated with honors on the list.

Academic Standing and Continuance

Academic standing is computed by dividing the total number of quality points by the total hours attempted by a student. A standing of 2.0 (average of C) is required for graduation. Continuance and promotion from one academic classification to another is based on completion of the following number of hours:

Freshman	0- 27
Sophomore	28- 57
Junior	58- 89
Senior	90-130

The minimum standard of achievement expected is a "C" average (2.0). The table below is based on the minimum retention standards and is designed as a guide to students who fall below the 2.0 cumulative average:

Hours attempted	Probation
0- 32	Below 1.5
33- 59	Below 1.7
60- 89	Below 1.9
90-130	Below 2.0

A student whose record results in academic probation will be referred to the committee on admission and retention. Ordinarily, a student will not be continued on probation more than two consecutive semesters without the recommendation for suspension.

Readmission

Readmission after suspension is never automatic. The student must apply for re-admission through the office of admissions in order to be approved by the committee on admission and retention. Any student who is dropped for academic reasons is ineligible to apply for readmission until one full semester has elapsed. The summer session is not considered a semester.

Proficiency, Advanced Placement, and Correspondence

A proficiency examination may be given to qualified students currently enrolled in Lee College in any academic field or course offered and/or required by Lee College on the recommendation of the Division Dean and the payment of a stipulated fee for each hour of credit received. Students taking proficiency examinations will be required to present evidence that they have developed those abilities and aptitudes expected of students who have taken the course involved. When possible this evidence should be in the form of recognized standardized tests. Upon passing the examination with a minimal grade of B, the student may be given credit toward graduation, provided this does not duplicate credit counted for admission to Lee College and the course is acceptable in his curriculum. The maximum number of

hours that can be earned by proficiency examination, advanced placement, and/or correspondence is thirty-two semester hours. Credit earned through proficiency and advanced placement shall be recorded with a grade of "P" and will not affect the student's grade point average.

Transcripts containing college credits acquired through USAFI courses and the College-Level Examination Program (CLEP tests) or through colleges in the various branches of the military should be submitted with application. The transcript will be reviewed by the Dean of the College to determine the number of hours and the specific courses acceptable.

Information related to the Degree Completion Program for Military Personnel under Bootstrap and other related programs may be obtained by writing to the Director of Veterans' Affairs, Lee College, Cleveland, Tennessee 37311.

Course Substitutions

Any substitutions for, changes in, or exceptions to courses which are required for the granting of a degree from Lee College must be approved by the Dean of the College.

Repeating a Course

When a student elects to repeat a course only the grade received for the repeat will be counted in the computation of his grade point average. The student is not allowed to repeat a course more than twice.

Junior English Examination

All students at Lee College are expected to maintain a satisfactory standard of oral and written English throughout their entire college career. Every candidate for a degree from the college shall be examined, ordinarily during the junior year, in the use of simple expository English. Should the student fail the examination, he will be required to report regularly to the English Writing Laboratory throughout the succeeding semester of his college study or until he has met the English proficiency standards of the college.

Honors

An honors system within the college provides graduation with distinction for students who graduate having achieved excellent cumulative academic averages. Honors are awarded as follows: Summa Cum Laude, 3.7 average; Magna Cum Laude, 3.5 average; and Cum Laude, 3.1 average.

Independent Studies for Honor Students

A carefully supervised program of independent studies is available in most major areas. A student may register for an independent study at any time during the year provided he meets the following requirements:

1. A student must have a minimum overall grade point average of 3.1.
2. He must have a minimum grade point average of 3.4 in his major field.
3. He must be at least a junior at the time he registers for the study.
4. Independent studies can be conducted only in the student's major or minor field and may not be used to substitute for required courses.
5. Each student must be approved by a faculty member, his advisor, and the head of the department in which he wishes to conduct his study.

Study Abroad Program

Lee College offers a study abroad program with credit up to 12 hours for a summer session. This program is offered in cooperation with approved foreign universities and institutions.

Language students can receive credit for the beginning or elementary course (111-112), for the intermediate course (211-212), the course in composition and conversation (341-342), the civilization course (441-442), or in readings in literature (461-462), depending upon the student's achievement or upon the content of the courses studied in the foreign school.

Terms of Graduation

In order to graduate from Lee College the applicant must meet the conditions of graduation listed below. The Dean of the College will publish a list of dates on which each step must be completed.

1. A minimum of 130 semester hours credit with a GPA of 2.0.
2. The satisfactory completion of all General Education and Religion Core requirements.
3. The admission to and satisfactory completion of a departmental major.
4. The removal of all Incompletes and completion of all correspondence, proficiency credit or independent study credits (in required areas) must comply with the published deadlines.
5. Satisfactory completion of the Junior English examination.
6. The completion of the Undergraduate Record Examination.
7. For teacher certification applicants, the completion of the National Teachers Examination.
8. The filing of an application for graduation in the Office of the Dean of the College.

By the transitional nature of college curricula a number of changes in curricula may develop in the graduation requirements established by the college during one's tenure in college. The attempt of such changes is to reflect improvement in the college program; consequently, it is expected that students will adapt their course planning to new graduation requirements established during the course of their training. The curriculum changes introduced in the course of the student's enrollment will be included in the student's curriculum, provided that this inclusion does not increase the number of hours required for graduation. Within this policy the college will honor the graduation requirements of the catalog under which the student entered for a period of six years following the time of original enrollment.

Undergraduate Record Examination

Prior to graduation each student will be required to take selected sections of the Undergraduate Record Examination. Application for this examination must be submitted to the Director of Counseling and Testing.

Transcripts of Credit

A transcript of credit will be issued by the Registrar on request. An official transcript will be sent to another institution or other authorized person or agency, but the student may receive only a non-official one. No transcript will be furnished until all accounts have been satisfactorily settled.

No charge is made for the first transcript when issued. Additional copies require prepayment of \$1.00.



DIVISION OF ARTS AND SCIENCES

DELTON L. ALFORD, Dean

The Division of Arts and Sciences is comprised of the departments of Behavioral and Social Sciences, Business, Languages, Music and Fine Arts, and Natural Sciences. The principal purpose of the division is to provide academic course offerings for the pursuance of a liberal education within the context of a Christian institution. The division occupies a basic place in the academic structure of the college providing courses which meet several subject matter major requirements. It also provides most of the course offerings for the general education requirements of the college. In addition to offering the traditional academic majors, a number of career preparations (teaching, medical technology, and business), and to some extent preparation for graduate study are also provided in the academic offerings of the division. The student who graduates and has followed one of the majors in the division should have obtained an education of wide applicability.

A major purpose and goal of education that is offered through the Division of Arts and Sciences is the development of means by which the education obtained can be integrated with the prevailing campus emphasis on Christian living and Christian theology. The college promotes a concept which necessitates a view of Christ as being integral to study in all disciplines. It is felt that study and exposure to the discipline and objectivity of scholarship in the sciences and the development and performance of skills in the arts seem to be good for application to Christian living. Consequently, it is felt the benefits which accrue from religious study and devotion are worthy of inclusion in the study of the arts and sciences.

The program of studies in the Division is so designed that the student, in addition to obtaining a major in an academic area, may also obtain public school teaching certification for secondary schools and for music specialists, grades 1-12. The student may receive certification by completing the requirements for the major and by meeting the requirements for teacher certification as set forth by the Division of Education.

The following majors are offered in the Division of Arts and Sciences:

Biological Science
Business
Chemistry
English
French
History
Mathematics
Medical Technology

Music
Music Education
Natural Science
Psychology
Social Science
Sociology
Spanish

DEPARTMENT OF BEHAVIORAL AND SOCIAL SCIENCES

Economics

Geography

History

Political Science

Psychology

Sociology

OLLIE J. LEE, Chairman

Professors Bowdle and Lee, Associate Professors Aultman, Gilbert, Odom, and Snell, Visiting Lecturer Slay, Assistant Professors Conn, Duncan and Sims, and Instructor Dirksen.

The Department of Behavioral and Social Sciences offers majors in history, psychology, sociology, and social science. The Bachelor of Arts curricula in history, psychology, and sociology are designed to give a solid foundation in these disciplines preparatory to either graduate studies or a wide variety of careers for which these human sciences are appropriate. The Bachelor of Science curricula in history, sociology, and social science are designed to prepare secondary school educators.

MAJORS

The Department of Behavioral and Social Sciences offers the following degree curricula: the Bachelor of Arts in **History**, the Bachelor of Science in **History**, the Bachelor of Arts in **Psychology**, the Bachelor of Arts in **Sociology**, the Bachelor of Science in **Sociology**, and the Bachelor of Science in **Social Science**, with an emphasis in either history or sociology. The Bachelor of Arts curricula require a foreign language, while the Bachelor of Science requires the professional education sequence.

History

The history major shall complete thirty-six hours of history. The Bachelor of Arts candidate is advised to pursue a minor of his choice, whereas the Bachelor of Science candidate shall take six hours of social science electives outside the discipline.

The following courses are required to complete the Bachelor of Arts degree in history: History 111-112, History 211-212, History 411, and twenty-one hours of electives in history.

The following courses are required to complete the Bachelor of Science degree in history: History 111-112, History 211-212, History 411, twenty-one hours of electives in history, six hours of social science electives outside the discipline, and the professional education courses.

Psychology

The general objective of psychology is to enable the student to develop an understanding of that body of knowledge which concerns human behavior, and to apply such knowledge to his own life as well as to his relations with others. An important part of such instruction is the development of a scientific attitude toward further exploration of human behavior. The Bachelor of Arts program is recommended for students interested in a career in psychology, involving college teaching, research, psychological testing, counseling, or clinical practice.

Psychology 211 is a General Education Core requirement and the prerequisite for all other psychology courses. The following additional courses are required for the Bachelor of Arts in Psychology: Psychology 212, 302, 321, 322, 341, 401, 490, twelve hours of electives in psychology and Biology 292.

Sociology

The sociology curriculum is designed to help the student better understand the structure of society and the social forces which influence his behavior. The program aims to acquaint the student with the development of sociology as a field and with the relationships among the various social and behavioral science disciplines. It is designed to prepare students for graduate study in sociology or social work as well as to provide a foundation for such professional schools as seminary, law school, or public administration. The Bachelor of Arts in Sociology is the appropriate degree for a wide range of para-professional positions in a variety of social work and administrative areas, and in public relations, civil service, public and private research, and human service organizations. The Bachelor of Science curriculum provides, in addition to these career possibilities, certification to teach high school sociology and psychology and a foundation for a career in school social work.

The following courses are required to complete a Bachelor of Arts in Sociology: Sociology 211-212 and thirty hours of electives in sociology.

The following courses are required to complete a Bachelor of Science in Sociology: Sociology 211-212, Psychology 212, 330, three hours of electives in psychology, and thirty hours of electives in sociology.

Social Science

Students who desire certification to teach various social studies courses in high school may wish to acquire the broad area major, Bachelor of Science in Social Science. The student will select an emphasis in either history or sociology and will be advised by either the history faculty or the sociology faculty. Under Tennessee requirements, the graduate from this program will be certified to teach any of the social sciences (history, economics, geography, political science, psychology, and sociology).

The following courses are required to complete the Bachelor of Science in Social Science with an emphasis in history: History 111-112, History 211-212, History 411, three hours of electives in history, Economics 311-312, Geography 311-312, Political Science 211-212, Psychology 330, and Sociology 211-212.

The following courses are required to complete the Bachelor of Science in Social Science with an emphasis in sociology: History 111-112, History 211-212, Economics 311-312, Geography 311-312, Political Science 211-212, Psychology 330, Sociology 211-212, and twelve hours of electives in sociology.

Official Acceptance as Major

Requirements for acceptance of a student as a major in the Department of Behavioral and Social Sciences are:

1. The completion of at least 58 semester hours.
2. The attainment of at least a 2.0 overall grade point average.
3. The attainment of at least a 2.0 grade point average in the major.
4. The approval of the department faculty.

All students majoring in the Department of Behavioral and Social Sciences must take the URE Field Test in either history, psychology, or sociology to fulfill graduation requirements.

Minors

The Department of Behavioral and Social Sciences offers minors in history, psychology, sociology, and social science. A minimum of eighteen hours is required for a minor in history, psychology, or sociology and at least twenty-four hours for a minor in social science.

Suggested Curricula

BACHELOR OF ARTS IN HISTORY

FRESHMAN YEAR	
Course	Hours
Bible 101-102	6
English 111-112	6
Physical Education Activity	2
History 111-112	6
Art 111 or Music 111 or 311	2
Lab Science	8
Elective	2
—	32

SOPHOMORE YEAR	
Course	Hours
Theology 230	3
Literature 201, 202, 211, 212, 312, 321, 322	4
Sociology 211	3
Psychology 211	3
History 211-212	6
Foreign Language 111-112	6
Electives	8
—	33

JUNIOR YEAR	
Course	Hours
Religion Electives	6
Mathematics	3
Foreign Language 211-212	6
History Electives	12
Electives	6
—	33

SENIOR YEAR	
Course	Hours
Theology 331	3
History 411	3
History Electives	9
Electives	17
—	32

BACHELOR OF SCIENCE IN HISTORY (with teacher certification)

FRESHMAN YEAR	
Course	Hours
Bible 101-102	6
English 111-112	6
History 111-112	6
Physical Education Activity	2
Art 111 or Music 111 or 311	2
Lab Science	8
Elective	2
—	32

SOPHOMORE YEAR	
Course	Hours
Theology 230	3
Psychology 211	3
Sociology 211	3
History 211-212	6
Religion Elective	3
Education 111	3
Literature 201, 202, 211, 212, 311, 312, 321, 322	4
Electives in Health, Physical Education, or Home and Family Living	4
Electives	3
—	32

JUNIOR YEAR	
Course	Hours
Mathematics	3
Religion Electives	3
Speech 211	3
History Electives	18
Social Science Electives	6
Pre-professional Experience	0
—	33

SENIOR YEAR	
Course	Hours
Theology 331	3
History 411	3
History Electives	3
Education 301	3
Psychology 312	3
Education 330	3
Education 412	3
Education 433-434	6
Electives	6
—	33

BACHELOR OF ARTS IN PSYCHOLOGY

FRESHMAN YEAR		SOPHOMORE YEAR	
Course	Hours	Course	Hours
English 111-112	6	Theology 230	3
Biology 112	4	Literature 201, 202, 211, 212, 311, 312, 321, 322	4
Bible 101-102	6	Psychology 211-212	6
History 111, 112, 211, 212	6	Foreign Language	6
Mathematics	3	Electives	4
Art 111 or Music 111 or 311	2	Sociology 211	3
Physical Education Activity	2	Biology 292	4
Elective	3	Religion Electives	3
	—		—
	32		33
JUNIOR YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Foreign Language 211-212	6	Theology 331	3
Psychology 321-322	6	Psychology 401	3
Psychology 302	3	Psychology 490	3
Psychology 341	3	Psychology Electives	6
Psychology Electives	6	Electives	17
Religion Electives	3		—
Electives	6		32
	—		
	33		

BACHELOR OF SCIENCE IN SOCIAL SCIENCE (with emphasis in history)

FRESHMAN YEAR		SOPHOMORE YEAR	
Course	Hours	Course	Hours
Bible 101-102	6	Art 111 or Music 111 or 311	2
English 111-112	6	Theology 230	3
Elective	4	Sociology 211-212	6
Physical Education Activity	2	Psychology 211	3
History 111-112	6	History 211-212	6
Lab Science	8	Education 111	3
	—	Literature 201, 202, 211, 212, 311, 312, 321, 322	4
	32	Political Science 211-212	6
			—
			33
JUNIOR YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Mathematics	3	Theology 331	3
Geography 311-312	6	History 411	3
Economics 311-312	6	History Elective	3
Religion Electives	6	Psychology 312	3
Speech 211	3	Education 330	3
History Elective	3	Education 412	3
Elective	3	Education 433-434	6
Education 301	3	Psychology 330	3
	—	Electives	5
	33		—
			32

BACHELOR OF SCIENCE IN SOCIAL SCIENCE (with emphasis in sociology)

FRESHMAN YEAR	
Course	Hours
English 111-112	6
Bible 101-102	6
History 111-112	6
Electives	4
Physical Education Activity	2
Lab Science	8
	<hr/>
	32

SOPHOMORE YEAR	
Course	Hours
Literature 201, 202, 211, 212, 311, 312, 321, 322	4
Education 111	3
History 211-212	6
Sociology 211-212	6
Psychology 211	3
Theology 230	3
Religion Elective	3
Speech 211	3
Art 111 or Music 111 or 311	2
	<hr/>
	33

JUNIOR YEAR	
Course	Hours
Geography 311-312	6
Political Science 211-212	6
Economics 311-312	6
Sociology 330	3
Religion Electives	3
Mathematics	3
Psychology 312	3
Pre-professional Experience	0
Sociology Elective	3
	<hr/>
	33

SENIOR YEAR	
Course	Hours
Education 301	3
Theology 331	3
Education 330	3
Education 412	3
Education 433	6
Sociology Electives	6
Electives	8
	<hr/>
	32

BACHELOR OF ARTS IN SOCIOLOGY

FRESHMAN YEAR	
Course	Hours
Physical Education Activity	2
English 111-112	6
Bible 101-102	6
Foreign Language 111-112	6
Lab Science	8
Art 111 or Music 111 or 311	2
Elective	2
	<hr/>
	32

SOPHOMORE YEAR	
Course	Hours
History 111, 112, 211, 212	6
Literature 201, 202, 211, 212, 311, 312, 321, 322	4
Foreign Language 211-212	6
Sociology 211-212	6
Psychology 211	3
Theology 230	3
Religion Elective	3
Elective	2
	<hr/>
	33

JUNIOR YEAR	
Course	Hours
Sociology Electives	15
Religion Elective	3
Mathematics	3
Electives	12
	<hr/>
	33

SENIOR YEAR	
Course	Hours
Sociology Electives	15
Theology 331	3
Electives	14
	<hr/>
	32



BACHELOR OF SCIENCE IN SOCIOLOGY (with teacher certification)

FRESHMAN YEAR	
Course	Hours
Bible 101-102	6
English 111-112	6
Physical Education Activity	2
History 111, 112, 211, 212	6
Art 111 or Music 111 or 311	2
Education 111	3
Lab Science	8
	—
	33

JUNIOR YEAR	
Course	Hours
Psychology 330	3
Psychology 312	3
Education 301	3
Sociology Electives	15
Religion Elective	3
Electives	5
	—
	32

SOPHOMORE YEAR	
Course	Hours
Theology 230	3
Literature 201, 202, 211, 212, 311, 312, 321, 322	4
Sociology 211-212	6
Psychology 211-212	6
Electives	5
Speech 211	3
Religion Elective	3
Mathematics	3
	—
	33

SENIOR YEAR	
Course	Hours
Sociology Electives	15
Theology 331	3
Education 330	3
Education 412	3
Education 433	3
Education 434	3
Electives	2
	—
	32

COURSE OFFERINGS

Economics

311. **PRINCIPLES OF ECONOMICS** **Three hours credit**
A study of the principles and problems associated with the production, exchange, and use of wealth. Offered fall semester.
312. **PRINCIPLES OF ECONOMICS** **Three hours credit**
A continuation of Economics 311. Offered spring semester.

Geography

311. **INTRODUCTION TO GEOGRAPHY** **Three hours credit**
The physical world, regional similarities and differences, and the settlements of mankind. Offered fall semester.
312. **ECONOMIC GEOGRAPHY** **Three hours credit**
A study of the occupations of hunting, fishing, grazing, forest industries, mining, agriculture, manufacturing, transportation, and trade. Offered spring semester.

History

Note: History 111-112, 211-212 are prerequisites to all upper division history courses.

111. **SURVEY OF WESTERN CIVILIZATION** **Three hours credit**
From man's earliest history to 1600 A.D. A general survey of the economic, religious, cultural, and political development of western civilization. Offered fall semester.
112. **SURVEY OF WESTERN CIVILIZATION** **Three hours credit**
A continuation of History 111, from 1600 A.D. to the present. Offered spring semester.
211. **AMERICAN HISTORY** **Three hours credit**
A history of the American people and their relationship to the world, with special emphasis on the United States and its development to the Civil War. Offered fall semester.
212. **AMERICAN HISTORY** **Three hours credit**
A continuation of History 211, from the Civil War to the present. Offered spring semester.
291. **HISTORICAL ARCHEOLOGY** **Three hours credit**
Introduction to archeological field methods. Supervised study of selected problems of technique and interpretation, with each student carrying an individual project to completion. Offered summer only.
292. **HISTORICAL ARCHEOLOGY** **Three hours credit**
A continuation of History 291.
301. **HISTORY OF COLONIAL AMERICA** **Three hours credit**
The development of America to 1789. Offered fall semester, even years.
302. **THE EARLY NATIONAL PERIOD OF THE UNITED STATES** **Three hours credit**
The development of America from 1789 to the Compromise of 1850. Offered spring semester, odd years.
311. **MODERN EUROPE** **Three hours credit**
A study of Europe from 1800 to 1914. Emphasis will be placed on the role of the Industrial Revolution, nationalism, imperialism, and the background of World War I. Offered fall semester, odd years.
312. **MODERN EUROPE** **Three hours credit**
A study of Europe from 1914 to the present. Offered spring semester, even years.
320. **ANCIENT HISTORY** **Three hours credit**
A study of the Ancient Near East, Greece, and Rome to the end of the fifth century. Attention will be given to current problems in the Near East. Offered fall semester, even years.

- 323. CHURCH HISTORY** **Three hours credit**
See Department of Biblical-Historical Studies.
- 324. CHURCH HISTORY** **Three hours credit**
See Department of Biblical-Historical Studies.
- 330. THE MIDDLE AGES** **Three hours credit**
The study of the institutions of western man from the collapse of the Roman Empire to the genesis of the Renaissance, with special emphasis on political foundations and the preservation of learning. Offered spring semester, odd years.
- 341. THE RENAISSANCE** **Three hours credit**
A study of the revival of learning from the Late Middle Ages to modern times. Offered fall semester, odd years.
- 342. THE REFORMATION** **Three hours credit**
A study of the political, economic, religious, and cultural development of the Reformation period. Offered spring semester, even years.
- 350. HISTORY OF LATIN AMERICA** **Three hours credit**
A study of the exploration, discovery, settlement, development, and independence of Latin America, with special emphasis on the social, cultural, political, economic, and religious contributions. Offered fall semester, odd years.
- 361. HISTORY OF ENGLAND** **Three hours credit**
A history of England from the Norman conquest through the Tudor and Stuart monarchs. Offered fall semester, even years.
- 362. HISTORY OF ENGLAND** **Three hours credit**
A history of England from the Hanoverians until modern times. Offered spring semester, odd years.
- 410. THE EMERGENCE OF MODERN AMERICA** **Three hours credit**
A study of the United States from 1850 to 1900. Offered fall semester, even years.
- 411. RECENT AMERICAN HISTORY** **Three hours credit**
A study of the economic, social, political, and cultural history of the United States since 1900. Special attention will be given to current problems in the Near and Far East. Offered spring semester, odd years.
- 421. HISTORY OF THE SOUTH** **Three hours credit**
A study of the economic, social, political, and cultural development of the South. Offered spring semester, even years.
- 431. CURRENT AFFAIRS** **One hour credit**
A weekly discussion of social, economic, and political trends. Offered fall semester, odd years.
- 432. CURRENT AFFAIRS** **One hour credit**
A continuation of History 431. Offered spring semester, even years.
- 451. CULTURAL AND INTELLECTUAL HISTORY OF THE UNITED STATES** **Three hours credit**
A consideration of prominent intellectual systems in American history from Puritanism to progressivism, and their contributions to the molding of national character. Offered fall semester, even years.
- 452. HISTORY OF REFORM MOVEMENTS IN THE UNITED STATES** **Three hours credit**
A historical analysis of the various reform movements in the United States and their influence upon the corporate national life. Offered spring semester, odd years.
- 490. SEMINAR IN HISTORY** **Three hours credit**
An intensive study of selected topics, including research in the materials of history and the writing of analytical reports.

Political Science

- 211. AMERICAN GOVERNMENT** **Three hours credit**
A consideration of government in the United States at all levels—national, state, and local. Offered fall semester.
- 212. AMERICAN GOVERNMENT** **Three hours credit**
A continuation of Political Science 211. Offered spring semester.

Psychology

- 211. GENERAL PSYCHOLOGY** **Three hours credit**
A study of the fundamental principles of human activities, including the aims and methods of psychology, the relative contributions of heredity and environment to intelligence and individual differences, the origin and development of the individual; his emotions, motives, personality; the study of learning, memory, observation, and thinking. Prerequisite to all other courses in psychology.
- 212. ADVANCED GENERAL PSYCHOLOGY** **Three hours credit**
Continuation of General Psychology 211.
- 301. HISTORY AND SYSTEMS OF PSYCHOLOGY** **Three hours credit**
Development of psychological thought from the early Greeks to the present with the major emphasis being placed upon theoretical explanations of human behavior which have emerged in the last 100 years. Prerequisite: Psych. 211.
- 302. PERSONALITY THEORY** **Three hours credit**
A study of the significance of theory in scientific inquiry and an examination of the major approaches to the study of personality, its dynamics, development, and treatment.
- 310. CHILD PSYCHOLOGY** **Three hours credit**
Origin and principles of behavior in infancy and childhood; physical, intellectual, social, emotional, and language development in the normal child. Prerequisite: Psych. 211.
- 311. ADOLESCENT PSYCHOLOGY** **Three hours credit**
Physical, intellectual, social and emotional development and principles of behavior of the adolescent.
- 312. EDUCATIONAL PSYCHOLOGY** **Three hours credit**
A study of the teacher in his task of developing the ability of the student in his courses. A study of the psychological foundations for learning and the procedures by which learning is accomplished, the evaluation of these procedures and the learning products. Prerequisite: Psych. 211.
- 321. BEHAVIORAL STATISTICS** **Three hours credit**
Frequency distributions and their graphical representation; measures of central tendency, dispersion, skewness, kurtosis; descriptive measures of relationship, normal distribution and elementary probability. Prerequisite: Psych. 211 or Soc. 211.
- 322. EXPERIMENTAL PSYCHOLOGY** **Three hours credit**
An introductory course in Experimental Psychology. Emphasis is on the fundamental basis of research including study of the principles of design, statistical concepts and problem solving. Prerequisite: Psych. 211 and 321.
- 330. SOCIAL PSYCHOLOGY** **Three hours credit**
A survey of factors which underlie the processes of socialization. Special emphasis is placed on personality development and adjustments. Prerequisite: Psych. 211 and Soc. 211.
- 341. PSYCHOLOGY OF LEARNING** **Three hours credit**
Emphasis is upon the investigation of experimental research in the theories of learning as related to animal and human research. Topics for discussion range from simple forms of conditioning to the more complex cognitive behavior represented in verbal learning and concept acquisition. Prerequisites: Psych. 211 and 212.

- 401. ABNORMAL PSYCHOLOGY** **Three hours credit**
 Examination of the various kinds of behavior abnormalities found in our modern society. A study of the causes, development, prevention, and treatment of abnormal behavior. Prerequisite: Psych. 211.
- 442. TESTS AND MEASUREMENTS** **Three hours credit**
 A study of the techniques for securing diagnostic and achievement data that will, through group and individual testing, give the teacher or counselor a better basis for directing his educational and guidance efforts. Prerequisites: Psych. 211 and 321.
- 451. COUNSELING** **Three hours credit**
 A general survey designed to acquaint the student with the underlying principles, the major theories, and the methods commonly employed in individual counseling. Prerequisites: Psych. 211 and 302.
- 490. SENIOR SEMINAR** **Three hours credit**
 A seminar dealing with topics selected on the basis of currency in research, and the interests and needs of students enrolled. Majors with senior academic standing.

Sociology

- 200. MARRIAGE AND FAMILY RELATIONSHIPS** **Three hours credit**
 An introductory study of dating, courtship, and marriage, preparation for marriage; the selection of a marriage partner, the roles of members of the family, family rituals and patterns of interaction.
- 211. GENERAL SOCIOLOGY** **Three hours credit**
 Introduction to sociological concepts, social structures, forces, processes and products. Note: Sociology 211 is a prerequisite for all sociology courses except 200.
- 212. SOCIAL PROBLEMS** **Three hours credit**
 A study of major contemporary social problems, their nature, bases, consequences, and alternative solutions. Required of all students majoring in sociology or social science.
- 310. SOCIAL WELFARE AS A SOCIAL INSTITUTION** **Three hours credit**
 A survey of social welfare organization and program and the relationship between social welfare and the institutional structure of society. Presents the foundation for the study of social work and explores the social context within which the profession has developed. Offered fall semester, odd years.
- 311. INTRODUCTION TO SOCIAL WORK** **Three hours credit**
 An introductory study of the philosophy, methods, and needs in social work and a study of private, state, and federal welfare legislation. Prerequisite: Sociology 212 or Sociology 310.
- 312. SOCIAL WORK METHODS** **Three hours credit**
 A study of techniques, methods, and procedures of social work. Prerequisite: Sociology 311.
- 320. THE FAMILY** **Three hours credit**
 A study of the origin and ethnology of the family, background of the modern American family, social changes and the family roles of members of the family, problems of family life.
- 321. BEHAVIORAL STATISTICS** **Three hours credit**
 Frequency distributions and their graphical representation; measures of central tendency, dispersion, skewness, kurtosis; descriptive measures of relationship, normal distribution and elementary probability.
- 322. SOCIAL RESEARCH METHODS** **Three hours credit**
 Methods and techniques of research in the social sciences, including methods of collecting, analyzing and presenting data.

- 330. SOCIAL PSYCHOLOGY** **Three hours credit**
Social basis of human behavior and interaction, and factors which underlie the processes of socialization. Special emphasis is placed on personality development and adjustment.
- 350. CULTURAL ANTHROPOLOGY** **Three hours credit**
An introduction to various aspects of culture including material, social, economic, esthetic, political, religious, and linguistic factors.
- 370. SOCIAL THOUGHT** **Three hours credit**
A survey of social and political thought from Hammurabi to Comte. Offered winter semester, even years.
- 393. MAN AND HIS ENVIRONMENT** **Three hours credit**
A seminar addressed to problems in human ecology as they relate to man's relationship to his environment, his impact upon the environment, the consequences of this impact, and the investigation of proposed solutions.
- 410. MINORITIES** **Three hours credit**
The significance of minorities in American society with introduction to, sociological theory of, and interpretation of dominant-minority relations. Prerequisite: Sociology 212. Offered fall semester, odd years.
- 412. SOCIAL WORK PRACTICUM** **Three hours credit**
Supervised field work involving placement of student in a social welfare agency for practical experience. Prerequisite: Sociology 311.
- 420. THE URBAN COMMUNITY** **Three hours credit**
The form and development of the urban community; the growth, development and problems of cities; the metropolitan region and social characteristics of fringe and suburban areas; sustenance organization, demographic, geographic and technological variables. Offered winter semester, odd years.
- 430. SOCIAL ORGANIZATION** **Three hours credit**
A study of structure and function of groups and an analysis of both the formal and informal organization. Offered fall semester, even years.
- 440. CRIMINOLOGY** **Three hours credit**
A study of the problems, theory, cause, control, statistics, prevention and treatment of criminal behavior. Prerequisite: Sociology 212. Offered in summer term.
- 460. POLITICAL SOCIOLOGY** **Three hours credit**
Study of the social bases of political phenomena, including electoral processes, institution of government, power structures, and political ideologies. Offered fall semester, even years.
- 461. HISTORY OF SOCIOLOGICAL THEORY** **Three hours credit**
A review of the works of major social theorists and the impact of their ideas on current sociological thought. Emphasis is placed on the contributions of various schools of sociological theory in the nineteenth and twentieth-century period. Offered fall semester, even years.
- 462. CONTEMPORARY SOCIOLOGICAL THEORY** **Three hours credit**
A continuation of Sociology 461, with emphasis on current sociological theory and its continuing development. Prerequisite: Sociology 461. Offered winter semester, odd years.
- 490. SEMINAR IN SOCIOLOGY** **Three hours credit**
An intensive study of selected topics, including research in the materials of sociology and the writing of analytical reports.

DEPARTMENT OF BUSINESS

Accounting

Business Education

General Business

Office Administration

AL L. HARTGRAVES, Chairman

Associate Professors Rowe and Elliott, and Assistant Professors Hartgraves and Vines

The Business Department offers programs of study designed to prepare men and women for positions of leadership by imparting to them the ethical and philosophical principles upon which our society and our economy rest and by equipping them with the knowledge and skills needed to assume useful places in business, government, the teaching profession and the community at large.

MAJOR

The Department of Business offers a major in **Business** leading to the Bachelor of Science degree with a choice of emphasis in one of the following areas: Accounting, General Business, Business Education and Office Administration. The major in business shall consist of no less than thirty hours of business courses.

Accounting Emphasis

The following courses are required for the Bachelor of Science degree with an accounting emphasis: Business 101, 241-242, 303-304, 341-342, 343, 344, 351, 405, 407, and 409.

The following collateral courses are required: Political Science 211-212, Economics 311-312 and Psychology 321.

General Business Emphasis

The following courses are required for the Bachelor of Science degree with a general business emphasis: Business 101, 241-242, 303-304, 351, 405, 407, and 409.

The following collateral courses are also required: Political Science 211-212, Economics 311-312, and Psychology 321.

Office Administration Emphasis

The following courses are required for the Bachelor of Science degree with an office administration emphasis: Business 101, 112, 131-132, 241, 303-304, 307, 310, 331, 351, 451 and 452.

The following collateral courses are also required: Economics 311-312 and Psychology 321.

Business Education Emphasis

The following courses are required for the Bachelor of Science degree with a business education emphasis: Business 101, 132-331 (or six hours in Accounting beyond 242), 141, 241-242, 303, and Economics 311-312.

The above courses meet the requirements for certification in Business together with single-subject endorsement in General Business and either Shorthand or Bookkeeping. **Candidates for graduation will be expected to meet certification requirements in at least four subject areas.** The hours necessary for endorsement in each area are as follows:

General Business	9 hours including Introduction to Business, Business Law, and Business Mathematics
Shorthand	6 hours including 3 hours of Advanced Shorthand
Typewriting	6 hours including 3 hours of Advanced Typewriting
Business Law	6 hours
Business Machines	3 hours
Bookkeeping	12 hours in Accounting
Secretarial Practice	3 hours plus certification in Shorthand and Typewriting
Economics	12 hours including principles and related subjects in that field
Business Arithmetic	9 hours (6 in Mathematics and 3 in Business Mathematics)
Business English	3 hours in Business Communications
Office or Clerical Practice	3 hours in Secretarial Development

It is **recommended** that at least three of the following courses also be included in the program of study:

Business Law	3	Business Machines and	
Business Communications	3	Records Management	3
Typewriting	6		

Official Acceptance As Major

Requirements for acceptance of a student as a major in the Department of Business are:

1. The completion of at least 58 semester hours of college work.
2. The attainment of at least a 2.0 overall grade point average.
3. The attainment of at least a 2.0 grade point average in courses taken in Business.
4. Transfer students must earn at least six hours in Business while in residence at Lee College.

MINOR

A minor in business is offered consisting of eighteen hours of business courses.

TWO-YEAR PROGRAM

The Business Department offers a two-year program for those students who will not be able to continue beyond the second year in college. It is designed to impart an understanding of fundamental business principles and at the same time to offer the degree of specialization which will afford the student immediate employment opportunities in the business community. The Secretarial Science curriculum provides intensive training in secretarial practice and office procedures, whereas the General Commerce course of study offers a broader and more flexible preparation for careers in business as well as serving as a foundation for continuing education. Sixty-four semester hours are required, of which not less than twenty-seven hours shall be in business courses.

Suggested Curricula

GENERAL BUSINESS EMPHASIS

FRESHMAN YEAR	
Course	Hours
History 111, 112, 211, 212	6
English 111-112	6
Lab Science	8
Business 101	3
Mathematics	3
Bible 101-102	6
	—
	32

JUNIOR YEAR	
Course	Hours
Business 303-304	6
Business 307	3
Religion Elective	3
Economics 311-312	6
Theology 331	3
Electives	12
	—
	33

SOPHOMORE YEAR	
Course	Hours
Literature 201, 202, 211, 212, 311, 312, 321, 322	4
Business 241-242	6
Political Science 211-212	6
Theology 230	3
Art 111 or Music 111 or 311	2
Sociology 211	3
Psychology 211	3
Physical Education Activity	2
Religion Elective	3
	—
	32

SENIOR YEAR	
Course	Hours
Business 407	3
Sociology 321	3
Business 405	3
Business 409	3
Business 351	3
Electives	18
	—
	33

ACCOUNTING EMPHASIS

FRESHMAN YEAR	
Course	Hours
History 111, 112, 211, 212	6
English 111-112	6
Lab Science	8
Business 101	3
Mathematics	3
Bible 101-102	6
	—
	32

JUNIOR YEAR	
Course	Hours
Business 341-342	6
Business 303-304	6
Business 351	3
Religion Elective	3
Economics 311-312	6
Theology 331	3
Electives	6
	—
	33

SOPHOMORE YEAR	
Course	Hours
Literature 201, 202, 211, 212, 311, 312, 321, 322	4
Business 241-242	6
Political Science 211-212	6
Theology 230	3
Art 111 or Music 111 or 311	2
Psychology 211	3
Sociology 211	3
Physical Education Activity	2
Religion Elective	3
	—
	32

SENIOR YEAR	
Course	Hours
Business 407	3
Business 343	3
Business 307	3
Sociology 321	3
Business 405	3
Business 409	3
Business 344	3
Electives	12
	—
	33

BUSINESS EDUCATION EMPHASIS**FRESHMAN YEAR**

Course	Hours
English 111-112	6
Lab Science	8
Business 101	3
History 111, 112, 211, 212	6
Bible 101-102	6
Education 111	3
—	32

JUNIOR YEAR

Course	Hours
Mathematics 303	3
Economics 311-312	6
Business 303	3
Education 301	3
Religion Electives	3
Psychology 312	3
Business Electives	6
Pre-professional Experience or Education 320	0-3
Elective	3
Theology 331	3

33/36

OFFICE ADMINISTRATION EMPHASIS**FRESHMAN YEAR**

Course	Hours
English 111-112	6
Mathematics	3
Business 101	3
Lab Science	8
**Business 112	3
Bible 101-102	6
Art 111 or Music 111 or 311	2
Physical Education Activity	1
—	32

JUNIOR YEAR

Course	Hours
Business 310	3
Business 303-304	6
Economics 311-312	6
Psychology 211	3
Religion Elective	3
Sociology 211	3
Business 331	3
Theology 331	3
Elective	3

33

*Recommended electives

**Students who have taken one year of typewriting in high school should enroll in Business 112. Students who have taken two years of typewriting in high school should enroll in Business 310.

SOPHOMORE YEAR

Course	Hours
Art 111 or Music 111 or 311	2
Literature 201, 202, 211, 212, 311, 312, 321, 322	4
Sociology 211	3
Business 241-242	6
Psychology 211	3
Religion Elective	3
Theology 230	3
Physical Education Activity	2
Speech	3
Business 141	3
—	32

SENIOR YEAR

Course	Hours
Education 330	3
Business 411	3
Education 433-434	6
Health and Physical Education	4
Business Electives	9
Electives	8
—	33

SOPHOMORE YEAR

Course	Hours
Literature 201, 202, 211, 212, 311, 312, 321, 322	4
History 111, 112, 211, 212	6
Business 131-132	6
Religion Elective	3
Theology 230	3
Physical Education Activity	1
Business 241-242	6
Elective	3
—	32

SENIOR YEAR

Course	Hours
Business 351	3
Business 307	3
Sociology 321	3
*Political Science 211-212	6
*Business 405	3
Business 451	3
Business 452	3
Electives	9

33

Two-Year Program

SECRETARIAL SCIENCE

FIRST SEMESTER

Course	Hours
Business 101	3
English 111	3
Business 111, 141, 107	3
Bible 101	3
Physical Education Activity	1
Business 131	3
	<hr/>
	16

THIRD SEMESTER

Course	Hours
Business 310	3
Business 331	3
Business 241	3
Business 351	3
Economics 311	3
Religion Elective	2
	<hr/>
	17

SECOND SEMESTER

Course	Hours
English 112	3
Business 141	3
Business 112	3
Business 132	3
Bible 102	3
Physical Education Activity	1
	<hr/>
	16

FOURTH SEMESTER

Course	Hours
Psychology 211	3
Business 452	3
Business 242	3
Business 307	3
Economics 312	3
	<hr/>
	15

GENERAL COMMERCE

FIRST SEMESTER

Course	Hours
English 111	3
Business 141	3
Business 101	3
Business 107 or 111	3
Bible 101	3
Physical Education Activity	1
	<hr/>
	16

THIRD SEMESTER

Course	Hours
Business 241	3
Economics 311	3
Political Science 211 or History 211	3
Business 303	3
Elective	2
Business 351	3
	<hr/>
	17

SECOND SEMESTER

Course	Hours
English 112	3
Business 307	3
Psychology 211	3
Bible 102	3
Physical Education Activity	1
Sociology 211	3
	<hr/>
	16

FOURTH SEMESTER

Course	Hours
Business 242	3
Economics 312	3
Business 304	3
Political Science 212 or History 212	3
Business 409	3
Religion Elective	2
	<hr/>
	17

COURSE OFFERINGS

Business

101. INTRODUCTION TO BUSINESS

Three hours credit

A survey of the various fields of business designed to acquaint the student with the basic principles and practices involved in the interrelated functions of business and to point out career possibilities.

107. INTRODUCTION TO DATA PROCESSING

Three hours credit

Orientation and practice on the IBM 26 and 29 card punches. Exercises will stimulate actual applications in business and industry to develop operating skills and provide practice in planning and punching program cards. The course also includes lecture, demonstration and machine practice on 82 sorter and 402 accounting machines. Each student will be assigned a practice session of three hours per week. Prerequisite: Business 111 or one year of high school typewriting.

111. BEGINNING TYPEWRITING

Three hours credit

A beginning course with emphasis upon techniques and building speed with control. It includes an introduction to letter writing and tabulation. No credit is given if the student has had one year or more of typewriting in high school.

112. INTERMEDIATE TYPEWRITING

Three hours credit

Develops speed, control and sustained typewriting ability. Practice is given in typing business letters, envelopes, tabulated reports, manuscripts, and simple business forms. Prerequisite: Business 111 or at least one year in high school typewriting.

131. SHORTHAND THEORY

Three hours credit

A course in the basic principles of Gregg Shorthand introduced through lessons in reading shorthand plates, in writing shorthand forms, and drills from dictation. Special attention is given to fluency in reading and writing. (Meets five days per week)

132. SHORTHAND DICTATION

Three hours credit

A continuation of Business 131. Prerequisite: Business 131 or one year of high school shorthand. (Meets five days per week)

141. BUSINESS MATHEMATICS

Three hours credit

A course in mathematics related to business and finance. Includes interest computation, discounts, annuities, amortization, depreciation, and bonds.

207. PUNCHED CARD METHODS

Three hours credit

The development of punched card methods including lectures, problem solving and machine practice on the IBM 402 accounting machine, the IBM 82 sorter and the IBM 26 printing card punch; application is made to actual business problems with emphasis on the preparation of management reports.

241. PRINCIPLES OF ACCOUNTING

Three hours credit

A study of basic accounting procedures; assets, liabilities, owner's equity, revenues, and expenses; negotiable instruments; and individual proprietorships.

242. PRINCIPLES OF ACCOUNTING

Three hours credit

Continuation of Business 241 in which a study is made of partnerships, corporations, cost accounting procedures, and special analysis. Prerequisite: Business 241.

303. BUSINESS LAW

Three hours credit

Principles of law most frequently involved in business transactions with emphasis in the Uniform Commercial Code, including Contracts, Bailments, and Sales. A basic aim is to develop techniques in the analytical, decision-making capacity of the students.

304. BUSINESS LAW

Three hours credit

Continuation of Business 303. Includes Commercial Paper, Partnerships, Corporations, Agency, Security Devices, and Employment. Prerequisite: Business 303.

- 307. BUSINESS MACHINES AND RECORDS MANAGEMENT** **Three hours credit**
Principles and practice in the operation of various types and models of office machines and equipment including calculating, adding, dictating, transcribing, and duplicating machines. In addition, instruction and practice are given in various filing systems and records management. Prerequisite: Business 141 or Mathematics 111.
- 310. ADVANCED TYPEWRITING** **Three hours credit**
Special emphasis is given to the development of speed and accuracy; mastery is sought in editing and typing stencils, memos, manuscripts, tabulated accounting reports, legal papers, technical reports, and executive communications. Problems and projects are used to simulate office situations. Prerequisite: Business 112 or two years of high school typewriting.
- 331. SHORTHAND SPEED DEVELOPMENT** **Three hours credit**
Emphasis is upon increased speed and accuracy in taking dictation and preparing mailable transcripts. Dictation involves vocabularies related to particular types of business forms and professions. Prerequisite: Business 132 or two years of high school shorthand.
- 341. INTERMEDIATE ACCOUNTING** **Three hours credit**
A detailed study of the theory of accounts and the techniques of accounting including Balance Sheet accounts and problems of recording, tracing and valuation; revenue recognition and income determination under the various theories of recognition. Prerequisite: Business 242.
- 342. INTERMEDIATE ACCOUNTING** **Three hours credit**
A continuation of Business 341 which is a prerequisite.
- 343. COST ACCOUNTING** **Three hours credit**
Accounting for production management. Development of cost standards and their application to job order and process cost systems. Includes production cost control, cost-profit-volume relationships, flexible budgeting, direct costing, introduction to capital budgeting, inventory planning and control, and other contemporary cost problems. Prerequisite: Business 242.
- 344. FEDERAL INCOME TAX** **Three hours credit**
A study of the federal laws governing taxation of individuals, partnerships, and corporations with concentration in the preparation of tax forms.
- 351. BUSINESS COMMUNICATIONS** **Three hours credit**
Principles, practices, and mechanics of writing effective business letters and reports. Prerequisites: Business 111 and English 112.
- 405. PRINCIPLES OF BUSINESS MANAGEMENT** **Three hours credit**
Theory and practice of management through the concepts of organization, planning, decision making, and control integrated with the new insights from the behavioral sciences.
- 407. BUSINESS FINANCE** **Three hours credit**
The establishment and maintenance of a business enterprise emphasizing financial management. The sources and uses, as well as costs, of short, intermediate and long term funds; valuation, reorganization, consolidation and expansion. Prerequisite: Business 242.
- 409. PRINCIPLES OF MARKETING** **Three hours credit**
Analysis of the principles and methods of marketing including the activities involved in the movement of goods from producer to consumer, commodity exchanges, marketing research, product development, pricing, and governmental relationships.
- 451. SHORTHAND DICTATION AND TRANSCRIPTION** **Three hours credit**
Improvement of student ability in taking rapid dictation and in transcribing mailable letters; emphasis is upon increased production rates. Prerequisite: Business 331.
- 452. SECRETARIAL DEVELOPMENT** **Three hours credit**
Training in the qualifications and duties of a secretary; employment requirements; organization of work; telephone etiquette, receptionist techniques; handling of incoming and outgoing mail, etc. Prerequisites: Business 310 and Business 331.

DEPARTMENT OF LANGUAGES

English

French

German

Spanish

Speech

CHARLES R. BEACH, Chairman

Professor Beach, Associate Professor Humbertson,

Assistant Professors Dirksen, Jordan, Pitts, Smith, Taylor, and Woods

The English curriculum is designed to prepare students for teaching English in secondary schools, for graduate work in English, and for professional fields.

The foreign language curriculum is designed to prepare students to become secondary school teachers, to do graduate work in a foreign language, and to be equipped with language skills vital to mission work. A modern language laboratory permits students to listen to native experts, to record their own pronunciations, and then to make comparisons.

The speech curriculum is designed to prepare prospective secondary school teachers and ministerial students and to provide courses for other students desiring training in oral communication.

MAJORS

The Department of Languages offers the Bachelor of Arts degree with a major in **English, French, and Spanish**. The student majoring in English shall complete a minimum of thirty hours in English courses, exclusive of English 111-112.

The student majoring in a foreign language shall complete a minimum of eighteen hours of upper division courses (300 and above) in that language.

English

The following courses are required for completion of a Bachelor of Arts degree in English: English 211, 212, three semester hours; 311, 312, three semester hours; 321, 322, three semester hours; and 482, three semester hours, in addition to upper division electives to comprise a minimum of twenty-four hours in upper division courses, for a minimal total of thirty hours in English courses, exclusive of English 111-112.

Foreign Language

A student majoring in a foreign language must complete a minimum of eighteen hours of upper division courses (300 and above) in that language.

Official Acceptance as Major

Requirements for acceptance of a student as a major and/or minor in the Language Department are:

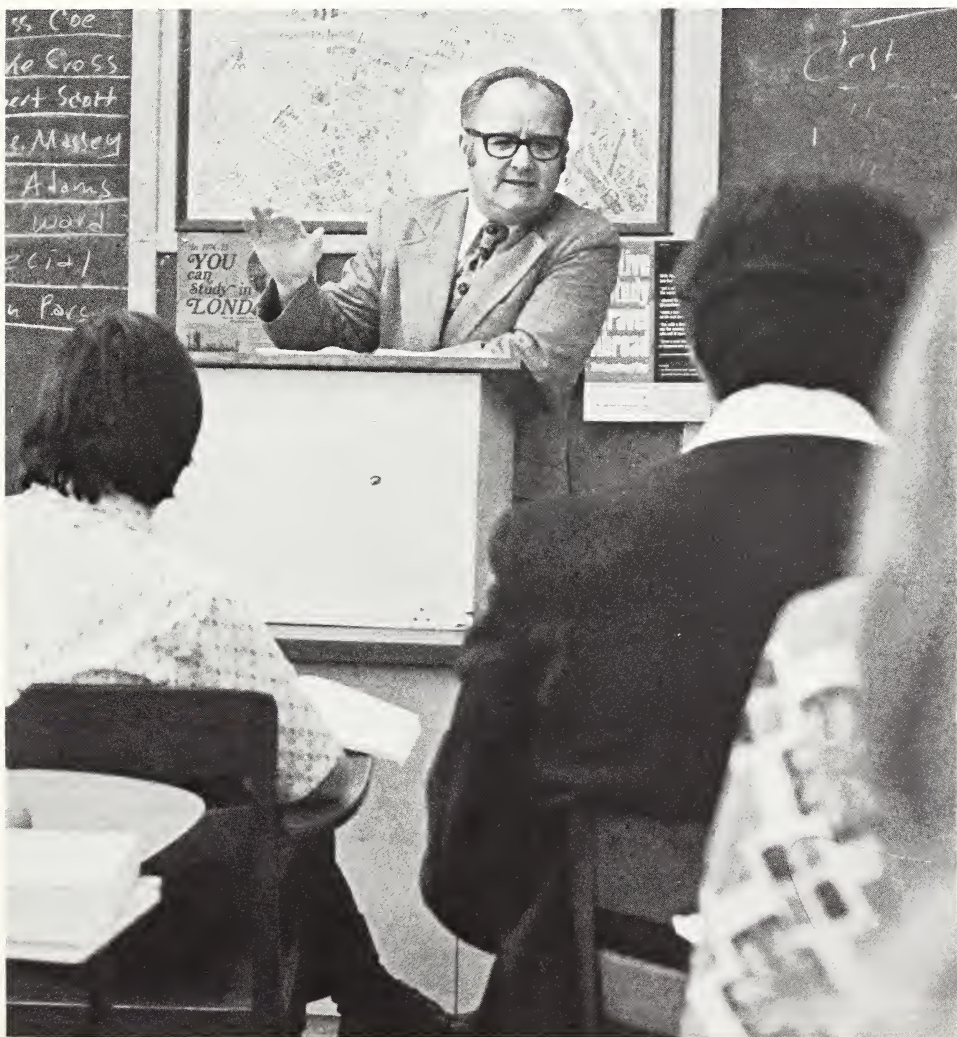
1. The completion of at least 45 semester hours, 12 hours of which must be completed at Lee College.
2. The attainment of a 2.0 overall grade point average in all college work.
3. The attainment of a 2.0 average in courses taken in the Language Department.
4. The writing of a 500-word theme to demonstrate ability to write an acceptable paper.

MINORS

The Department offers courses for a minor in English, French, Spanish, and speech. The student minoring in English shall complete a minimum of eighteen hours in English courses, exclusive of English 111-112, including three hours of American Literature, three hours of World Literature, and three hours of studies in the English language.

The student minoring in a foreign language shall complete a minimum of six hours in upper division courses (300 and above) in that language. A combination minor is offered with a requirement of at least twelve hours in each of two languages, for a total of twenty-four hours, including six hours of upper division courses for students who enter college with two units of high school foreign language credit.

The student minoring in speech shall complete a minimum of eighteen hours, including six hours in upper division courses.



Suggested Curricula

BACHELOR OF ARTS IN ENGLISH (without teacher certification)

FRESHMAN YEAR		SOPHOMORE YEAR	
Course	Hours	Course	Hours
Physical Education Activity	2	English 211-212	3
Bible 101-102	6	Foreign Language 211-212	6
English 111-112	6	Theology 230	3
Lab Science	8	History 111-112	6
Foreign Language 111-112	6	Mathematics	3
Art 111 or Music 111 or 311	2	Related Area/Minor or Electives	6
Related Area/Minor or Electives	2	Religion Elective	3
	—	English Elective	3
	32		—
			33
JUNIOR YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Theology 331	3	English 482	3
English Electives	6	English Electives	9
English 311, 312	3	Religion Elective	3
English 321, 322	3	Related Area/Minor or Electives	18
Psychology 211, Sociology 211	6		—
Related Area/Minor or Electives	5		33
	—		
	32		

BACHELOR OF ARTS IN ENGLISH (with teacher certification)

FRESHMAN YEAR		SOPHOMORE YEAR	
Course	Hours	Course	Hours
Physical Education Activity	2	English 211-212	6
Bible 101-102	6	Foreign Language 211-212	6
English 111-112	6	Theology 230	3
Lab Science	8	Sociology 200	3
Foreign Language 111-112	6	History 111-112	6
Art 111 or Music 111 or 311	2	Mathematics	3
Related Area/Minor or Elective	2	Education 111	3
	—	Physical Education or Health	1
	32	Speech 211	3
			—
			34
JUNIOR YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Theology 331	3	Religion Elective	3
Religion Elective	3	English 482	3
English 311, 312	3	English Electives	3
English 321, 322	3	Related Area/Minor or Electives	7
Psychology 211, Sociology 211	6	Education 312	3
Education 301	3	Education 330	3
English Electives	12	Education 413	3
	—	Education 433-434	6
	33		—
			31

BACHELOR OF ARTS IN FOREIGN LANGUAGE (without teacher certification)

FRESHMAN YEAR		SOPHOMORE YEAR	
Course	Hours	Course	Hours
Physical Education Activity	2	Foreign Language 211-212	6
Bible 101-102	6	Literature 201, 202, 211, 212, 311, 312, 321, 322	4
English 111-112	6	Theology 230	3
Lab Science	8	History 111-112	6
Foreign Language 111-112	6	Mathematics	3
Art 111 or Music 111 or 311	2	Related Area/Minor or Electives	9
Related Area/Minor or Elective	2	Religion Elective	3
	—		—
	32		34
JUNIOR YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Theology 331	3	Religion Elective	3
Foreign Language 341-342 or 441-442 ..	6	Foreign Language 341-342 or 441-442 .	6
Foreign Language 311-312 or 313-314 ..	4	Foreign Language 311-312 or 313-314 .	4
Psychology 211, Sociology 211	6	Related Area/Minor or Electives	20
Related Area/Minor or Electives	12		—
	—		33
	31		

BACHELOR OF ARTS IN FOREIGN LANGUAGE (with teacher certification)

FRESHMAN YEAR		SOPHOMORE YEAR	
Course	Hours	Course	Hours
Physical Education Activity	2	Foreign Language 211-212	6
Bible 101-102	6	Literature 201, 202, 211, 212, 311, 312, 321, 322	4
English 111-112	6	History 111-112	6
Lab Science	8	Theology 230	3
Foreign Language 111-112	6	Mathematics	3
Art 111 or Music 111 or 311	2	Physical Education	1
Related Area/Minor or Elective	2	Sociology 200	3
	—	Education 111	3
	32	Related Area/Minor or Electives	4
			—
			33
JUNIOR YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Theology 331	3	Religion Elective	2
Foreign Language 341-342 or 441-442 ..	6	Foreign Language 311-312 or 313-314	4
Foreign Language 311-312 or 313-314 ..	4	Foreign Language 341 or 441	3
Psychology 211, Sociology 211	6	Foreign Language Electives	3
Education 301	3	Education 312	3
Religion Elective	4	Education 330	3
Related Area/Minor or Electives.....	4	Education 413	3
Speech 211	3	Education 433-434	6
	—	Related Area/Minor or Electives	5
	33		—
			32

COURSE OFFERINGS

English Language and Literature

- 111. ENGLISH COMPOSITION** **Three hours credit**
A review of grammatical usage and mechanics skills and their application in brief writing assignments, with outside readings in the essay form to stimulate thought.
- 112. ENGLISH COMPOSITION** **Three hours credit**
The study and expression of writing skills at the level of the word, the sentence, the paragraph, and the complete essay; the preparation of a full-length research paper; and outside readings in literature for stimulation and enrichment. Prerequisite: English 111.
- 200. JOURNALISM** **Three hours credit**
Fundamentals of journalism, with emphasis on writing news. Prerequisite: 112. (Note: No English credit for this course.) Offered fall semester, even years.
- 201. ASPECTS OF LITERATURE** **Two hours credit**
Aspects of literature, in the various genres, in both English and foreign languages (in translation), based, according to the individual class, on specific themes, on distinctive periods, on individual or types of authors, or on significant literary movements in the ancient literary forms (epic, saga, mythology, biblical masterpieces), the medieval, the modern, and/or the contemporary literary forms. Prerequisite: 112.
- 202. ASPECTS OF LITERATURE** **Two hours credit**
A continuation of, the same as, or a variation on 201. Prerequisite: 112.
- 211. ENGLISH LITERATURE** **Three hours credit**
A survey of English Literature from Beowulf through the Age of Reason. Prerequisite: 112.
- 212. ENGLISH LITERATURE** **Three hours credit**
A continuation of English 211 with a survey of English Literature from the Romantic Movement to the present. Prerequisite: 112.
- 311. AMERICAN LITERATURE** **Three hours credit**
A survey of American Literature from the founding of the colonies to the Civil War. Prerequisite: 112. Offered fall semester, even years.
- 312. AMERICAN LITERATURE** **Three hours credit**
A continuation of English 311 with a survey of American Literature from the Civil War to the present. Prerequisite: 112. Offered spring semester, odd years.
- 321. WORLD LITERATURE** **Three hours credit**
A survey of World Literature with emphasis on Greek and Roman Classicism, Hebraism, Middle Ages, and the European Renaissance. Prerequisite: 112. Offered fall semester, odd years.
- 322. WORLD LITERATURE** **Three hours credit**
A continuation of English 321 with emphasis on the English Renaissance, Neo-Classicism, Romanticism, and Modern Literature. Prerequisite: 112. Offered spring semester, even years.
- 331. SHAKESPEARE** **Three hours credit**
A study of Shakespeare's histories, comedies, tragedies, and poetry. Prerequisite: 201 or 202 or equivalent. Offered fall semester, even years.
- 341. MILTON AND THE SEVENTEENTH CENTURY** **Three hours credit**
A survey of non-dramatic seventeenth century literature with special emphasis on the metaphysical poets and John Milton. Prerequisite: 201 or 202 or equivalent. Offered fall semester, odd years.
- 351. ADVANCED ENGLISH COMPOSITION** **Three hours credit**
A study of creative, expository, and argumentative writing. Prerequisite: 112. Offered fall semester, odd years.

- 405. THE AMERICAN NOVEL** **Three hours credit**
The reading and careful in-class analysis of at least eight representative American novels in chronological order, with some attention to related literary history and with a written analysis of one additional novel by each student. Offered spring semester, even years.
- 421. EIGHTEENTH CENTURY LITERATURE** **Three hours credit**
A combined study of the poetry and prose during the Age of Reason with emphasis on the works of Pope, Swift, and Johnson. Prerequisite: 201 or 202 or equivalent. Offered fall semester, even years.
- 431. ROMANTIC LITERATURE** **Three hours credit**
A study of the Romantic Movement with emphasis on the poetry of Blake, Wordsworth, Coleridge, Byron, Shelley and Keats, and on the essays of Lamb, Hazlitt, De Quincey, and Landor. Some attention will be given to the critical writing and letters of the period. Prerequisite: 201 or 202 or equivalent. Offered spring semester, even years.
- 441. VICTORIAN LITERATURE** **Three hours credit**
A study of the Victorian poets with emphasis on the poetry of Tennyson, Browning, Arnold, and the Pre-Raphaelites. A study of non-fiction prose of the Victorian period with emphasis on the writings of Macaulay, Carlyle, Newman, Mill, Marx, Ruskin, Arnold, Huxley, and Pater. Prerequisite: 201 or 202 or equivalent. Offered spring semester, odd years.
- 451. CONTEMPORARY LITERATURE** **Three hours credit**
Selection and examination of representative authors. Prerequisites: 211 or 212 and 311 or 312. Offered spring semester, odd years.
- 461. READINGS IN ENGLISH** **Three hours credit**
Supervised independent readings in the literature and language. For students who have completed 201 or 202 or equivalent and have at least a B average in all college work.
- 462. READINGS IN ENGLISH** **Three hours credit**
Supervised independent readings in the literature and language. For students who have completed 201 or 202 or equivalent and have at least a B average in all college work.
- 463. READINGS IN ENGLISH** **Three hours credit**
Supervised independent reading in literature and language. For students who have completed 201 or 202 or equivalent and have at least a B average in all college work.
- 464. READINGS IN ENGLISH** **Three hours credit**
Supervised independent readings in literature and language. For students who have completed 201 or 202 or equivalent and have at least a B average in all college work.
- 481. HISTORY OF THE ENGLISH LANGUAGE** **Three hours credit**
An introduction to the historical development of the English language from its Indo-European backgrounds through Old, Middle, and Modern English. Prerequisite: 112. Offered spring semester.
- 482. ADVANCED GRAMMAR** **Three hours credit**
A study of the mechanics and structure of traditional English with time devoted to modern theories of grammar. Prerequisite: 112. Offered fall semester.

French

- 111. ELEMENTARY FRENCH** **Three hours credit**
A course for beginners which includes a study of the basic principles of the language through grammar, vocabulary building through readings from elementary texts, class drill in conversation and pronunciation, and aural-oral exercises in the language laboratory. No prerequisite.
- 112. ELEMENTARY FRENCH** **Three hours credit**
A continuation of 111 with added emphasis on basic vocabulary building through increased graduated readings, more frequent use of the language in class, continued laboratory practice, and frequent dictation. Prerequisite: 111 or one year of the language in high school.

- 211. INTERMEDIATE FRENCH** **Three hours credit**
 An intensive review of grammar and verbs, pronunciation practice, dictation, aural-oral exercises in the language laboratory, and an emphasis on culture and thought through graded readings of novels and/or plays and selected readings from a number of the more prominent authors. An attempt is made to conduct a great deal of the class in French. Prerequisite: 112 or two years of the language in high school.
- 212. INTERMEDIATE FRENCH** **Three hours credit**
 A continuation of 211 with a review of phonetics and pronunciation and continued practice in conversation through an almost total use of French in class. Prerequisite: 211 or three years of the language in high school.
- 311. SURVEY OF FRENCH LITERATURE** **Two hours credit**
 A survey of the history and the civilization of the country as reflected in its literature from the earliest times to about 1700. Prerequisite: 212 or four years of the language in high school. Offered fall semester, even years.
- 312. SURVEY OF FRENCH LITERATURE** **Two hours credit**
 A continuation of 311 to about 1800. Offered spring semester, odd years.
- 313. SURVEY OF FRENCH LITERATURE** **Two hours credit**
 A continuation of 312 with the period of literature extending from about 1800 to about 1900. Prerequisite: 212 or four years of the language in high school. Offered fall semester, odd years.
- 314. SURVEY OF FRENCH LITERATURE** **Two hours credit**
 A continuation of 313 to the mid-twentieth century. Offered spring semester, even years.
- 341. INTERMEDIATE CONVERSATION AND COMPOSITION** **Three hours credit**
 Conversation training, composition, grammar, phonetics, oral reports in the language based on assigned readings, and a study of the objectives of foreign-language instruction and of effective techniques of their accomplishment. A course primarily for majors and minors in the foreign language who intend to teach; but others are not excluded. Prerequisite: 212 or four years of the language in high school. Offered fall semester, even years.
- 342. INTERMEDIATE CONVERSATION AND COMPOSITION** **Three hours credit**
 A continuation of 341 with optional opportunities for supervised teaching of the foreign language in a public school system. Prerequisite: 341 or equivalent. Offered spring semester, odd years.
- 441. FRENCH CIVILIZATION** **Three hours credit**
 A history of literature and the arts correlated with geography and history of the country, including events of scientific, political, social, and economic significance. Texts written in and class conducted in the foreign language studied. Prerequisite: 212 or four years of the language in high school. Offered fall semester, odd years.
- 442. FRENCH CIVILIZATION** **Three hours credit**
 A continuation of 441. Offered spring semester, even years.
- 461. READINGS IN FRENCH** **Three hours credit**
 Supervised independent readings in the literature and language. For students who have completed 212 or equivalent and have at least a B average in all college work.
- 462. READINGS IN FRENCH** **Three hours credit**
 Supervised independent readings in the literature and language. For students who have completed 212 or equivalent and have at least a B average in all college work.
- 463. READINGS IN FRENCH** **Three hours credit**
 Supervised independent readings in the literature and language. For students who have completed 212 or equivalent and have at least a B average in all college work.

- 464. READINGS IN FRENCH** **Three hours credit**
Supervised independent readings in the literature and language. For students who have completed 212 or equivalent and have at least a B average in all college work.

German

- 111. ELEMENTARY GERMAN** **Three hours credit**
A course for beginners which includes a study of the basic principles of the language through grammar, vocabulary building through readings from elementary texts, class drill in conversation and pronunciation, and aural-oral exercises in the language laboratory. No prerequisite.

- 112. ELEMENTARY GERMAN** **Three hours credit**
A continuation of 111 with added emphasis on basic vocabulary building through increased graduated readings, more frequent use of the language in class, continued laboratory practice, and frequent dictation. Prerequisite: 111 or one year of the language in high school.

- 211. INTERMEDIATE GERMAN** **Three hours credit**
An intensive review of grammar and verbs, pronunciation practice, dictation, aural-oral exercises in the language laboratory, and an emphasis on culture and thought through graded readings of novels and/or plays and selected readings from a number of the more prominent authors. An attempt is made to conduct a great deal of the class in the foreign language. Prerequisite: 112 or two years of the language in high school.

- 212. INTERMEDIATE GERMAN** **Three hours credit**
A continuation of 211 with a review of phonetics and pronunciation and continued practice in conversation through an almost total use of the foreign language in class. Prerequisite: 211 or three years of the language in high school.

- 461. READINGS IN GERMAN** **Three hours credit**
Supervised independent readings in the literature and language. For students who have completed 212 or equivalent and have at least a B average in all college work.

- 462. READINGS IN GERMAN** **Three hours credit**
Supervised independent readings in the literature and language. For students who have completed 212 or equivalent and have at least a B average in all college work.

Spanish

- 111. ELEMENTARY SPANISH** **Three hours credit**
A course for beginners which includes a study of the basic principles of the language through grammar, vocabulary building through readings from elementary texts, class drill in conversation and pronunciation, and aural-oral exercises in the language laboratory. No prerequisite.

- 112. ELEMENTARY SPANISH** **Three hours credit**
A continuation of 111 with added emphasis on basic vocabulary building through increased graduated readings, more frequent use of the language in class, continued laboratory practice, and frequent dictation. Prerequisite: 111 or one year of the language in high school.

- 211. INTERMEDIATE SPANISH** **Three hours credit**
An intensive review of grammar and verbs, pronunciation practice, dictation, aural-oral exercises in the language laboratory, and an emphasis on culture and thought through graded readings of novels and/or plays and selected readings from a number of the more prominent authors. An attempt is made to conduct a great deal of the class in the foreign language. Prerequisite: 112 or two years of the language in high school.

- 212. INTERMEDIATE SPANISH** **Three hours credit**
A continuation of 211 with a review of phonetics and pronunciation and continued practice in conversation through an almost total use of the foreign language in class. Prerequisite: 211 or three years of the language in high school.

- 311. SURVEY OF SPANISH LITERATURE** **Two hours credit**
A survey of the history and the civilization of the country as reflected in its literature from the earliest times to about 1700. Prerequisite: 212 or four years of the language in high school. Offered fall semester, odd years.
- 312. SURVEY OF SPANISH LITERATURE** **Two hours credit**
A continuation of 311 to about 1800. Offered spring semester, even years.
- 313. SURVEY OF SPANISH LITERATURE** **Two hours credit**
A continuation of 312 with the period of literature extending from about 1800 to about 1900. Prerequisite: 212 or four years of the language in high school. Offered fall semester, even years.
- 314. SURVEY OF SPANISH LITERATURE** **Two hours credit**
A continuation of 313 to the mid-twentieth century. Offered spring semester, odd years.
- 341. INTERMEDIATE CONVERSATION AND COMPOSITION** **Three hours credit**
Conversation training using up-to-date methods, composition, grammar, phonetics, oral reports in the language based on assigned readings, and a study of the objectives of foreign-language instruction and of effective techniques of their accomplishment. A course primarily for majors and minors in the foreign language who intend to teach; but others are not excluded. Prerequisite: 212 or four years of the language in high school. Offered fall semester, odd years.
- 342. INTERMEDIATE CONVERSATION AND COMPOSITION** **Three hours credit**
A continuation of 341 with optional opportunities for supervised teaching of the foreign language in a public school system. Prerequisite: 341 or equivalent. Offered spring semester, even years.
- 441. SPANISH CIVILIZATION** **Three hours credit**
A history of literature and the arts correlated with the geography and history of the country, including events of scientific, political, social, and economic significance. Texts written in and class conducted in the foreign language studied. Prerequisite: 212 or four years of the language in high school. Offered fall semester, even years.
- 442. SPANISH CIVILIZATION** **Three hours credit**
A continuation of 441. Offered spring semester, odd years.
- 461. READINGS IN SPANISH** **Three hours credit**
Supervised independent readings in the literature and language. For students who have completed 212 or equivalent and have at least a B average in all college work.
- 462. READINGS IN SPANISH** **Three hours credit**
Supervised independent readings in the literature and language. For students who have completed 212 or equivalent and have at least a B average in all college work.
- 463. READINGS IN SPANISH** **Three hours credit**
Supervised independent readings in the literature and language. For students who have completed 212 or equivalent and have at least a B average in all college work.
- 464. READINGS IN SPANISH** **Three hours credit**
Supervised independent readings in the literature and language. For students who have completed 212 or equivalent and have at least a B average in all college work.

Speech

- 211. FUNDAMENTALS OF SPEECH** **Three hours credit**
A course for beginners in the basic principles of speech directed toward the establishment of habits of good speech.
- 212. PUBLIC SPEAKING** **Three hours credit**
A course in platform theory and practice for those who wish to develop fundamental skill in direct public address.

- 220. PARLIAMENTARY PROCEDURE** **Two hours credit**
A study of the rules of procedure by which self-governing organizations transact business. Prerequisite: 211 or 212 or consent of the instructor. Offered spring semester, odd years.
- 311. ACTING AND PLAY PRODUCTION** **Three hours credit**
Planned to meet the needs of the amateur producer in school and community. Fundamental principles of acting are included, such as training in voice, pantomime, and impersonations. Practical knowledge is given of stagecraft, scene-building, scene-painting, lighting, costuming, and make-up. Prerequisites: 211-212, or consent of instructor.
- 321. VOICE AND DICTION** **Three hours credit**
Designed to develop and improve the speaking voice. Background discussion and individual and group exercises and drills. Prerequisite: 211. Offered fall semester, odd years.
- 331. ORAL INTERPRETATION** **Three hours credit**
Techniques of reading prose, poetry, and drama aloud. Prerequisite: 211 or 212.
- 341. ARGUMENTATION AND DEBATE** **Three hours credit**
The principles of argumentation and debate, analysis and discussion of current public questions, briefing, inductive and deductive reasoning, strategy and refutation, debates. Prerequisite: 211 or 212. Offered fall semester, odd years.
- 351. GROUP DISCUSSION** **Three hours credit**
Methods of procedure in committees, round table discussions, lecture.
- 411. AMERICAN PUBLIC ADDRESS** **Three hours credit**
A historical and critical study of legislative, legal, ceremonial, and sermonic address. Prerequisites: 211 and 212. Offered fall semester, even years.
- 412. AMERICAN PUBLIC ADDRESS** **Three hours credit**
A continuation of Speech 411. Prerequisite: 411. Offered spring semester, odd years.
- 441. RADIO AND TELEVISION SPEECH** **Three hours credit**
Microphone technique, voice problems, use of equipment, its care, capabilities and limitations. Backgrounds of the broadcasting and telecasting industries, their history, economy, structure, and regulations. Prerequisite: 211 or 212. Offered fall semester, even years.
- 451. SPEECH CORRECTION** **Three hours credit**
A study of the general functional cases, including delayed speech, halting speech, monotonous speech, nasality, lisping, voice defects. The English sounds will be studied as to their formation by the organs of articulation. Prerequisite: 211. Offered spring semester, odd years.
- 461. READINGS IN SPEECH** **Three hours credit**
Supervised independent readings in speech. For students who have completed 212 or equivalent and have at least a B average in all college work.
- 462. READINGS IN SPEECH** **Three hours credit**
Supervised independent readings in speech. For students who have completed 212 or equivalent and have at least a B average in all college work.

DEPARTMENT OF MUSIC AND FINE ARTS

Art

Applied Music

Church Music

Music Education

DELTON L. ALFORD, Chairman

Professor Alford, Assistant Professors Gugler, Horton, Miller, and P. Morehead, and Instructors Cullers, Long, Russell and Simmons.

The Department of Music and Fine Arts provides music course offerings for all students at Lee College. There are degree programs for serious students of music, music courses for general college students, applied music courses and performance organizations open to all students. Special emphasis in performance is placed on the vast repertory of sacred music, and a comprehensive worship program is integral to music activities on the campus.

Specific objectives in music are to provide students an opportunity to prepare for advanced study in music; studio teaching careers; teaching music in public or private schools; performance and service careers as ministers of music; and, to provide musical experience, performance outlets and academic training for all interested college students.

In the visual arts the department offers each student an opportunity to become aware of his artistic heritage and the role of the arts in today's society. It also helps him develop individual artistic skills through studio instruction, and endeavors to enrich student life through a series of public exhibits.

MAJORS

The Department of Music and Fine Arts offers the following degrees: Bachelor of **Music Education**, and Bachelor of Arts in **Music** with an emphasis in applied music or church music.

Bachelor of Music Education (BME)

The following music courses are required for the Bachelor of Music Education degree; Music Theory 141-142, 241-242; Applied Music* 160-461; Performance Organization (Ensemble), Conducting 331 or 332, Methods (Brasswind and Percussion 391 or Woodwind 392), and Music History 311-312, for a total of thirty-six hours.

Majors may elect additional courses in music from the following areas: Methods (Brasswind & Percussion 391 or Woodwinds 392), Orchestration 441-442, Conducting 331 or 332, Applied Music 160-461.

In addition to the above, Music Education majors are required to take twenty-four hours in Professional Education courses including Education 111, 211, 311 or 312, 401, 405, 432, and 433.

Bachelor of Arts (B.A.)

The following music courses are required for the Bachelor of Arts degree with a major in music: Music Theory 141-142, 241-242, Applied Music 160-461 or 180-481, Performance Organization (Ensemble), Music History 311-312, and Music Electives for a total of thirty-six hours.

B.A. With Applied Emphasis

Applicants for emphasis in Applied Music must elect courses from the following: Keyboard Harmony 243, Orchestration 441-442, Form and Analysis 341, and Applied Music 480-481.

*Instrumental Music applicants must elect four additional hours in Applied Music and two hours in Orchestration.

B.A. With Church Music Emphasis

Applicants for emphasis in Church Music must elect courses from the following: Keyboard Harmony 243, Choral Conducting 331, Music in Christian Education 321, Church Music Administration 322, The Graded Choir Program 323, Practicum in Church Music 420, and Applied Music (Secondary Instrument 160-461). Applied Music courses emphasize the study and development of a sacred music repertory.

Official Acceptance as Major

Requirements for acceptance of a student as a major and/or minor in the Music Department are:

1. Admission to the major in music at the freshman level will be by examination in the fundamentals of music and by audition in the primary performing medium.
2. Admission to the upper division will require a 2.0 overall average and a 2.0 average in music at the completion of 58 semester hours and junior classification.

MINOR

A minor in music is offered consisting of eighteen hours in music.

Courses comprising the eighteen hours of music for a minor normally are selected from the following areas: Music Theory, Applied Music, Performance Organization, Conducting and/or Church Music.

TEACHER CERTIFICATION

The applicant for the Bachelor of Music Education degree may also apply for certification to teach music in Tennessee in Public School Music and/or Instrumental Music. The minimum requirement for certification in Tennessee includes twenty-four hours in Professional Education courses together with the following:

The applicant may apply for endorsement in School Music and/or Instrumental Music. The applicant for either endorsement in music shall offer a minimum core of music theory and harmony, twelve semester hours; applied music, twelve semester hours; conducting, two semester hours; history and appreciation, two semester hours, a minimum total of twenty-eight semester hours. The applicant for the School Music endorsement shall meet the core music requirements listed above, and shall offer two semester hours of appropriate methods and materials of teaching grades 1-12, a minimum total of thirty-six semester hours. The applicant for Instrumental Music endorsement shall meet the core music requirements listed above, and shall offer two semester hours of instrumentation and orchestration and six semester hours of appropriate methods and materials of teaching and six semester hours in core, a minimum total of forty-two hours.

Suggested Curricula

BACHELOR OF MUSIC EDUCATION

FRESHMAN YEAR

Course	Hours
English 111-112	6
Bible 101-102	6
Elective	2
Music 141-142	8
Music (Applied Major) 160-161	2
*Music (Applied Minor) 160-161	2
Music Organization	2
Music Recital 000	0
Education 111	3
—	31

†SOPHOMORE YEAR

Course	Hours
Literature 201, 202, 211, 212, 311, 312, 321, 322	4
Theology 230	3
Religion Elective	2
Lab Science	8
Music 241-242	8
Music (Applied Major) 260-261	2
Music (Applied Minor) 260-261	2
Music Organization	1
Music Recital 000	0
**Music 243	1
Physical Education Activity	1
Elective	2
—	34

†JUNIOR YEAR

Course	Hours
Music 360-361	2
Music 311-312	4
****Music 441-442	0-4
***Music 331-332	2-4
History 111, 112, 211, 212	6
Education 301	3
Psychology 211	3
*****Music 392	0-2
Music Organization	0
Religion Electives	4
Health 202	2
Music Recital 000	0
—	33/34

SENIOR YEAR

Course	Hours
Education 414	3
Education 405	3
Education 431	3
Education 433	3
Psychology 312	3
Music 391	0-2
Music Organization	1
Music 460-461	2
Music 485-b	0
Mathematics	3
Sociology 211	3
Theology 331	3
Health 201, 301, or 302	2
Music Recital 000	0
Physical Education Activity	1
—	32

†All students should take a minimum of 34 semester hours during this year in order to meet the minimum graduation requirement of 130 semester hours.

*Non-keyboard majors who do not meet the minimum keyboard proficiency level by examination will select piano as their minor applied medium.

**Optional if Keyboard Proficiency Exam is passed.

***Either 331 or 332 or both may be selected to meet the requirement.

****Instrumental majors must take Music 441.

*****School music majors must take either Music 391 or 392; instrumental majors must take both.

BACHELOR OF ARTS IN MUSIC

FRESHMAN YEAR	
Course	Hours
English 111-112	6
Bible 101-102	6
Foreign Language 111-112	6
Music 141-142	8
Applied Major 180-181	4
Music Organization	0
Music Recital 000	0
Physical Education Activity	2
	—
	32

SOPHOMORE YEAR	
Course	Hours
Literature 201, 202, 211, 212, 311, 312, 321, 322	4
Foreign Language 211-212	6
Music 241-242	8
Theology 230	3
Religion Elective	2
Applied Major 280-281	4
Music Organization	1
Music Recital 000	0
Electives	4
	—
	32

Applied Emphasis

JUNIOR YEAR	
Course	Hours
Lab Science	8
Music 311-312	4
Applied Major 380-381	4
Theology 331	3
*Religion Elective	2
Psychology 211	3
Music Recital 111	0
Music Organization	1
Music Electives	2
Electives	6
	—
	33

SENIOR YEAR	
Course	Hours
History 111, 112, 211, 212	6
Mathematics	3
Health 202	2
Applied Major 480, 481	4
Music Organization	2
Music Recital 000	0
Theory Electives	4
Electives	7
*Religion Elective	2
Sociology 211	3
	—
	33

Church Music Emphasis

JUNIOR YEAR	
Course	Hours
Lab Science	8
Music 311-312	4
Music 321-322	4
Applied Major 380-381	4
Music Organization	2
Music Recital 000	0
Psychology 211	3
Theology 331	3
Religion Elective	2
Elective	3
	—
	33

SENIOR YEAR	
Course	Hours
History 111, 112, 211, 212	6
Mathematics	3
Health 202	2
Sociology 211	3
Religion Elective	2
Applied Major 460-461	4
Music 323	2
Music 420	2
Music Organization	1
Music Recital 000	0
Electives	8
	—
	33

*Music 421 and 422 are possible electives for Applied major.

ADDITIONAL INFORMATION

Initial Requirements

Students intending to major or minor in music who meet general college entrance requirements will take a placement examination in theory during registration. A performance audition will also be administered. Students with deficiencies in either of the above areas will be provided individual counseling with suggestions concerning suitable courses of instruction. At the time of entrance the student must show promise of developing skills and abilities that will equip him to serve successfully as performer, teacher, or minister of music. Entrance deficiencies must be made up without credit within the first year.

Music Organizations

Membership in a music organization for seven semesters is required of all music majors. However, credit for performance organization applicable toward the total 130 hours required for a degree may not exceed four semester hours.

Recitals

All music majors are required to attend a minimum of twelve concerts and/or recitals during each semester of full-time attendance. The recital requirement for part-time students is prorated according to their hour load. Students off campus for student teaching are required to attend only six recitals in that semester.

Students majoring in music with an emphasis in applied music will present a recital in the senior year. Students majoring in music education and students with an emphasis in church music may present a partial recital program in the senior year.

COURSE OFFERINGS

Art

- | | |
|--|---------------------------|
| 101. BEGINNING DRAWING AND DESIGN | Two hours credit |
| The use of the basic elements—line, color, texture, and space—in solving various problems in drawing, composition, design, and color organization. | |
| 102. BEGINNING DRAWING AND DESIGN | Two hours credit |
| A continuation of 101. | |
| 111. ART APPRECIATION | Two hours credit |
| An introductory survey of the history and practice of Western art from antiquity to the present as revealed in architecture, painting, and sculpture. | |
| 204. PAINTING AND COMPOSITION | Three hours credit |
| Painting of still life, landscape, and abstract compositions in oil and watercolor, emphasizing color relationships and composition as essential means of pictorial expression. Prerequisite: Art 101-102. | |
| 205. PAINTING AND COMPOSITION | Three hours credit |
| A continuation of 204. | |
| 322. PUBLIC SCHOOL ART | Two hours credit |
| Preparation for teaching art in the classroom through actual demonstration and student participation in the use of art materials. Emphasis on the integration of art in the public school curriculum. | |

Applied Music

- | | |
|---|--------------------------------------|
| 160. A,B,C,D,E,F,G. STUDY IN APPLIED MUSIC | One hour credit each semester |
| Applied music in the sixty series is intended for all college students except those majoring in music with an emphasis in applied music. Appropriate technical studies and literature are | |

selected from the classics with emphasis on development of performance techniques.

160A. Brass	160E. Voice	160B. Woodwind	160F. Piano
160C. String	160G. Organ	160D. Percussion	

161; 260-261; 360-361; 460-461. ADDITIONAL STUDY IN APPLIED MUSIC
One hour credit each semester

180. A,B,C,D,E,F,G. STUDY IN APPLIED MUSIC
Two hours credit each semester

Applied music in the eighty series is intended for students majoring in music with an emphasis in applied music. Development of repertory and intensive study of style. Admission only by audition.

180A. Brass	180E. Voice	180B. Woodwind	180F. Piano
180C. String	180G. Organ	180D. Percussion	

181; 280-281; 380-381; 480-481. ADDITIONAL STUDY IN APPLIED MUSIC
Two hours credit each semester

251. A, B, C, D. OPERA WORKSHOP
One hour credit
A practical laboratory course which involves the production of operas. Work includes casting, rehearsing, designing and constructing sets, lighting, costuming, and publicity for recitals and public presentations.

385. JUNIOR RECITAL
Credit: None
One half hour of public recital.

485. SENIOR RECITAL
Credit: None
A. One hour of public recital.
B. One-half hour of public recital. Credit: none.

Church Music

321. MUSIC IN CHRISTIAN EDUCATION
Two hours credit
A course designed to instruct the student in integrating music into all church activities, developing music in churches through the church music school and the multiple choir systems. Graded music is studied for use in Sunday schools, vacation Bible schools, etc.

322. CHURCH MUSIC ORGANIZATION AND ADMINISTRATION
Two hours credit
A study of the administrative role of the minister of music in a fully developed music program at the local level. This course is designed for the upper division student in Church Music. Prerequisite: Music 321.

323. THE GRADED CHOIR PROGRAM
Two hours credit
A course integrating the principles of human development—physical, mental, emotional, social, and spiritual—into a system of graded choirs designed to enhance the ministry of the church through music. Literature, materials, rehearsal techniques, and facilities appropriate for each age group are studied.

420. PRACTICUM IN CHURCH MUSIC
Two hours credit
This course is designed to provide the church music student with practical experience in a local church under the supervision of his major professor. The student will observe a working professional and participate on an expanding level of responsibility.

Music Education

331. CHORAL CONDUCTING
Two hours credit
Fundamentals of conducting technique as applied to choral conducting. Participation in and conducting of training organizations. Study and interpretation of standard repertoire.

- 332. INSTRUMENTAL CONDUCTING** **Two hours credit**
 Fundamentals of conducting technique as applied to instrumental conducting. Participation in and conducting of training organizations. Study and interpretation of standard repertoire.
- 391. BRASSWIND AND PERCUSSION METHODS** **Two hours credit**
 A course designed to prepare students for teaching the brasswind and percussion instruments at the beginner to intermediate levels. Performance on the instruments is included.
- 392. WOODWIND METHODS** **Two hours credit**
 A course designed to prepare students for teaching the woodwind instruments at the beginner to intermediate levels. Performance on the instruments is included.

Music History

- 111. MUSIC SURVEY** **Two hours credit**
 An introductory survey of the principal Western forms and styles from antiquity to the present. Extensive use of recordings supplemented by live performances.
- 311. HISTORY AND SURVEY OF WESTERN MUSIC** **Two hours credit**
 A study of the history of music and musical style from antiquity to the present. The course is designed for the junior year. A knowledge of theory at least equivalent to that of first-year theory is assumed. Extensive score study and listening are involved.
- 312. HISTORY AND SURVEY OF WESTERN MUSIC** **Two hours credit**
 A continuation of Music 311.

Music Organizations

- A. All Music Majors must participate in at least one, and no more than three major performance organizations for seven semesters.
- B. All Music Majors must participate as regularly enrolled members of an SATB choral ensemble a minimum of two semesters.
- C. Instrumental majors must participate in a major instrumental performance organization for seven semesters.
- 101. CAMPUS CHOIR** **One hour credit**
 Primary emphasis on major choral works. One major concert each semester; open to all students with the consent of the instructor. Two rehearsals per week.
- 102; 201-202; 301-302; 401-402. CAMPUS CHOIR** **One hour credit**
 A continuation of Music 101.
- 103. LEE COLLEGE BAND** **One hour credit**
 Training and practice in the techniques of band performance. Open to all students with the consent of the instructor. Two rehearsals per week.
- 104; 203-204; 303-304; 403-404. LEE COLLEGE BAND** **One hour credit**
 A continuation of concert ensemble 103
- 105A. LADIES OF LEE** **One hour credit**
 Training in choral music for treble voices. Various performances each semester. Open to all female students with the consent of the instructor. Two rehearsals per week.
- 106A; 205A-206; 305A-306A; 405-406A. LADIES OF LEE** **One hour credit**
 A continuation of Music 105A.
- 105B. MUSIC MEN** **One hour credit**
 Open to all male students with the consent of the instructor. Two rehearsals per week.
- 106B; 205B-296B; 305B-306B; 405B-406B. MUSIC MEN** **One hour credit**
 A continuation of the Music 105B.



107. LEE COLLEGE SINGERS

One hour credit

Study and performance of a wide range of choral literature. One major tour each semester in addition to other off-campus appearances. Membership by audition only. Open to all students. Three rehearsals per week.

- 108; 207-208; 307-308; 407-408. LEE COLLEGE SINGERS** **One hour credit**
A continuation of Lee College Singers 107.
- 109. BRASS CHOIR** **One hour credit**
A select group of performers chosen from the Lee College Concert Band. Two rehearsals per week.
- 110; 209-210; 309-310; 409-410. BRASS CHOIR** **One hour credit**
A continuation of Brass Choir 109.
- 111. LEE CONSORT** **One hour credit**
A small vocal ensemble emphasizing study and performance of appropriate works from the standard choral concert repertory. Open to all students by audition. Three rehearsals per week.
- 112; 211-212; 311-312; 411-412. LEE CONSORT** **One hour credit**
A continuation of Lee Consort 111.
- 113. A, B, C, D. CHAMBER MUSIC** **One hour credit**
Open to all players with the necessary proficiency. Study and performance of literature for small combinations of instruments. Two rehearsals per week.

Music Theory

- 140. BASIC THEORY** **Two hours credit**
A course designed to assist students whose training and experience have not produced a readiness for Music 141-142. Credit for this course is not applicable toward a major in music.
- 141. FOUNDATIONS OF MUSIC THEORY** **Four hours credit**
A course integrating ear-training, sight-singing, and dictation with written and analytical work.
- 142. FOUNDATIONS OF MUSIC THEORY** **Four hours credit**
A continuation of Music 141.
- 241. ADVANCED MUSIC THEORY** **Four hours credit**
An integrated course including advanced ear-training, sight-singing, written harmony, modulation, dominant, seventh, ninth, eleventh and thirteenth chords. Also, non-dominant harmony, chromatically altered chords, augmented chords, analysis, original work, and introduction to counterpoint.
The course is designed for the sophomore year. Prerequisite: Music 141-142.
- 242. ADVANCED MUSIC THEORY** **Four hours credit**
A continuation of Music 241.
- 243. KEYBOARD HARMONY** **One hour credit**
Improvisation involving the use of figured bass, diatonic harmony, modulation, transposition, and harmonization of melodies in free accompaniment style. Prerequisite: Music 242.
- 341. FORM AND ANALYTICAL TECHNIQUES** **Two hours credit**
Analysis of binary and ternary forms, rondo and sonata forms, variations, fugue. Prerequisite: Music 242.
- 441. ORCHESTRATION AND ARRANGING** **Two hours credit**
A study of instruments of the orchestra; range, technique, timbre, transposition of orchestral and band instruments; exercises in orchestration. Study of various principles of arranging for instrumental ensembles; scoring transcriptions and original compositions for small instrumental combinations and for full orchestra.
The course is designed for the senior year. Prerequisite: Music 241-242.
- 442. ORCHESTRATION AND ARRANGING** **Two hours credit**
A continuation of Music 441.

DEPARTMENT OF NATURAL SCIENCE

Biological Science

Chemistry

Mathematics

Medical Technology

Natural Science

Physical Science

Physics

Pre-Dental

Pre-Medical

Pre-Nursing

Pre-Pharmacy

MYRTLE FLEMING, Chairman

Professors Beach and Fleming, Associate Professors Dennison, McDaniel, McPherson, O'Bannon, and Riggs, Assistant Professors Griffith and Harris

The Natural Science Department offers a curriculum designed to meet the individual needs of all students. Foundation courses in botany, zoology, chemistry, mathematics and physics present opportunities for both majors and non-majors to become acquainted with basic principles and concepts of the biological and physical sciences. Other advanced courses which have been designed to prepare students for graduate studies are also offered. Students who are planning careers in science technology, science education or in health related areas will find a curriculum and faculty adequate to prepare them for their chosen fields. Opportunities for individual research are available to science majors during their junior and senior years.

MAJORS

The Natural Science Department offers majors in **Biological Science, Natural Science, Medical Technology, Chemistry** and **Mathematics**. The Natural Science major is a broad area major with emphasis in three or more areas listed above.

Biological Science

The student majoring in biological science leading to a Bachelor of Science degree shall complete no less than thirty semester hours in biology. The student may elect to emphasize either plant or animal biology, but at least three courses in each area are required. Normally, at least half of the courses in the major will be numbered 300 or above. A Biological Science major seeking teacher certification in science should become acquainted with the requirements set forth by the state in which he plans to teach.

The following courses are required for a Bachelor of Science degree in Biological Science: Biology 111-112, Chemistry 111-112, Mathematics 111-112, Biology 342, Science Seminar 490 and Science and the Bible 433.

Chemistry Major

The student majoring in chemistry leading to a Bachelor of Science or Bachelor of Arts degree shall complete between thirty-two and thirty-six hours in chemistry. If teacher certification is desired, the student should acquaint himself with the requirements set forth by the state in which he plans to teach.

The following courses are required for a Bachelor of Science degree with a major in Chemistry: Chemistry 111-112 (or equivalent) and 211 are prerequisites to a major which consists of 311-312, 431-432, 490, plus four additional hours: Physics 211-212, Mathematics 201, 271-272, and Theology 433. For the Bachelor of Arts degree, one year or more in German or French (German is recommended) plus four hours of Chemistry in addition to the above listed courses is required.

Mathematics Major

The student majoring in Mathematics leading to a Bachelor of Science degree shall complete no less than thirty semester hours in mathematics. If teacher certification in mathematics is desired, the student should acquaint himself with the requirements set forth by the state in which he plans to teach.

The following courses are required for a Bachelor of Science degree with a major in Mathematics: Mathematics 271-272 which are prerequisites to a major which consists of 16 hours from courses numbered above 303, including 361, 461, 490. At least one year of physics should be taken and Theology 433. Mathematics 301-302 (Modern Concepts) should be taken unless the student is able to show a proficiency in this area. With the Bachelor of Arts degree, one year or more in a foreign language, or its proficiency equivalent, is required in addition to the above listed courses.

Medical Technology

Students desiring a Bachelor of Science degree in Medical Technology will spend the first three years on campus pursuing a course of studies similar to that required of biology majors. The fourth year, however, will be spent in an internship at a hospital with an approved medical technology program. A list of training centers that have agreed to cooperate with Lee College in this internship program can be secured from the Natural Science Department. Any other school accredited by the American Medical Association and under the direction of a registered pathologist may be acceptable after approval by the Natural Science Department. Students enrolled in this program will complete the regular fall registration procedures the year that they intern and complete all non-academic graduation requirements as do on-campus seniors.

The Bachelor of Science in Medical Technology is awarded upon the satisfactory completion of the course requirements in the medical technology curriculum. The curriculum has been approved by the Council on Medical Education of the American Medical Association. Satisfactory completion of these requirements is the basis for eligibility for the examination by the Registry of Medical Technologists of the American Society of Clinical Pathologists. Successful passing of this examination qualifies the candidate for certification as a Registered Medical Technologist, M.T. (A.S.C.P.) and for membership in the American Society of Medical Technologists. This program also meets requirements for admission to licensure examinations in those states which regulate the practice of medical technology.

The following courses are required for a Bachelor of Science degree in Medical Technology: Biology 111-112, Chemistry 111-112, Mathematics 111, Chemistry 211, Human Anatomy and Physiology 292, Microbiology 251-252, Chemistry 311.

Courses strongly recommended include: Genetics 342, Parasitology 441, Science and the Bible 433, Science Seminar 490.

While these courses are considered as adequate prerequisites for interning in Tennessee, the student is advised to select a school of medical technology early in the program in order to learn of any additional requirements.

In addition, one year (8-12 months) of internship in an approved school of medical technology must be successfully completed. Upon the receipt of the transcript and satisfactory completion work, thirty semester hours of credit in Medical Technology Internship will be given. A student will then return to campus to graduate with his own class.

Transfer students entering this program must complete two semesters of study at Lee College before being approved to enroll in an internship.

Natural Science

A student working toward a Bachelor of Science degree in a broad area of Natural Science with or without teacher certification must complete the following require-

ments: Biology 111-112, Chemistry 111-112, Physics 211-212, Math 111-112, Chemistry 490, and Theology 433.

In addition, ten to fourteen semester hours must be selected from the biological sciences, chemistry, physics, or mathematics.

Official Acceptance As Major

Requirements for acceptance of a student as a major and/or minor in the Natural Science Department are:

- 1. The completion of at least 58 semester hours and junior classification.
- 2. A 2.0 grade point average in the courses taken in the Department as well as a 2.0 overall grade point average.
- 3. The student who transfers 64 hours or more will be officially accepted into the Department after the completion of 12 semester hours at Lee provided he has a grade point average of 2.0 in the courses taken in the Department as well as an overall 2.0 grade point average.

MINORS

Biological Science minors shall complete eighteen hours in biology, with at least eight hours in courses numbered 300 and above. The Chemistry minor shall complete eighteen hours in chemistry with at least eight hours in courses numbered 300 or above. The Mathematics minor shall complete eighteen hours in mathematics with at least six hours in courses numbered 300 or above. The minor must be approved by the Department Chairman at some time before a student's senior year.

PREPARATORY PROGRAMS

Preparatory programs are offered in the areas of Dentistry, Nursing, Pharmacy, and Pre-medicine. The length of time spent in these respective programs will vary with the curriculum of the school at which the professional degree will be received. Since most medical schools are now requiring the baccalaureate degree for admission, it is recommended that pre-medicine students complete the requirements for a Bachelor of Science degree at Lee College.

Suggested Curriculum

Most two-year preparatory programs in health-related professions require courses similar to those outlined below. The curriculum of the school to which you plan to transfer should be followed carefully. Check this out early in your planning.

FRESHMAN		SOPHOMORE	
Course	Hours	Course	Hours
English 111-112	6	Literature 201, 202, 211, 212,	
Chemistry 111-112	8	311, 312, 321, 322	4
Math 111-112 or 143-201	6	Chemistry 311-312	8
Biology 111-112	8	Physics 211-212	8
Physical Education Activity	1	Physical Education Activity	1
Bible 101	3	Bible 102	3
Religion Elective	2	Religion Elective	2
	<hr/> 34		<hr/> 26

The remaining academic hours may consist of additional courses in the sciences or courses in history, psychology, sociology, art, music, or speech.

Suggested Curricula

BACHELOR OF SCIENCE IN BIOLOGY

The curriculum listed below is designed particularly for the student who desires teacher certification. If the student elects to take his degree without certification, he may substitute science content and modern language courses in lieu of the education requirements.

FRESHMAN YEAR		SOPHOMORE YEAR	
Course	Hours	Course	Hours
English 111-112	6	Literature 201, 202, 211, 212, 311, 312, 321, 322	4
Bible 101-102	6	Theology 230	3
Biology 111-112	8	Psychology 211	3
Chemistry 111-112	8	Biology 251-252	8
Art 111 or Music 111 or 311	2	Math 111-112 or 201-271	6
Education 111	3	Physical Education Activity	2
—	—	Electives	4
	33	—	—
			32

JUNIOR YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
History 111, 112, 211, 212	6	Religion Elective	2
Education 301	3	Science 490	1
Sociology 211	3	Psychology 312	3
Theology 331, 433	5	Education 330	3
Physical Education 201	2	Education 415	3
Biology 342	4	Education 433-434	6
Biological Science Elective	4	Biological Science Electives	7
Electives	4-7	Electives	8
Education 393	0-3	—	—
—	—		33
	34		

BACHELOR OF SCIENCE IN CHEMISTRY

The curriculum listed below is designed particularly for the student who desires teacher certification. If the student elects to take his degree without certification, he may substitute science content and modern language courses in lieu of the education requirements.

FRESHMAN YEAR		SOPHOMORE YEAR	
Course	Hours	Course	Hours
English 111-112	6	Speech 211	3
Bible 101-102	6	Literature 201, 202, 211, 212, 311, 312, 321, 322	4
*Math 271-272	8	Theology 230, Elective	5
Chemistry 111-112	8	Psychology 211	3
Physical Education Activity	1	Physical Education Activity	2
Education 111	3	Chemistry 211, 311-312	12
—	—	Art 111 or Music 111 or 311	2
	32	Elective	2
		—	—
			33

*May need to make up Math 143-201.



JUNIOR YEAR

Course	Hours
History 111, 112, 211, 212	6
Education 301	3
Sociology 211	3
Religion Elective	2
Physical Education Activity	1
Physics 211-212	8
Chemistry Area	8
Elective	2
	—
	33

***SENIOR YEAR

Course	Hours
Physical Education Activity	1
Theology 331, Elective	5
Chemistry 490	1
Education 312	3
Education 330	3
Education 415	3
Education 432-433	6
Chemistry Area	4
Electives	8
	—
	34

BACHELOR OF ARTS IN CHEMISTRY

FRESHMAN YEAR

Course	Hours
English 111-112	6
Bible 101-102	6
*Math 143-201	7
Chemistry 111-112	8
Art 111 or Music 111 or 311	2
Physical Education Activity	2
Elective	2
	—
	33

SOPHOMORE YEAR

Course	Hours
Math 271-272	8
Theology 230, Elective	5
Chemistry 211 or 311-312	12
**Foreign Language 211-212	6
	—
	31

JUNIOR YEAR

Course	Hours
Psychology 211	3
History 111, 112, 211, 212	6
Sociology 211	3
Theology 331, 433	5
Physics 211-212	8
Chemistry 431-432, or Chemistry Electives	8
	—
	33

SENIOR YEAR

Course	Hours
Religion Elective	2
Chemistry 490	1
Chemistry 431-432 or Chemistry Electives	8
Electives	16
Literature 201, 202, 211, 212, 311, 312, 321, 322	4
Elective	2
	—
	33

*May need to make up Math 111-112.

**May need to make up Foreign Language 111-112.

***Time for pre-professional observation should be allowed for those students desiring teacher certification.

BACHELOR OF SCIENCE IN MATHEMATICS

The curriculum listed below is designed particularly for the student who desires teacher certification. If the student elects to take his degree without certification, he may substitute science content, mathematics, or modern language courses in lieu of the education requirements, as well as other elective courses.

FRESHMAN YEAR

Course	Hours
English 111-112	6
Bible 101-102	6
Math 143-201	7
Chemistry 111-112	8
Art 111 or Music 111 or 311	2
Physical Education Activity	2
Elective	2
	—
	33

SOPHOMORE YEAR

Course	Hours
History 111, 112, 211, 212	6
Theology 230, Elective	5
Education 111	3
Math 271-272	8
Literature 201, 202, 211, 212, 311, 312, 321, 322	4
Speech	3
Mathematics Area	3
Elective	2
	—
	34

JUNIOR YEAR

Course	Hours
Theology 331, Elective	5
Physics 211-212	8
Mathematics Area	9
Science Seminar 490	1
Education 301	3
Psychology 211	3
Physical Education Activity	1
Elective	3
	—
	33

***SENIOR YEAR

Course	Hours
Sociology 211	3
Religion Elective	2
Education 312	3
Education 330	3
Education 415	3
Education 432-433	6
Biology 291	3
Mathematics Area	6
Elective	1
	—
	30

BACHELOR OF ARTS IN MATHEMATICS

FRESHMAN YEAR

Course	Hours
English 111-112	6
Bible 101-102	6
*Math 143-201	7
Chemistry 111-112 (recommended) ...	8
Art 111 or Music 111 or 311	2
Physical Education Activity	2
Elective	2
	—
	33

SOPHOMORE YEAR

Course	Hours
Mathematics 271-272	8
Literature 201, 202, 211, 212, 311, 312, 321, 322	4
Theology 230, Elective	5
**Foreign Language 211-212	6
Mathematics Area	3
Electives/Related Area, Minor	5
Elective	2
	—
	33

JUNIOR YEAR

Course	Hours
History 111, 112, 211, 212	6
Sociology 211	3
Theology 331, Elective	5
Physics 211-212	8
Mathematics Area	9
Electives	2
	—
	33

SENIOR YEAR

Course	Hours
Psychology 211	3
Religion Elective	2
Chemistry 490	1
Electives/Related Area, Minor	19
Mathematics Area	6
	—
	31

*May need to make up Math 111-112.

**May need to make up Foreign Language 111-112.

***Time for pre-professional observation should be allowed by those students desiring teacher certification.

BACHELOR OF SCIENCE IN MEDICAL TECHNOLOGY

FRESHMAN YEAR		SOPHOMORE YEAR	
Course	Hours	Course	Hours
English 111-112	6	History 111, 112, 211, 212	6
Bible 101-102	6	Sociology 211	3
Biology 111-112	8	Psychology 211	3
Chemistry 111-112	8	Biology 251-252	8
Art 111 or Music 111 or 311	2	Chemistry 311	4
Electives	2	Theology 230, 331	6
	—	Math 111 or 112	3
	32		—
			33
JUNIOR YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Literature 201, 202, 211, 212, 311, 312, 321, 322	4	Medical Technology Internship	30
Biology 292	4		—
Biology 342 or 441	4		30
Physical Education Activity	2		
Chemistry 211-212	8		
Religion Electives	6		
Electives	8		
	—		
	36		

COURSE OFFERINGS

Biology

111. PLANT BIOLOGY

Four hours credit

Nature and development of plants, with emphasis on basic biological principles, including physiology, anatomy and morphology, life histories, and inheritance in plants. Three lectures and one laboratory period per week. Offered every semester.
112. ANIMAL BIOLOGY

Four hours credit

A study of the fundamental animal types and zoological principles. The morphology, physiology, behavior, reproduction, ecology, and embryology of each phylum are presented. Three lectures and one laboratory period per week. Offered every semester.
251. MICROBIOLOGY

Four hours credit

An introduction to the principles and techniques for the study of and identification of bacteria and other microorganisms. Laboratory work consists of techniques in isolation, culturing, staining, and identification. Two lectures and two laboratory periods per week. Prerequisites: Biology 111-112; Chemistry 111-112. Organic Chemistry 311 recommended. Offered fall semester.
252. MICROBIOLOGY

Four hours credit

A continuation of 251 with emphasis on the principles and techniques for the study of and identification of microorganisms, other than bacteria. Laboratory work consists of techniques in isolation, culturing, staining, and identification. Two lectures and two laboratory periods per week. Prerequisite: Biology 251. Offered spring semester.
291. PRINCIPLES OF NUTRITION

Three hours credit

Study of food and its relationship to the well-being of the animal body with emphasis upon metabolism, nutritive value and qualitative and quantitative requirements of food at different age and development levels. The selection and eating of foods at different economic, social and cultural levels is also studied. Three lectures per week. Prerequisite: Biology 112. Offered fall semester.

- 292. HUMAN ANATOMY AND PHYSIOLOGY** **Four hours credit**
 Fundamental principles of human anatomy and physiology. Lecture and laboratory are mostly devoted to the various organ systems and their interrelationships. Two lectures and two laboratory periods per week. Prerequisite: Biology 112. Chemistry 111-112 recommended. Offered every semester.
- 305. VERTEBRATE EMBRYOLOGY** **Three hours credit**
 The development of typical vertebrates; the frog, the chick, and the mammal studied in the laboratory. Two lectures and two laboratory periods per week. Prerequisite: Biology 112. Offered spring semester, odd years.
- 306. COMPARATIVE VERTEBRATE ANATOMY** **Four hours credit**
 The morphology, physiology, and phylogeny of the organ systems of vertebrates. Laboratory study of representative vertebrates. Two lectures and two laboratory periods per week. Prerequisite: Biology 112. Offered spring semester, odd years.
- 311. ENTOMOLOGY** **Four hours credit**
 A study of the basic structure, development, and behavior of insects with emphasis upon collecting and classification. Two lectures and two laboratory periods per week. Prerequisite: Biology 112. Offered fall semester, even years.
- 315. INVERTEBRATE ZOOLOGY** **Four hours credit**
 A survey of the invertebrates with emphasis upon morphology, life cycles and taxonomy. Two lectures and two laboratory periods per week. Prerequisite: Biology 112. Offered fall semester, odd years.
- 321. SURVEY OF THE PLANT KINGDOM** **Four hours credit**
 Survey of plant kingdom with emphasis on the algae, fungi, liverworts, mosses and ferns. Two lectures and two laboratory periods per week. Prerequisite: Biology 111. Offered fall semester, odd years.
- 322. PLANT ECOLOGY AND TAXONOMY** **Four hours credit**
 Study of the relations of plants to their environments with emphasis upon climatic and soil factors influencing their structure, behavior, distribution. Principles of classification are also incorporated with laboratory emphasis upon recognition of family characteristics. Two lectures and two laboratory periods per week. Prerequisites: Biology 111 and Biology 321. Offered spring semester, even years.
- 342. GENETICS** **Four hours credit**
 Basic principles of heredity with emphasis on their application to plant breeding, *Drosophila*, and other species. Three lectures and one laboratory period per week. Prerequisites: Biology 111-112. Chemistry 111-112 and Organic Chemistry 311 recommended. Offered fall semester.
- 393. MAN AND HIS ENVIRONMENT** **Three hours credit**
 A seminar addressed to problems in human ecology as they relate to man's impact upon the environment, the consequences of this impact, and the investigation of proposed solutions. Offered jointly by Biological and Behavioral Science Departments.
- 421. PLANT PHYSIOLOGY** **Four hours credit**
 Study of the mechanisms and processes in plants and the interpretation of plant behavior in terms of physical and chemical laws. Two lectures and two laboratory periods per week. Prerequisites: Biology 111-112 and Chemistry 111-112. Offered spring semester, even years.
- 433. SCIENCE AND THE BIBLE (Theo. 433)** **Two hours credit**
 Comparative study of related scientific and theological ideology with emphasis upon areas of apparent discrepancy. Through lecture, research papers and guided class discussion, an attempt is made to demonstrate the necessity and possibility of harmonizing scientific and biblical truth. Two lectures per week. Prerequisites: Bible 101-102, Biology 111 or 112. Offered every semester.

- 441. PARASITOLOGY** **Four hours credit**
Life cycles, epidemiological factors, interrelationships of parasite and host, and underlying principles of treatment and prevention. Two lectures and two laboratory periods per week. Prerequisites: Biology 111-112. Offered spring semester, odd years.
- 445. PROTOZOOLOGY** **Four hours credit**
Morphology, taxonomy, and physiology of protozoa in relation to fundamental biological concepts. Two lectures and two laboratory periods per week. Prerequisites: Biology 111-112. Offered spring semester, even years.
- 490. SENIOR SCIENCE SEMINAR** **One hour credit**
A weekly presentation by staff and/or senior science majors on matters of current interest in the science field. Participants gain experience in evaluating scientific literature and presenting scientific papers. One hour per week. One semester required of all Science majors. Offered every semester.
- 491. SCIENCE RESEARCH** **One-Four hours credit**
Experience in science research projects under supervision of staff members. Prerequisite: Junior or Senior status and permission of department chairman. Grade point average of 3.0 is recommended. Offered on demand.
- 493. MEDICAL ENTOMOLOGY** **Three hours credit**
A study of the biology, identification, and control of the species of insects and related arthropods of particular importance in the cause or transmission of diseases of man and the lower animals. Prerequisite: Entomology 311. Offered on demand.

Chemistry

- 107. GENERAL CHEMISTRY** **Four hours credit**
This course is for non-chemistry majors; contains enough of the facts, theories, and principles to enable an understanding of the chemistry and the chemical products that a person comes in contact with daily. The areas of chemistry covered include general or inorganic chemistry, nuclear chemistry, organic chemistry, and biochemistry.
- 111. GENERAL CHEMISTRY** **Four hours credit**
Fundamental laws, states of matter, structure of matter, the periodic table and valence, ionization, oxidation and reduction, equilibrium, the chemical balance in quantitative analysis. Three lectures and one laboratory period per week. Prerequisite: High school algebra or equivalent. Offered fall semester.
- 112. GENERAL CHEMISTRY** **Four hours credit**
Reaction rates, solution problems, qualitative analysis of common cations and anions, electrochemistry, compounds of representative elements, radioactivity, nuclear reactions. Three lectures and one laboratory period per week. Prerequisite: Chemistry 111. Offered spring semester.
- 211. ANALYTICAL CHEMISTRY** **Four hours credit**
Acid-base equilibria in water, stoichiometry, oxidation-reduction system, applications of volumetric titrations, elementary spectrophotometry and potentiometric methods, principles of gravimetry. Prerequisite: Chemistry 112. Offered fall semester, odd years.
- 212. ANALYTICAL CHEMISTRY** **Three hours credit**
A study of the kinetics of hydrolysis of a phosphate ester, 4-nitrophenyl phosphate with the student becoming thoroughly familiar with fundamental laboratory instrumentation. One hour lecture and four hours laboratory per week. Emphasis on quantitative techniques. Offered spring semester, even years.
- 311. ORGANIC CHEMISTRY** **Four hours credit**
The reactions of aliphatic and aromatic compounds, molecular orbital theory, carbonium ion, carbanion and free radical reaction mechanisms, stereochemistry and molecular conformation, transition state theory and techniques of organic synthesis. Introduction to spectroscopy. Three lectures and one laboratory period per week. Prerequisite: Chemistry 112. Offered fall semester.

- 312. ORGANIC CHEMISTRY** **Four hours credit**
 A continuation of Chemistry 311. The chemistry of polyfunctional aliphatic compounds, amino acids and proteins, sugars, and carbohydrates, polycyclic and heterocyclic compounds. Three lectures and one laboratory period per week. Prerequisite: Chemistry 311. Offered spring semester.
- 321. BIOCHEMISTRY** **Four hours credit**
 Emphasis is on human biochemistry and a study of the chemical composition of living matter and of the chemical and biological changes that occur in it during life processes: the chemistry and metabolism of carbohydrates, lipids, amino acids, nucleotides, and the biosynthesis of nucleic acids and proteins. Three lectures and one laboratory period per week. Prerequisite: Chemistry 311.
- 322. BIOCHEMISTRY** **Four hours credit**
 A continuation of Biochemistry 321 with emphasis on the human biochemistry of hormones, vitamins, enzymes, blood, urine, nutrition, chemistry of respiration, and acid-base balance. Three lectures and one laboratory period per week. Prerequisite: Biochemistry 321.
- 431. PHYSICAL CHEMISTRY** **Four hours credit**
 Gases and liquids, solid state, first, second, and third Laws of Thermodynamics, Thermochemistry, Free Energy and Equilibrium, Chemical Equilibrium Solutions, Colligative Properties of Solutions, and Phase Rule. Three lectures and one laboratory period per week. Prerequisites: Chemistry 211, Physics 212, Math 272. Offered fall semester.
- 432. PHYSICAL CHEMISTRY** **Four hours credit**
 Conductance and ionic equilibria, electrochemical cells, kinetics of homogenous reactions, atomic structure, nature of chemical bonding, molecular structure, nuclear chemistry, statistical mechanics, photochemistry, catalysts, and colloids. Three lectures and one laboratory period per week. Prerequisite: Chemistry 431. Offered spring semester.
- 490. SEMINAR** **One hour credit**
 A review of current developments in the field of chemistry, and field trips to plants and industrial laboratories. Offered fall semester.
- 491. SENIOR SCIENCE RESEARCH** **One-Four hours credit**
 Experience in science research projects under supervision of staff members. Prerequisites: Senior status and permission of department chairman. Grade point average of 3.0 is recommended. Offered on demand.

Mathematics

- 110. SLIDE RULE AND MATHEMATICS** **One hour credit**
 A review of the fundamentals of mathematics as applied to the mechanics of the slide rule. Emphasis is placed upon multiplication, division, logarithms, squares and cubes. Offered on demand.
- 111. ALGEBRA AND TRIGONOMETRY** **Three hours credit**
 The real number system; relations and functions; algebraic functions; trigonometric functions, logarithms, trigonometric identities and equations; inverse trigonometric functions, complex numbers, progressions, determinants, permutation, combinations, and probability. Offered fall semester.
- 112. ALGEBRA AND TRIGONOMETRY** **Three hours credit**
 A continuation of Mathematics 111. Prerequisite: Mathematics 111. Offered spring semester.

- 143. ALGEBRA AND TRIGONOMETRY** **Three hours credit**
 Accelerated course designed to review the basic concepts of algebra and trigonometry for students who have studied these subjects in the high school and for students who have an exceptional ability in mathematics that wish to complete the course in one semester. May be taken instead of Math 111-112. Prerequisite: High school algebra or equivalent. Offered fall semester.
- 201. ANALYTIC GEOMETRY** **Four hours credit**
 Definitions and formulas, lines, circles, conic sections, transformations of coordinates, polar coordinates, tangents and normals, parametric equations. Prerequisite: Mathematics 112. Offered spring semester.
- 271. CALCULUS** **Four hours credit**
 Definition and formulas, rate of change, derivatives and application of functions. The study and application of indefinite and the definite integrals. Prerequisites: Mathematics 111-112, 201 with a minimum grade of C. Offered fall semester.
- 272. CALCULUS** **Four hours credit**
 Polar coordinates, transcendental functions, methods of integration, hyperbolic functions, and vectors and parametric equations. Prerequisite: Calculus 271 with a minimum grade of C. Offered fall semester.
- 301. CONCEPTS OF MATHEMATICS FOR ELEMENTARY TEACHERS** **Three hours credit**
 Axiomatic development of number system; extension of the concept of numbers; basic operations of arithmetic with emphasis on use of axioms; sets and relations. Course is designed to equip students for teaching mathematics in elementary schools. No prerequisite. Offered fall semester.
- 302. CONCEPTS OF MATHEMATICS FOR ELEMENTARY TEACHERS** **Three hours credit**
 A continuation of Mathematics 301. Measurement; progressions, functional relationships; first degree equations. Prerequisite: Mathematics 301. Offered spring semester.
- 303. FUNDAMENTAL CONCEPTS OF MATHEMATICS** **Three hours credit**
 Review of basic arithmetic operations; ratio, proportion and variation; concepts of functions; graphs; linear and quadratic equations and relations; trigonometric functions and applications; introductory plane geometry. No prerequisite. This course will not meet mathematics requirements for students majoring in Elementary Education, Mathematics or the Natural Sciences. Offered every semester.
- 310. LOGIC AND SETS** **Three hours credit**
 Elements of mathematical logic; elementary algebra of sets. Prerequisite: One year of college mathematics. Offered fall semester, alternate years.
- 321. BEHAVIORAL STATISTICS (SOCIOLOGY 321)** **Three hours credit**
 Frequency distributions and their graphical representations; measures of central tendency, dispersion, skewness, kurtosis; descriptive measures of relationship; normal distribution and elementary probability.
- 331. FOUNDATIONS OF GEOMETRY** **Three hours credit**
 Axiomatic method, triangles and circles, parallelism, constructions, and modern concepts of both Euclidean and non-Euclidean geometry. Prerequisite: One year of college mathematics. Offered spring semester, alternate years.
- 361. INTERMEDIATE ANALYSIS** **Three hours credit**
 Theoretical investigations of elementary calculus, including functions, limits, continuity, the derivative, Rolle's theorem, mean-value theorem, integration, sequences, Riemann sums, transcendental functions, infinite series, solid analytics, and multiple integration. Prerequisite: Math 272.
- 393. HISTORY OF MATHEMATICS** **Three hours credit**
 Study of major contributors and their contributions to mathematics; early beginnings to modern day; and how certain areas of mathematics began.

451. LINEAR ALGEBRA**Three hours credit**

Matrices, elementary operations, linear equations, determinants, vector spaces, linear transformations, characteristic roots and vectors, special types of matrices, and applications to geometry and linear programming. Prerequisite: One year of college mathematics.

452. LINEAR ALGEBRA**Three hours credit**

Matrices, elementary operations, linear equations, determinants, vector spaces, linear transformations, characteristic roots and vectors, special types of matrices, applications to geometry and linear programming. Prerequisite: Linear Algebra 451.

461. INTRODUCTION TO MODERN ALGEBRA**Three hours credit**

Mappings, relations rings, integral domains. Prerequisite: One year of college mathematics.

490. SEMINAR**One hour credit**

A review of current developments in the field of mathematics and field trips to plants and industrial laboratories. Offered fall semester.

Physics

111. PHYSICAL SCIENCE**Four hours credit**

Chemical phenomena, introduction to methods of elementary chemistry and physics, with stress on kinetic theory, molecular phenomena, and energy relations. (Not recommended for students who studied high school chemistry and physics.) Three lectures and one laboratory period per week. Offered fall semester. (For non-science majors.)

112. PHYSICAL SCIENCE**Four hours credit**

Introduction to astronomy and earth science with stress on mineralogy. Three lectures and one laboratory period per week. Offered spring semester.

211. GENERAL PHYSICS**Four hours credit**

Principles and applications of mechanics, heat and sound. Three lectures and one laboratory period per week. Prerequisite: Proficiency in algebra and trigonometry. Offered fall semester.

212. GENERAL PHYSICS**Four hours credit**

Principles and applications of light, electricity, magnetism, atomic and nuclear physics. Three lectures and one laboratory period per week. Prerequisite: Physics 111. Offered spring semester.



DIVISION OF EDUCATION

HUBERT P. BLACK, Dean

The prevailing purpose of the Division of Education is to prepare dedicated and competent teachers. The specific objectives are to provide (1) a broad general background in liberal education, (2) a thorough preparation in a specific academic discipline, (3) professional preparation including an understanding of the responsibilities and procedures of effective teaching, and (4) a perception of teaching as an area of Christian service.

Graduates of approved high schools who are admitted to Lee College are eligible for lower division courses in the Division of Education. However, admission to the Teacher Education Program within the Division requires definite procedures. The Division of Education curricula has two departments: Elementary Education, and Secondary Education and Physical Education.

The Division of Education offers majors in **Elementary Education** and **Physical Education**. In addition, the Division offers professional education courses required in the major areas of certification, (Grades 7-12). This includes the following areas: Bible, Biology, Business Education, Chemistry, English, French, Natural Science, Physical Education, History, Mathematics, Psychology, Social Studies, Sociology, Spanish, and Music Education in Grades 1-12. Only those students majoring in one of the above-mentioned areas will be admitted to the Teacher Education Program.

All students who desire to prepare for teaching are required to apply and be accepted for admission to the Teacher Education Program. This application is to be filed during the second semester of the sophomore year and prior to enrollment in Education 301, 311, 320, 405, Psychology 310, or Psychology 312. Deadlines for **completed application (all data submitted)** are November 1 for taking advanced courses for the spring semester, and April 1 for the fall semester. Application forms may be obtained in the office of the Division Dean, second floor of the Administration Building. Students may not enroll in professional courses required for certification without admission to the Teacher Education Program.

The following criteria must be met by all students applying for admission to Teacher Education:

1. General
 - Satisfactory score on the Advisor's Rating Index.
2. Academic Achievement
 - a. Complete the 58 hours in general education plus Education 111 and Speech 211.
 - b. Have a 2.2 average for all courses completed.
 - c. Have a 2.2 average in the major completed.
 - d. Have a 2.2 average in the professional education courses.
 - e. Have no grades below "C" in the professional education courses.
3. Personal-Social-Physical Status
 - a. Satisfactory ratings from the College Health Services.

- b. Satisfactory scores on Omnibus Personality Inventory (OPI), Institute for Personality and Ability Testing (IPAT), Minnesota Teacher Attitude Inventory.
- c. A recommendation from three full-time professors who are well acquainted with the student.
- d. Statement from the Dean of Students concerning disciplinary status.
- 4. Communication
 - a. Have a 2.0 average in English Composition and Speech.
 - b. Handwritten theme entitled "Why I Want to be a Teacher" to accompany application for admission.

Admission to Student Teaching

Lee College has entered into cooperative agreements with the Cleveland City School System, the Bradley County School System, Meigs County School System, Walker County School System (Georgia), and Whitfield County School System (Georgia) to place student teachers in selected schools.

Students who register for Student Teaching will register simultaneously for a cluster of 6-9 hours of professional education courses with laboratory experiences. This cluster is completed in half a semester by attending double periods. The last half of the semester is spent with cooperating teachers in the public school systems.

Student teachers are required to attend the public school on a schedule similar to that followed by the cooperating teachers. A minimum of 200 clock hours of observation and responsible participation is required of each student. However, the student teacher must complete the student teaching semester. There is no provision for early completion of the experience. Student Teaching carries six semester hours credit. In addition to the tuition charge, there is a laboratory fee of fifty dollars per student. This fee is payable at the time the student actually registers for the course and not when he makes formal application.

Application for Student Teaching must be filed by April 1 for the Fall Semester and November 1 for the Spring Semester. Application must be filed the semester preceding the one in which the student plans to do his student teaching. Application forms may be obtained in the office of the Division Dean, Room 209 of the Administration Building.

For admission to the professional semester, including Student Teaching, the student must have fulfilled the following requirements:

1. Full admission to the Teacher Education Program (i.e., all conditions relative to admission satisfied and **maintained**).
2. Satisfactory completion of the Junior English exam.
3. Satisfactory completion of the professional foundation courses—301 and either Psychology 310 or Psychology 312.
4. Be prepared (prerequisites, etc.) to register for the special methods courses and Education 330 for secondary students and Education 403, 405*, 407, 408 for elementary students, before engaging in student teaching.
5. Satisfactory completion of at least 80 percent of course work in the teaching area (major).
6. Satisfactory evaluation of pre-professional experience or teacher apprentice program.
7. Recommendation from major professor.
8. Member of SNEA (MENC for music students) during senior year.

Graduation Requirements

1. Satisfactory completion of required courses, lab experiences, and practicum.
2. Maintain the standards for admission to the program.
3. Complete the National Teachers Examination.

*Education 405 may be taken during the junior year or outside the "cluster" during the senior year.

DEPARTMENT OF ELEMENTARY EDUCATION

VERNON F. HARMESON, Chairman
Associate Professors M. Morehead and Symes, Assistant Professor Harmeson.

MAJOR

The Department of Elementary Education offers a Bachelor of Science degree in **Elementary Education** (K-9).

The following courses are required for the Bachelor of Science degree in Elementary Education: English 111-112, Education 300, Speech 211. In the area of health, physical education, and family living, the following courses are required: Physical Education, two activity courses, Health 353 and 354, Physical Education 346, and four semester hours of electives.

In the area of humanities, the following courses are required: Literature, four semester hours; Art 111 or Music 111 or 311; Art 322; Education 405; and eighteen semester hours in Religion including Bible 101-102, and Theology 230 and 331.

Students also must complete the following Natural Science courses: Lab Science, eight hours; Physical Science, four hours, for a total of twelve hours.

Social Studies requirements include: History 111, 112, 211, 212; Sociology 211; and Geography 311.

Six semester hours of Math 301-302 are required.

A three-hour course in Special Education is required.

Professional courses for the Bachelor of Science degree include: Education 111, 301, 403, 407, 408, 435-436; Psychology 211 and 310, and electives to complete 130 hours. Students must also satisfy the audio-visual and pre-professional lab requirement.

Education 410, Teaching in the Kindergarten, and Education 430, Student Teaching in the Kindergarten, are required for kindergarten certification.

Suggested Curricula

BACHELOR OF SCIENCE DEGREE IN ELEMENTARY EDUCATION (with teacher certification, K-9)

FRESHMAN YEAR		SOPHOMORE YEAR	
Course	Hours	Course	Hours
English 111-112	6	Health 353	2
Physical Education Activity	2	Health 354	3
Art 111 or Music 111 or 311	2	Literature 201, 202, 211, 212, 311, 312, 321, 322	4
Bible 101-102	6	Speech 211	3
Lab Science	8	Physical Science 111 or 112	4
History 111, 112, 211, 212	6	Sociology 211	3
Religion Elective	3	Education 111	3
—	33	Psychology 211	3
		Geography 311	3
		Theology 230	3
		Religion Elective	3
		—	34



JUNIOR YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Art 322	2	Education 403	3
Physical Education 346	3	Education 405	3
Health, Physical Education, Family Living Elective	2	Education 407	3
Education 300	3	Education 408	3
Mathematics 301-302	6	*Education 410	3
Psychology 310	6	Education 435-436	6
Theology 331	3	Electives	8-11
Education 301	3		—
Pre-professional Experience or Education 320	0-3		29/32
Electives	3		
Special Education Elective	3		
	34		

Course Offerings

- 111. INTRODUCTION TO EDUCATION** **Three hours credit**
See Secondary Education.
- 300. CHILDREN'S LITERATURE** **Three hours credit**
A survey of books and stories according to the educational development of children. Required of all elementary education majors.
- 301. HISTORICAL, PHILOSOPHICAL, AND SOCIOLOGICAL FOUNDATIONS OF AMERICAN EDUCATION** **Three hours credit**
See Secondary Education.
- 310. CHILD PSYCHOLOGY** **Three hours credit**
See Psychology 310. Prerequisite: Admission to Teacher Education.
- 311. ELEMENTARY SCHOOL CURRICULUM** **Three hours credit**
A planning and laboratory course in curriculum design. Attention to the aims and programs of elementary schools. Student work on curriculum projects according to their particular interests. Prerequisite: Admission to Teacher Education
- 314. CONTEMPORARY CLASSROOM STRATEGIES** **Three hours credit**
A contemporary course in Education designed to help the student develop teaching materials, techniques, and skills useful in the organization and administration of the elementary classroom.
- 316. THE EXCEPTIONAL CHILD** **Three hours credit**
An introduction to special education. The course will seek to explore techniques and procedures for working with the exceptional child.
- 318. THE ELEMENTARY TEACHER AND THE LIBRARY** **Three hours credit**
This course is an introduction to the library as an integral part of the elementary curriculum and is designed primarily to increase the teacher's effective use of it.
- 320, 321, 322, 323. TEACHER APPRENTICE PRACTICUM** **Three hours credit each**
Pre-professional participation in local area schools and on-campus seminars. The student is assigned to a cooperating teacher with whom he works and observes 10 hours per week. One day per week the student participates in a seminar with the college professional staff, public school personnel and other students. Meets requirement for pre-professional experience (35 hours) required for admission to student teaching. Prerequisite: Admission to Teacher Education.

*Kindergarten teachers only.

- 343. MULTI-SENSORY EDUCATION** **Three hours credit**
A presentation, demonstration, and discussion of various types of audio-visual methods. Preparation, application and evaluation of multi-sensory aids will be given; includes the use and care of equipment. Offered fall semester, odd years.
- 346. TEACHING PHYSICAL EDUCATION IN THE ELEMENTARY SCHOOL** **Three hours credit**
See Physical Education 346.
- 403. TEACHING LANGUAGE ARTS AND SOCIAL SCIENCE IN THE ELEMENTARY SCHOOL** **Three hours credit**
The objectives, materials, methods, and pupil activities in linguistics, communications skills, spelling, penmanship, and social sciences. Unit construction in social sciences. Prerequisite: Admission to Student Teaching.
- 405. TEACHING MUSIC IN THE ELEMENTARY SCHOOL** **Three hours credit**
Course open to all qualified students. Fundamentals of music and the teachings of music from the kindergarten to sixth grade. Additional emphasis on the Orph and Kodaly methods. Methods of teaching and supervised observation of music teachers in the elementary school. Prerequisite: Admission to Teacher Education.
- 407. TEACHING SCIENCE IN THE ELEMENTARY SCHOOL** **Three hours credit**
Effective techniques and programs in teaching science in elementary schools. Directed observation in selected schools. Prerequisite: Admission to Student Teaching.
- 408. TEACHING READING IN THE ELEMENTARY SCHOOL** **Three hours credit**
Effective techniques, programs, and methods of teaching reading in the elementary school. Prerequisite: Admission to Student Teaching.
- 410. TEACHING IN THE KINDERGARTEN** **Three hours credit**
Emphasis is placed on the methods, materials, and equipment for teaching in a kindergarten program. This course is required for certification in kindergarten. Prerequisite: Admission to Teacher Education and senior status.
- 416. TEACHING REMEDIAL READING** **Three hours credit**
This course will seek to acquaint the prospective teacher with a variety of methods for approaching remedial problems. A course in corrective reading, but not technical or diagnostic in its principal thrust. Prerequisite: Education 408 or the instructor's permission.
- 430, 431, 432. STUDENT TEACHING IN THE KINDERGARTEN** **Three hours credit each**
See Education 431.
- 435, 436, 437, 438. STUDENT TEACHING IN THE ELEMENTARY SCHOOL** **Three hours credit each**
Senior students are assigned to selected teachers in local elementary schools under the general supervision of a college coordinator. Required weekly seminars dealing with problems encountered in student teaching; fundamentals of classroom management; the keeping of records and reports. Schedules must permit contact with the same classroom situation five days a week. A minimum of 240 clock hours with approximately fifty percent of responsible participation and actual teaching. Prerequisite: Admission to Student Teaching and completion of methods courses.



DEPARTMENT OF SECONDARY EDUCATION AND PHYSICAL EDUCATION

JIM W. BILBO, Chairman

Professors Bilbo, Black; Associate Professors Christenbury, Dennison, Riggs; Assistant Professors Hughes, Jordan, Maxwell, Vines; and Instructor D. Black

MAJORS

The Department of Secondary Education offers the professional courses required for certification. Students are also required to major in a content area. This combination leads to either a Bachelor of Science or Bachelor of Arts degree with Teacher Certification. The department also offers majors in Physical Education, Grades 1-9, and Physical Education, Grades 7-12.

Secondary Education

For a degree with teacher certification each student must complete the General Education requirements, meet a major requirement in a subject matter field, complete at least twenty-four hours of professional education courses; Education 111, 301, 330, 441-442, Psychology 211, 312, and appropriate methods courses; and meet the special requirements. Special requirements include six hours in Health, Physical Education and Family Living; Speech 211, 35 hours pre-professional experience or Education 320 and the audio-visual workshop or Education 343. General Education requirements must include: Art 111 or Music 111 or 311; English 111-112; Laboratory Science, eight hours; Mathematics, three hours; History 111, 112, 211, 212, six semester hours; Literature, four hours; Sociology 211; Religion, eighteen hours including Bible 101-102, Theology 230 and 331. In addition, a sufficient number of electives must be taken to attain a grand total of 130 semester hours.

Physical Education

In order to receive a Bachelor of Science in **Physical Education** with Teacher Certification, **Grades 1-9**, a student must complete the following:

Art 111 or Music 111 or 311; English 111-112; Physical Science 111; Biology 112; Mathematics, three hours; History 111, 112, 211, 212, six hours; Sociology 211; Literature, four hours; and Religion, eighteen hours including Bible 101-102 and Theology 230 and 331.

At least twenty-four hours of professional education courses must be completed including Education 111, 301, 346, 405, 435-436; Psychology 211 and 310.

Special requirements include Speech 211 and thirty-five clock hours of pre-professional experience or Education 320; participation in the audio-visual workshop or Education 343.

In addition, the following major courses must be completed: Health 292 and 354; Physical Education 104, 106, 114, 340, 341, 342, 440, 441, 444, plus five hours of activity electives. Enough electives must be taken to total 130 hours for graduation.

For a Bachelor of Science degree in **Physical Education** with Teacher Certification, **Grades 7-12**, a student must complete the following:

Art 111 or Music 111 or 311; English 111-112; Physical Science 111; Biology 112; Mathematics, three hours; History 111, 112, 211, 212, six hours; Sociology 211; Literature, four hours; and Religion, eighteen hours including Bible 101-102 and Theology 230 and 331.

Twenty-four hours of professional education courses are to be completed which include: Education 111, 301, 330, 416, 441-442; Psychology 211 and 312.

Special requirements are Speech 211, and thirty-five clock hours of pre-professional experience or Education 320, and the Audio-visual Workshop or Education 343.

The major requirements are as follows: Health 292, 354; Physical Education 340, 341, 342, 347, 440, 441, 444, plus eight hours of Physical Education activity electives.

In addition, enough electives must be taken to complete 130 hours for graduation.

Suggested Curricula

BACHELOR OF SCIENCE DEGREE IN PHYSICAL EDUCATION (with teacher certification, Grades 1-9)

FRESHMAN YEAR		SOPHOMORE YEAR	
Course	Hours	Course	Hours
English 111-112	6	Physical Education 114	1
Art 111 or Music 111 or 311	2	Biology 112	4
Education 111	3	Literature 201, 202, 211, 212, 311, 312, 321, 322	4
History 111, 112, 211, 212	6	Psychology 211	3
Bible 101-102	6	Speech 211	3
Physical Education 104	1	Physical Education Activity Electives	2
Physical Education 106	1	Health 292	4
Physical Science 111	4	Theology 230	3
Sociology 211	3	Religion Elective	3
Religion Elective	3	Electives	7
	—		—
	35		34
JUNIOR YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Psychology 310	3	Physical Education Activity Elective	1
Mathematics	3	Physical Education 346	3
Physical Education 340	1	Physical Education 440	3
Physical Education 341	3	Physical Education 441	3
Physical Education 342	3	Physical Education 444	3
Health 354	3	Theology 331	3
Physical Education Activity Electives	2	Education 405	3
Education 301	3	Education 435-436	6
Pre-professional Experience or Education 320	0-3	Electives	7
Electives	9		—
	—		31
	30/33		

BACHELOR OF SCIENCE DEGREE IN ALL MAJORS (with teacher certification, Grades 7-12)

FRESHMAN YEAR		SOPHOMORE YEAR	
Course	Hours	Course	Hours
English 111-112	6	Literature 201, 202, 211-212, 311, 312, 321, 322	4
Art 111 or Music 111 or 311	2	Health, Physical Education, Family Living Elective	4
Lab Science	8	Psychology 211	3
Education 111	3	Mathematics	3
Physical Education Activity	2	Theology 230	3
History 111, 112, 211, 212	6	Speech 211	3
Bible 101-102	6	Subject Matter Area	11
	—	Sociology 211	3
	33		—
			34

JUNIOR YEAR	
Course	Hours
Education 301	3
Religion Elective	6
Psychology 312	3
Pre-professional Experience or Education 320	0-3
Subject Matter Area	23
	<hr/>
	32/35

SENIOR YEAR	
Course	Hours
Education 330	3
Special Methods	3
Education 441-442	6
Theology 331	3
Electives	5
Subject Matter Area	11
	<hr/>
	31

For a Bachelor of Arts degree follow same as above plus 12 hours in a foreign language.



**BACHELOR OF SCIENCE IN PHYSICAL EDUCATION (with teacher certification,
Grades 7-12)**

FRESHMAN YEAR		SOPHOMORE YEAR	
Course	Hours	Course	Hours
Education 111	3	Literature 201, 202, 211, 212, 311, 312, 321, 322	4
English 111-112	6	Sociology 211	3
Art 111 or Music 111 or 311	2	Mathematics	3
Physical Science 111	4	Theology 230	3
Biology 112	4	Speech 211	3
Bible 101-102	6	Psychology 211	3
History 111, 112, 211, 212	6	Physical Education Activity	
Physical Education 340	1	Electives	4
Physical Education Activity		Electives	9
Electives	2	Religion Elective	3
	—		—
	34		35
JUNIOR YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Education 301	3	Psychology 312	3
Religion Elective	3	Physical Education 440	3
Health 292	4	Physical Education 441	3
Health 354	3	Physical Education 444	3
Physical Education 341	3	Physical Education Activity	
Physical Education 342	3	Elective	1
Physical Education 347	3	Theology 331	3
Physical Education Activity		Education 330	3
Elective	1	Education 416	3
Pre-professional Experience		Education 441-442	6
or Education 320	0-3		—
Electives	10		28
	—		
	33/36		

Course Offerings

SECONDARY EDUCATION

111. INTRODUCTION TO EDUCATION

Three hours credit

A general survey of the field of education for the prospective teacher. The purpose is to orient the student to the field of teaching by a consideration of the objectives, functions, needs, and opportunities of the school in a modern democratic society.
301. HISTORICAL, PHILOSOPHICAL, AND SOCIOLOGICAL FOUNDATIONS OF AMERICAN EDUCATION

Three hours credit

To provide an understanding of the significance of the influence of historical, philosophical, and sociological factors and trends on modern educational theory and practice; and ability to integrate these factors in the interpretation of recent trends in school administration, materials and methods of instruction, the needs of the pupil and of society. To provide a broad cultural background for participation in professional and educational activities. Prerequisite: Admission to Teacher Education.
312. EDUCATIONAL PSYCHOLOGY

Three hours credit

A study of the teacher in his task of developing the ability of the student in his courses. A study of the psychological foundations for learning and the procedures by which learning is accomplished, the evaluation of these procedures and the learning products. Prerequisite: Psychology 211.
- 320, 321, 322, 323. TEACHER APPRENTICE PRACTICUM

Three hours credit each

See Elementary Education.

- 330. SECONDARY SCHOOL CURRICULUM** **Three hours credit**
 The function and changing aims of the curriculum for grades 7-12; the nature of curriculum organization; the impact of technological and social change on curriculum planning and implementation; aims and programs in the various subject areas; the core and block curricula particularly for junior high school years; study of teacher-pupil relationships; guidance, and counseling responsibilities; evaluation procedures. Prerequisite: Admission to Student Teaching.
- 343. MULTI-SENSORY EDUCATION** **Three hours credit**
 A presentation, demonstration, and discussion of various types of audio-visual methods. Preparation, application and evaluation of multi-sensory aids will be given; includes the use and care of equipment. Offered fall semester, odd years.
- 401. GENERAL SECONDARY SCHOOL METHODS** **Three hours credit**
 A study of major theories and practices of instruction in American secondary schools. Emphasis is placed on ways in which learning experiences may be organized to insure effective pupil learning.
- 411. THE TEACHING OF BUSINESS, GRADES 7-12** **Three hours credit**
 This course is designed to help business teachers develop techniques and locate materials which will enable them to be more effective teachers of business subjects. Students will be helped individually to resolve particular problems through research, group discussions, and demonstrations. Offered fall semester. Prerequisite: Admission to Student Teaching.
- 412. THE TEACHING OF SOCIAL STUDIES, GRADES 7-12** **Three hours credit**
 A survey of the principal methods, techniques, and problems of teaching the social studies on the secondary level. Students demonstrate various teaching methods and techniques and a survey of available materials is made.
- 413. THE TEACHING OF LANGUAGE, GRADES 7-12** **Three hours credit**
 The organization and use of appropriate materials, methods, and techniques as related to the teaching of languages in secondary schools, with emphasis on each student's language area. Offered spring semester. Prerequisite: Admission to Teacher Education.
- 414. THE TEACHING OF MUSIC, GRADES 7-12** **Three hours credit**
 Open to all qualified students. Junior and senior high school methods, both choral and instrumental. Supervised observation of teaching in the secondary school. Offered fall semester. Prerequisite: Admission to Student Teaching.
- 415. THE TEACHING OF SCIENCE AND MATHEMATICS, GRADES 7-12** **Three hours credit**
 A preliminary survey of major theories and practices of instruction in American secondary schools; aims, materials, teaching methods, learner activities, and evaluation procedures in the sciences and mathematics disciplines; how these relate to the program of the school. Offered spring semester. Prerequisite: Admission to Student Teaching.
- 416. THE TEACHING OF PHYSICAL EDUCATION, GRADES 7-12** **Three hours credit**
 A detailed study of the physical education curriculum and methods for Grades 7-12. Includes principles, objectives and construction of curriculum plans, unit plans, lesson plans, and methods for physical education. Prerequisite: Admission to Student Teaching.
- 441, 442, 443, 444. STUDENT TEACHING, GRADES 7-12** **Three hours credit each**
 Seniors or advanced level junior students are assigned to selected teachers in local secondary schools under the general supervision of a college coordinator. Required weekly seminar dealing with programs encountered in student teaching; fundamentals of classroom management; the keeping of records and reports. Schedules must permit contact with the same classroom situation five days a week. Minimum of 200 clock hours with at least fifty percent of responsible participation and actual teaching. Prerequisites: Admission to Student Teaching; completion of methods courses and 330.

PHYSICAL EDUCATION

- 101. ELEMENTARY BOWLING** **One hour credit**
Designed to teach the basic skills and techniques of bowling using the shadow bowling technique.
- 102. ELEMENTARY TENNIS** **One hour credit**
Designed to teach the non-player the basic skills of tennis through the use of the backboard and court practice.
- 103. ELEMENTARY GOLF** **One hour credit**
Introduction to the basic fundamentals of golf and stresses the importance of individual skill development rather than course play.
- 104. ELEMENTARY HANDBALL AND BODY CONDITIONING** **One hour credit**
Theory and practice of skills in handball and techniques of isotonic and isometric training.
- 105. RECREATIONAL SPORTS — ARCHERY, BADMINTON, AND TABLE TENNIS** **One hour credit**
Designed to teach basic rules and techniques so students can enjoy the activities during leisure hours.
- 106. AQUATICS AND MOVEMENT EXERCISES** **One hour credit**
Introduction to basic swimming skills and experience movement exercises through the use of ropes, balls and wands.
- 112. INTERMEDIATE TENNIS** **One hour credit**
Admitted through proficiency skill test. Designed for the advanced player.
- 113. INTERMEDIATE GOLF** **One hour credit**
Greater depth with the strategy of course play, more detail and perfection of the skill and emphasis on tournament play. Prerequisite: P.E. 103.
- 114. TEAM SPORTS — VOLLEYBALL, SOCCER, BASKETBALL, AND SOFTBALL** **One hour credit**
Review of each sport with review of current skills, rules, and actual playing experience.
- 120. ADVANCED BASKETBALL** **One hour credit**
An activity course designed to serve varsity basketball team members who actually participate in the intercollegiate sport.
- 340. SEMINAR IN PHYSICAL EDUCATION** **One hour credit**
Professional preparation for major students within a laboratory environment. Research and indepth study of the field of physical education will be emphasized.
- 341. FOUNDATIONS OF PHYSICAL EDUCATION** **Three hours credit**
It is the aim of this course to acquaint the student with the history and principles of physical education.
- 342. TEACHING ADAPTED PHYSICAL EDUCATION** **Three hours credit**
A curriculum study and development of sports, exercises, and class organization as modified for special students.
- 343. TEACHING, COACHING, AND OFFICIATING TEAM SPORTS FOR MEN** **Three hours credit**
This course gives the student an overall view of the three major sports: basketball, football, and softball. Emphasis is placed on the competitive aspect of the sports as well as proven plays and theories. Specific strategy and game plans, plus the importance of sportsmanship during competition is emphasized. Also, the course is designed to teach the techniques of officiating in team and dual sports through game situations. Prerequisite: P.E. 114.

- 344. TEACHING, COACHING AND OFFICIATING TEAM SPORTS FOR WOMEN** **Three hours credit**
 Designed to prepare the future teacher of physical education with current methods of instruction, and techniques of officiating and coaching team sports. Each student is required to work with the intramural program as part of the lab experience. Open to majors or minors — juniors.
- 346. TEACHING PHYSICAL EDUCATION IN THE ELEMENTARY SCHOOL** **Three hours credit**
 A study of the elementary school physical education curriculum and methods and their place in the total school program. A part of the semester is devoted to practical experiences with games and rhythms. Open to juniors.
- 347. TEACHING INDIVIDUAL AND DUAL SPORTS** **Three hours credit**
 Designed to study techniques, methods, and materials of teaching individual and dual sports. Open to majors and minors. Prerequisites: Two of the following — P.E. 101, 102, 103, 112, or 113.
- 440. SUPERVISION AND ADMINISTRATION IN PHYSICAL EDUCATION** **Three hours credit**
 Principles and procedures of selection and supervision of personnel, program planning, evaluation, and other responsibilities of physical education.
- 441. TESTS AND MEASUREMENTS IN PHYSICAL EDUCATION** **Three hours credit**
 This course is designed to assist future teachers in understanding the place, types and importance of measurement in the teaching process.
- 444. PHYSIOLOGY OF EXERCISE AND KINESIOLOGY** **Three hours credit**
 This course is designed to provide the essential physiological background that is necessary for an understanding of the response of the body to exercise. The course also includes a scientific study of movements. Prerequisites: Physical Science 111 and Biology 292.

HEALTH

- 291. PRINCIPLES OF NUTRITION** **Three hours credit**
 Study of food and its relationship to the well-being of the animal body with emphasis upon metabolism, nutritive value and quantitative requirements of food at different age and development levels. The selection and eating of foods at different economic, social and cultural levels is also studied. Three lectures per week. Offered fall semester, odd years. Prerequisite: Biology 112.
- 292. HUMAN ANATOMY AND PHYSIOLOGY** **Four hours credit**
 Fundamental principles of human anatomy and physiology. Lecture and laboratory are mostly devoted to the various organ systems and their interrelationships. Two lectures and two laboratory periods per week. Offered spring semester, even years. Prerequisite: Biology 112. Chemistry 111-112 recommended.
- 353. SAFETY AND FIRST AID** **Two hours credit**
 The nature and causes of accidents; safety measures for the prevention of common accidents in the home, school, industry, transportation, and recreation.
- 354. PERSONAL AND COMMUNITY HYGIENE** **Three hours credit**
 This course is related to the health of the whole community, such as, sanitation of the water supply, occupational health hazards, food control, health agencies, and their work, and a study of most major communicable and infectious diseases. Personal hygiene includes the general study of the body organs, systems, and functions; however, it is primarily a study of those habits and practices which result in buoyant personal health.

DIVISION OF RELIGION

R. HOLLIS GAUSE, Dean

The courses in the Division of Religion are intended to acquaint the student with the central truths of the Christian religion, to implement the distinctive Christian objectives of the college, and to prepare men and women for all phases of the ministry in the Church of God. By selecting his courses carefully with the help of his advisor the student can secure a sound basis for further professional training for the ministry.

The curriculum in the Division of Religion is organized into two areas: Biblical-Historical Studies and Christian Education and Church Ministries. Students should note prerequisites as indicated in course descriptions.

DEPARTMENT OF BIBLICAL-HISTORICAL STUDIES

Bible

Biblical Archaeology

Biblical Languages

Church History

Philosophy

Theology

FRENCH L. ARRINGTON, Chairman

Professors Bowdle and Gause, Associate Professors Arrington, Beaty, and Odom, and Instructor Sims.

The function of the Department of Biblical-Historical Studies is threefold: (1) to offer courses in the religion core; (2) to teach Bible content courses for the Departments of Christian Education and Church Ministries; (3) to teach the courses comprising the Biblical Education major.

The specific aims of the Department are: to expose all students to the content of the Bible, to attempt to ground them in the Christian faith, and to help prepare them for effective Christian living as laymen or ministers; to prepare the ministerial student in the knowledge of the Word of God as the foundation of his ministry; to instruct him in methods of biblical exegesis, and in the use of the Word of God in sermon building and delivery, in pastoral counseling, in his own personal life, and in spiritual leadership and government of the Church; and to give him an adequate theological foundation for his pulpit and pastoral ministry and for graduate work in theology.

MAJORS

The majors in Biblical Education are designed primarily for students preparing directly for the Christian ministry or for those who plan to attend a graduate school of theology. Since a number of graduate schools of theology recommend that the pre-seminary student acquire a knowledge of either Hebrew or Greek, the pre-seminary student is urged to take a biblical language to fulfill the language requirement.



Bachelor of Arts in Biblical Education

The **Biblical Education** major consists of: Bible — Old Testament 101, three semester hours; Bible — New Testament 102, three semester hours; Theology 230, three semester hours; 333-334, six semester hours; Bible — New Testament 402, three semester hours; Pauline Epistles elective, three semester hours, and electives in direct Bible study, nine semester hours, of which at least four hours must be taken in Old Testament studies, for a total of thirty semester hours.

The following ministerial courses are also required for a major in Biblical Education: Christian Education 347, three semester hours; Church History 321, two semester hours; 323-324, six semester hours, Pastoral Studies 361-362, four semester hours; 461-462, four semester hours; 464, three semester hours; total hours, twenty-six.

Bachelor of Science in Biblical Education (with a Professional Sequence)

This major consists of: Bible — Old Testament 101, three semester hours; Bible — New Testament 102, three semester hours; Theology 230, three semester hours; 333-334, six semester hours; 331, three semester hours; Church History 323-324, six semester hours; Bible 402, three semester hours; 404, three semester hours; electives in direct Bible study, six semester hours, of which at least one course must be taken in Old Testament studies, for a total of thirty-six semester hours.

The prerequisites to all other biblical and theological courses are Bible — Old Testament 101 and Bible — New Testament 102. The sequence in which they are to be taken is Bible — Old Testament 101 and Bible — New Testament 102.

The Bachelor of Science degree in Biblical-Historical Studies is designed to offer a combination of the Biblical-Historical major with specific professional sequences. Because the program is interdisciplinary, it is under the direct supervision of the Dean of the Division of Religion.

The basic major of this program is the Biblical-Historical major. The professional sequences that may be combined with this major require a minimum of 24 semester hours of professional courses. The approved professional sequences from the Division of Religion are Christian Education, Pastoral Studies, Missions, Lay Leadership, and Pre-seminary. Other professional sequences may be approved by consultation with the respective Division Deans and Department Chairmen. Course descriptions for the professional courses are given under the respective department sections of the bulletin.

MINOR

The minor in Biblical Languages consists of: New Testament Greek 211-212, eight semester hours; New Testament Greek 311-312, six semester hours; and either Grammatical Exegesis Electives, four semester hours, or Elementary Hebrew Grammar, eight semester hours.

Official Acceptance as Major

Requirements for acceptance of a student as a major and/or minor in the Department of Biblical-Historical Studies are:

1. The completion of 58 semester hours and junior classification.
2. A 2.0 grade point average in the courses taken in the Department as well as a 2.0 overall grade point average.
3. The student who transfers 58 hours or more be officially accepted into the Department after the completion of 12 semester hours at Lee provided he has a grade point average of 2.0 in the courses taken in the Department as well as an overall 2.0 grade point average.
4. That the conduct and character of the student be generally acceptable.

THE TRANSFER STUDENT

Even though the transfer student could have acquired in another college the hours required in Bible and Theology in this Department, he is required to take Systematic Theology 333-334 and two semesters of book studies, one of which must be Romans and Galatians 402. If the student has had two semesters of Systematic Theology, he may retake it or take Theology of the Old Testament 337 and Theology of the New Testament 338 in lieu of it.



Suggested Curricula

BACHELOR OF SCIENCE IN BIBLICAL EDUCATION (with a Professional Sequence)

The following requirements must be met in order to graduate under this program:

- 1. Application for the Bachelor of Science degree in Biblical-Historical Studies with a professional sequence.
- 2. Application for admission to the department offering the professional sequence.

The following course requirements are necessary in order to graduate under this program:

- All General Education Core requirements.
- The Biblical-Historical courses listed below.
- One of the professional sequences listed below.

BIBLICAL-HISTORICAL STUDIES

Course	Hours	Course	Hours
Theology 333-334	6	Bible 404	3
Church History 323-324	6	Bible Electives	6
Bible 402	3		—
			24

RELIGION CORE

Course	Hours	Course	Hours
Bible — Old Testament 101	3	Theology 230	3
Bible — New Testament	3	Theology 331	3
			—
			12

PROFESSIONAL SEQUENCE IN CHRISTIAN EDUCATION

Course	Hours	Course	Hours
Christian Education 141	3	Christian Education 448	2
Christian Education 241 or 347	3-4	Christian Education Electives,	
Christian Education 341	3	except 345	4-6
Two of the following:			—
Christian Education 342, 441,			24
442, 445-446	5-6		

PROFESSIONAL SEQUENCE IN PASTORAL STUDIES

Course	Hours	Course	Hours
Pastoral Studies 161	2	Pastoral Studies 464	3
Pastoral Studies 261-262	4	Missions Electives	2
Pastoral Studies 461-462	4	Pastoral Studies Electives	3
Christian Education 347	3	Pastoral Studies 465	3
			—
			24

PROFESSIONAL SEQUENCE IN MISSIONS

Course	Hours	Course	Hours
Missions 252	3	Missions 352	3
Missions 254	3	Missions 451	3
Christian Education 241 or 347	3-4	Pastoral Studies 465	2-3
Missions 350	3	Missions Electives	4
			—
			24/26

PROFESSIONAL SEQUENCE IN LAY LEADERSHIP

Course	Hours	Course	Hours
Pastoral Studies 161	2	Pastoral Studies 263	3
Christian Education Electives	6	Pastoral Studies 465	3
Pastoral Studies 352	3	Missions and Church Ministries	5
Missions Electives	2		—
			24

PROFESSIONAL SEQUENCE IN PRE-SEMINARY

Course	Hours	Course	Hours
Pastoral Studies 161	2	Pastoral Studies 464	3
Pastoral Studies 261-262	4	Missions Electives	2
Pastoral Studies 462-464	4	Pastoral Studies Electives	3
Christian Education 347	3	Pastoral Studies 465	3
			—
			24

Bachelor of Arts in Biblical Education

FRESHMAN YEAR

Course	Hours
Bible 101	3
Bible 102	3
English 111-112	6
Lab Science	8
History 111, 112, 211, 212	6
Physical Education Activity	2
Electives	4
	—
	32

SOPHOMORE YEAR

Course	Hours
Literature 201, 202, 211, 212, 311, 312, 321, 322	4
*Biblical Languages	8
Theology 321	3
Christian Education 347	3
Psychology 211	3
Art 111 or Music 111 or 311	2
Sociology 211	3
Mathematics	3
Electives	4
	—
	33

JUNIOR YEAR

Course	Hours
Theology 333-334	6
Church History 323-324	6
Pastoral Studies 361, 362	4
*Biblical Languages	6
Electives in Direct Bible Study	4
Electives	6
	—
	32

SENIOR YEAR

Course	Hours
Church History 321	2
Bible 402	3
Pastoral Studies 304	4
Pastoral Studies 462	3
Electives in Pauline Epistles: Bible 404, or Bible 302 and 304 ..	3-4
Theology 331	3
Electives in Direct Bible Study	4
Electives	11
	—
	33/34

*The student who chooses a minor in Missions may take a modern language in lieu of Greek.

COURSE OFFERINGS

Bible — Old Testament

- 101. OLD TESTAMENT** **Three hours credit**
A study of the Old Testament, its translations, and historical background. This course is primarily a survey of Old Testament history and literature.
- 201. MAJOR PROPHETS** **Two hours credit**
A brief study of the life and times of the major prophets. An outline study is made of each book, with some attention given to present-day and homiletic use. Offered fall semester, odd years.
- 203. MINOR PROPHETS** **Two hours credit**
A brief study of the life and times of the minor prophets. An outline study is made of each book, with some attention given to present-day and homiletic use. Offered spring semester, even years.
- 205. THE PSALMS** **Two hours credit**
A sectional study of this Old Testament poetical book. Special attention is given to matters of background, outlining the Psalms and determining historical context and theology. The Hebrew text is consulted periodically for purposes of illustration and clarification. Offered fall semester, even years.
- 301. DEUTERONOMY** **Two hours credit**
A detailed study of Deuteronomy. Special emphasis will be given to the place of the book in the Pentateuch, the use of it by Jesus and the early Church, and the Jewish rabbinic interpretations of the book. Offered spring semester, even years.
- 303. WISDOM LITERATURE** **Two hours credit**
A study of the Old Testament books generally recognized as wisdom books: Proverbs, Ecclesiastes, and Job. Consideration will be given to the relation of these books to the Old Testament as a whole and their individual theological and ethical thrusts. Offered fall semester, odd years.
- 401. INTERTESTAMENTAL PERIOD** **Three hours credit**
A study of the history and literature of the intertestamental period leading up to the first advent of Christ. In addition to the apocryphal books, the Qumran scrolls will be read and discussed and their significance for the New Testament period considered. Spring of even years. Permission of the Instructor required for the non-Biblical Education major.

Bible — New Testament

- 102. NEW TESTAMENT SURVEY** **Three hours credit**
A study of the intertestamental period and the development of the Gospels with attention given to the life and teachings of Christ, continuing with Acts through Revelation. Special attention is given to the early-development period of the Christian church.
- 202. SYNOPTIC GOSPELS** **Three hours credit**
A course designed to look at the interrelatedness of the Gospels of Matthew, Mark and Luke. Offered fall semester, even years.
- 204. GOSPEL OF JOHN** **Two hours credit**
An expository study in which attention is given to the theological significance of the book, noting especially Christ's deity and humanity, signs, death, and resurrection. Johannine authorship is discussed and some comparisons will be made with the Synoptic Gospels. Offered spring semester, odd years.
- 206. ACTS** **Two hours credit**
A sectional study of this historical narrative, emphasizing the life of the early Church, the work of the Holy Spirit, and the life and labors of Paul. The Greek text is consulted periodically for purposes of illustration and clarification. Offered fall semester, even years.

- 302. PRISON EPISTLES** **Two hours credit**
An expository study of the Epistles to the Ephesians, Colossians, Philemon, and Philippians. Date, authorship and the occasions of the writing of these epistles are briefly considered but the major part of the course is devoted to their meaning and relevance. Offered spring semester, odd years.
- 304. PASTORAL EPISTLES** **Two hours credit**
An expository treatment of the epistles to Timothy and Titus, supplemented with appropriate exegetical material. Special attention given to the position, qualifications, and office of both the elder and the deacon. Offered fall semester, odd years.
- 306. HEBREWS** **Two hours credit**
A verse by verse study of this doctrinal Epistle; special attention is given to matters of background and outlining, with constant reference to the Old Testament structure; the Greek text is consulted periodically for purposes of illustration and clarification. Offered spring semester, even years.
- 402. ROMANS AND GALATIANS** **Three hours credit**
A comparative, expository and theological study of the epistles to the Romans and Galatians with emphasis on the cardinal Christian doctrines as formulated in these documents. A study of the influences of both Judaism and Hellenism on the cultural and religious scene in the first century A.D.
- 404. I AND II CORINTHIANS** **Three hours credit**
An expository and theological study of I and II Corinthians. Special attention given to the doctrinal and practical issues faced in the early Christian community in the Hellenistic world, taking into account the cultural and religious environment.
- 406. GENERAL EPISTLES** **Two hours credit**
An English Bible book study in I and II Peter, James, Jude, and the Johannine Epistles. Primary emphasis placed on an inductive study of the contents of each book. Offered spring semester, even years.
- 408. DANIEL AND REVELATION** **Three hours credit**
A treatment of the Books of Daniel and the Revelation of John with emphasis on the history of salvation as seen in these prophetic books. Offered fall semester, odd years.

Biblical Archaeology

- 308. PALESTINIAN TRAVEL SEMINAR** **Three hours credit**
A four-week travel-study program in Palestine to provide the student with an on-the-scene study opportunity to correlate biblical and historical materials with Palestinian sites. Prerequisites: Bible 101, 102.
- 309. INTRODUCTION TO BIBLICAL ARCHAEOLOGY** **Three hours credit**
A general survey of Bible archaeology, including purpose, methods of excavating, major sites and material finds significant to biblical content.

Biblical Languages

- 211. NEW TESTAMENT GREEK** **Four hours credit**
A basic vocabulary and grammar study of New Testament Greek with some drills in simple Greek reading. Course consists primarily of drills in vocabulary and grammar with an introduction to its use.
- 212. NEW TESTAMENT GREEK** **Four hours credit**
A continuation of Biblical Languages 211 with more attention to syntax and reading.
- 311. NEW TESTAMENT GREEK** **Three hours credit**
A continuation of Biblical Languages 212. Special attention given to regular verbs and reading, special drills in handling and identifying irregular verbs and reading drills.

- 312. NEW TESTAMENT GREEK** **Three hours credit**
A continuation of Biblical Languages 311. A course in reading New Testament Greek, beginning with the simpler portions of the New Testament and an introduction to more difficult portions of the New Testament.
- 315. ELEMENTARY HEBREW GRAMMAR** **Four hours credit**
An introduction to the Hebrew grammar of the Old Testament. Emphasis is placed on grammatical analysis and translation from English to Hebrew and from Hebrew to English. A basic knowledge of English grammar is a prerequisite.
- 316. ELEMENTARY HEBREW GRAMMAR** **Four hours credit**
A continuation of Hebrew Grammar 315, with more attention given to the reading of the Hebrew text of the Old Testament.
- 417. GRAMMATICAL EXEGESIS OF GALATIANS** **Two hours credit**
An exegetical study from the Greek, with emphasis on the grammar of the text in ascertaining its meaning.
- 418. GRAMMATICAL EXEGESIS OF JAMES** **Two hours credit**
A study of this practical epistle from the Greek text, with special attention given to matters of interpretation and elements of advanced grammar.

Church History

- 321. CHURCH OF GOD HISTORY AND POLITY** **Two hours credit**
A history of the Church of God and a scriptural study of church government with an emphasis on the organizational structure of the Church of God.
- 323. CHURCH HISTORY** **Three hours credit**
A study of the Christian Church from the apostles to the present age. Special emphasis will be given to the major reform movements of the church.
- 324. CHURCH HISTORY** **Three hours credit**
A continuation of Church History 323. Church History 323-324 may be taken toward fulfilling the history requirements in the Department of History.
- 325. RELIGIOUS MINORITIES IN THE UNITED STATES** **Three hours credit**
A historical and critical study of American religious minorities in the light of biblical teaching.

Philosophy

- 441. INTRODUCTION TO PHILOSOPHY** **Three hours credit**
A survey of the types of philosophy (the chief schools and movements) and the basic problems of philosophical thought. Emphasis placed on modern philosophical trends and their treatment of the basic quests within man.

Theology

- 230. CHRISTIAN THOUGHT** **Three hours credit**
An introduction to the general field of Christian thought with emphasis on the biblical doctrines of the Triune God, of man, of salvation, of the Church and of the Scriptures.
- 331. CHRISTIAN ETHICS** **Three hours credit**
A study of values, and their influence on social and individual behavior. Special emphasis placed on the development of Christian values, congruent with the teachings of Christ, and the application of these values to everyday living. Prerequisite: Theology 230.
- 333. SYSTEMATIC THEOLOGY** **Three hours credit**
An advanced study of Theology from a philosophical and biblical standpoint. The course consists of a study of the doctrine of God—His being and works; the doctrine of man—his original state and state of sin; and the doctrine of Christ—His person, states and offices. Limited to Biblical Education majors.



- 334. SYSTEMATIC THEOLOGY** **Three hours credit**
 A continuation of Theology 333; consisting of a study of soteriology, ecclesiology, the sacraments and eschatology. Limited to the Biblical Education majors.
- 335. PERSON AND WORK OF THE HOLY SPIRIT** **Two hours credit**
 A study of the doctrine of the Holy Spirit with emphasis on the phenomenon of glossolalia. Consideration is given to the baptism in the Spirit and its purpose; the distinction between glossolalia—as the initial physical evidence and the gift of glossolalia, and the other spiritual gifts. Offered spring semester, odd years.
- 337. THEOLOGY OF THE OLD TESTAMENT** **Two hours credit**
 An exegetical, historical study of the theology of the Old Testament, emphasizing God, man and the interrelation between the two.
- 338. THEOLOGY OF THE NEW TESTAMENT** **Two hours credit**
 An exegetical, historical study of the theology of the New Testament, with special attention given to the Pauline, Johannine, Petrine and Jewish-Christian formulations thereof.
- 433. SCIENCE AND THE BIBLE** **Two hours credit**
 A comparative study of related scientific and theological ideology with emphasis upon areas of apparent discrepancy. Through lecture, research papers and guided class discussion, an attempt is made to demonstrate the necessity and possibility of harmonizing scientific and biblical truth. Prerequisite: Biology 111 or 112.
- 434. CHRISTIAN APOLOGETICS** **Two hours credit**
 An introduction to polemical thought. Special attention given to a vindication of the cardinal doctrines of Christianity, especially revelation, theism, and the Deity of Christ. Prominent also will be discussions of modern biblical criticism and the bearing of science upon the biblical record.
- 435. CONTEMPORARY THEOLOGY** **Three hours credit**
 A study and critical appraisal of current trends in theology. Scholasticism, Pietism, Rationalism and Existentialism will receive cursory consideration as contributory forces to the present theological scene. Emphasis is placed on continental theology as it is expressed by Barth, Berkouwer, Brunner, Bultmann, Cullmann, Denny, Dodd, Forsyth, and DeChardin. Some attention given to American Theologians such as Henry, Niebuhr and Tillich.

DEPARTMENT OF CHRISTIAN EDUCATION AND CHURCH MINISTRIES

Christian Education

Missions

Pastoral Studies

J. MARTIN BALDREE, Chairman

Associate Professors Baldree and B. Odom, Assistant Professor Akhdary, and Chair of Missions Lecturer Slay

The Department of Christian Education and Church Ministries offers courses designed to prepare men and women for positions of leadership and service in church-related activities. The courses are intended to acquaint the student with both theory and practice essential in educational and church ministries. Lee College was founded to educate ministers, missionaries, and lay leaders for Christian service in the United States and abroad. This original purpose continues to be met in the curricular offerings of the department.

MAJORS

The Department of Christian Education and Church Ministries offers two majors: The Bachelor of Arts or the Bachelor of Science in **Christian Education**, and the Bachelor of Arts in **Missions**.

Bachelor of Arts in Christian Education

The Bachelor of Arts with a major in Christian Education consists of thirty hours including: Christian Education 141, three semester hours; 241, four semester hours; 341, three semester hours; 342, three semester hours; 441, three semester hours; 445-446, two semester hours; 447-448, four semester hours; and electives, eight semester hours.

Bachelor of Science in Christian Education

The Bachelor of Science with a major in Christian Education consists of thirty-two hours including: Christian Education 141, three semester hours; 241, four semester hours; 341, three semester hours; 342, three semester hours; 441, three semester hours; 445-446, two semester hours; 447-448, four semester hours; two of the following three courses: 343, three semester hours; 442, two semester hours; 443, three semester hours; and electives, four or five semester hours.

The candidate for a Bachelor of Science in Christian Education must take a minor of eighteen hours or a professional sequence of twenty-four hours in one of the following areas: Business, Education, Missions, Music, Physical Education, or Sociology; or take a thirty-hour major in Bible, Business, Elementary Education, Missions, or Music.

A student selecting a major in Christian Education must take six hours in the Department of Biblical-Historical Studies beyond the basic eighteen hours religion required of all students. The Christian Education major should take Theology 337-338.

In addition to the elective courses offered in the Department of Christian Education, the student may choose five hours from the following courses as electives toward his major: Child Psychology, Adolescent Psychology, Educational Psychology, or Social Psychology.

Bachelor of Arts in Missions

The Bachelor of Arts degree with a major in Missions is designed to provide a sequence of professional courses to prepare a student for church-related occupations outside the United States or with minority groups within the United States.

The following courses are required for the major: Bible 301, two semester hours; Christian Education 241, four semester hours; Missions 252, three semester hours; 254, three semester hours; 350, three semester hours; 352, three semester hours;

451, three semester hours; Pastoral Studies 365-465, six semester hours; and electives, three semester hours.

A student majoring in Missions will also take twenty-four hours in the Department of Biblical-Historical studies. These courses include: Bible — Old Testament 101, three semester hours; Bible — New Testament 102, three semester hours; Theology 230, three semester hours; 333-334, six semester hours or 337 and 338, four semester hours; 331, three semester hours; and electives in direct Bible study, six to eight semester hours; for a total of twenty-four semester hours.

The following supporting courses are also required for a major in Missions: Church History 321, two semester hours and Health 202, two semester hours.

The language requirement for a Bachelor of Arts degree may be met by taking either a modern foreign language or a biblical language. It is suggested that English 321-322 be taken to meet the general education requirement of literature.

MINORS

A minor in Christian Education consists of eighteen hours including Christian Education 141, three semester hours; 241, four semester hours; 341, three semester hours; 342 or 441, three semester hours; 448, two semester hours; and electives, three semester hours.

A minor in Missions is also available. Ordinarily a Missions minor accompanies a major in Biblical Education or Christian Education. A person who majors in Biblical Education and minors in Missions may elect to take a modern foreign language instead of a biblical language. It is suggested that World Literature be taken to meet the literature requirement.

Course requirements: A total of eighteen hours of approved missions courses is required for a minor in missions. It is required that all courses which are to count toward the minor be approved by the Chairman of the Department of Christian Education and Church Ministries or an advisor whom he designates.

Official Acceptance as Major

Requirements for acceptance of a student as a major and/or minor in Christian Education:

1. Profession of faith in Christ and an openly expressed interest in Christian ministries.
2. Satisfactory academic standing:
 - a. The completion of 42 semester hours, 12 hours of which must have been completed at Lee College.
 - b. The completion of Christian Education 141 and Christian Education 241.
 - c. The attainment of a 2.0 overall grade point average in all college work.
 - d. The attainment of a 2.0 average in courses taken in the Department.
3. The approval of the departmental faculty.

Requirements for acceptance of student as a major in Missions:

1. Fill out an application form for admission to the major.
2. Maintain at least a 2.0 grade point average.
3. Obtain at least a 2.0 grade point average in the courses taken for the major.

EVANGELICAL TEACHER TRAINING DIPLOMA

As a member of the Evangelical Teacher Training Association, Lee College is qualified to offer the ETTA's diploma in teacher training in church education. While the student is enrolled at Lee, he can meet requirements for the ETTA diploma as he meets his other requirements for graduation.

The ETTA diploma indicates that the holder is sufficiently proficient in Bible and Christian Education to qualify as an instructor of local church teachers in a leadership training program. It is recognized throughout the world by evangelical Christians. Over one hundred schools of higher learning and graduate seminaries belong to ETTA. The courses required for this award are: Bible, ten hours, and Christian Education, fourteen hours including the following courses: Principles of Teaching in Christian Education, Christian Education of Children or Youth, Educational Ministry of the Church or Christian Education in the Church, Missions, and Evangelism.

The student must make application for the diploma to the Chairman of the Department of Christian Education at the beginning of the semester in which he plans to graduate. The cost for the diploma is \$3.00.

Suggested Curricula

BACHELOR OF ARTS IN CHRISTIAN EDUCATION

FRESHMAN YEAR		SOPHOMORE YEAR	
Course	Hours	Course	Hours
English 111-112	6	Literature 201, 202, 211, 212, 311, 312, 321, 322	4
Bible 101-102	6	Theology 230	3
Lab Science	8	History 111, 112, 211, 212	6
Christian Education 141	3	Foreign Language	6
Art 111 or Music 111 or 311	2	Psychology 211	3
Physical Education Activity	2	Christian Education 241	4
Electives	5	Mathematics	3
—	—	Electives	3
	32	—	—
			32
JUNIOR YEAR		SENIOR YEAR	
Course	Hours	Course	Hours
Christian Education 341	3	Christian Education 441	3
Christian Education 342	3	Christian Education 445-446	2
Theology 337-338	4	Christian Education 447-448	4
Foreign Language	6	Theology 331	3
Sociology 211	3	Christian Education Electives	3
Christian Education Electives	5	Religion Electives	5
Religion Electives	3	Electives	13
Electives	6	—	—
—	—		33
	33		

BACHELOR OF SCIENCE IN CHRISTIAN EDUCATION

FRESHMAN YEAR		SOPHOMORE YEAR	
Course	Hours	Course	Hours
English 111-112	6	Literature 201, 202, 211, 212, 311, 312, 321, 322	4
Bible 101-102	6	Theology 230	3
Lab Science	8	History 111, 112, 211, 212	6
Christian Education 141	3	Psychology 211	3
Art 111 or Music 111 or 311	2	Sociology 211	3
Mathematics	3	Christian Education 241	4
Physical Education Activity	2	Professional Sequence Electives	6
Electives	2	Electives	3
—	—	—	—
	32		32

JUNIOR YEAR

Course	Hours
Christian Education 341	3
Christian Education 342	3
Theology 337-338 or 333-334	4-6
*Christian Education Electives	5
Religion Electives	3-5
Professional Sequence Electives	6
Electives	7
	—
	33

SENIOR YEAR

Course	Hours
Christian Education 441	3
Christian Education 445-446	2
Christian Education 447-448	4
Theology 331	3
Christian Education Electives	5
Religion Electives	3
Professional Sequence Electives	6
Electives	7
	—
	33

BACHELOR OF ARTS IN MISSIONS**FRESHMAN YEAR**

Course	Hours
Bible 101-102	6
English 111-112	6
Lab Science	8
History 111, 112, 211, 212	6
Missions 252	3
Physical Education Activity	2
Art 111 or Music 111 or 311	2
	—
	33

SOPHOMORE YEAR

Course	Hours
Literature 201, 202, 211, 212, 311, 312, 321, 322	4
Foreign Language	6
Theology 230	3
Christian Education 241	4
Sociology 211	3
Health 202	2
Missions 254	3
Electives	4
Mathematics	3
	—
	32

JUNIOR YEAR

Course	Hours
Psychology 211	3
Theology 333-334 or 337-338	4-6
Foreign Language	6
Missions 350	3
Missions 352	3
**Missions 365	3
Bible Electives	3-5
Electives	6
	—
	33

SENIOR YEAR

Course	Hours
Bible 301	2
Church History 321	2
Theology 431	3
Missions 451	3
**Missions 465	3
Bible Electives	6
Missions Elective	3
Electives	10
	—
	32

COURSE OFFERINGS**Christian Education****141. SURVEY OF CHRISTIAN EDUCATION****Three hours credit**

An introduction to the fundamental concepts of Christian education — Biblical foundation, historical backgrounds, basic principles, objectives, and methods. Consideration is also given to current problems, trends and vocational opportunities. Offered each semester.

*Five hours must be chosen from Christian Education 343, 442, and 443.

**Internship can be taken in the summer between the junior and senior year.



- 241. EDUCATIONAL MINISTRY OF THE CHURCH** **Four hours credit**
 A study of the basic principles and practices of organizing, administering, and supervising a balanced program of Christian education. All the educational agencies of the church will be included. The functions of the board of Christian education and the role of church workers will be considered including the work of the director of Christian education. Three lectures and two laboratory periods per week.
- 248. VACATION BIBLE SCHOOL** **Two hours credit**
 A course which will consider opportunities, plans, policies, materials, and methods of conducting a Vacation Bible School. It is planned to help the student conduct a V.B.S. during the summer. Students will prepare one complete set of V.B.S. materials.
- 321. MUSIC IN CHRISTIAN EDUCATION** **Two hours credit**
 A course designed to instruct the student in integrating music into all church activities, developing music in churches through the church music school and the multiple choir systems. Graded music is studied for use in Sunday schools, vacation Bible schools, etc.
- 341. PRINCIPLES OF TEACHING IN CHRISTIAN EDUCATION** **Three hours credit**
 The relation of the teaching-learning process to Christian education. How to study the Bible and teach it to individuals in relationship to their interests and needs. Observations and practice teaching are required.
- 342. CHRISTIAN EDUCATION OF CHILDREN** **Three hours credit**
 A study of the characteristics, interests, and needs of children under twelve years of age; emphasis on the organization, administration, methods and materials of the children's division of the church.

- 343. MULTI-SENSORY EDUCATION** **Three hours credit**
A presentation, demonstration, and discussion of various types of audio-visual methods. Preparation, application and evaluation of multi-sensory aids will be given; includes the use and care of equipment. Offered fall semester, odd years.
- 344. SOCIAL RECREATION** **Three hours credit**
A study of the qualifications of recreational leaders and of the organization and promotion of recreational activities for all age groups; emphasis on socials, crafts, and summer camp activities. Offered spring semester, odd years.
- 345. CHRISTIAN EDUCATION IN THE CHURCH** **Three hours credit**
A study of the total educational program of the local church with emphasis on organization and administration. Designed especially for the student who is not majoring in Christian education. Not open to Christian education majors. Offered each semester.
- 347. THE PASTOR AND CHRISTIAN EDUCATION** **Three hours credit**
A workshop-type course in which the organizing concept is that of the congregation as a people of God engaged in educational ministries. Consideration of local church agencies for and other means of Christian education, with emphasis on the pastor's role in the teaching ministry. In addition to theory sessions, each student will participate in a small group which will conduct educational enterprises.
- 348. LEADERSHIP RECRUITMENT AND TRAINING** **Three hours credit**
A study of basic concepts of leadership with special emphasis on volunteer leadership. A program for discovering, recruiting, and developing leaders will be surveyed, especially for leadership at the local church level.
- 441. CHRISTIAN EDUCATION OF YOUTH** **Three hours credit**
A study of the characteristics and needs of adolescents—junior high, senior high and older youth. Consideration given to the development of a sound, practical Christian education program that will win and hold young people. Emphasis placed upon preparation and presentation of youth worship services.
- 442. CHRISTIAN EDUCATION OF ADULTS** **Two hours credit**
A course to introduce students to the characteristics and expanding needs of young, middle, and older adults in a continuing program of adult Christian education. Special emphasis placed on the role of parents and the home in Christian education. Offered spring semester, even years.
- 443. HISTORY AND PHILOSOPHY OF CHRISTIAN EDUCATION** **Three hours credit**
A brief survey of the historical roots of Christian Education including Hebrew, Greek, and Roman systems. Christian education is then traced from the beginning of the Christian era through the Sunday school movement, to recent developments. Concurrently, religious and secular educational philosophies will be compared. Designed to aid students to form a biblical philosophy of Christian Education. Offered fall semester, even years. Prerequisites: Christian Education 141-241, or 345.
- 445-446. FIELD WORK IN CHRISTIAN EDUCATION** **One hour credit**
An observation and participation course in the Christian education program of a local church. Field workers are required a minimum of one hour service and one seminar hour per week. Enrollment restricted to juniors or seniors who are majoring or minoring in Christian Education.
- 447. SEMINAR IN CHRISTIAN EDUCATION** **Two hours credit**
A comprehensive survey of the field of Christian Education for the purpose of correlation and integration of the subjects of the major field. Reading, special assignments, reports, discussions, and individual research projects. Open only to seniors with majors or minors in Christian Education.
- 448. SEMINAR IN CHRISTIAN EDUCATION** **Two hours credit**
An independent study and research course which supplements and expands upon other Christian education courses according to the interests and needs of the individual students. Open only to seniors with majors or minors in Christian Education.

Missions

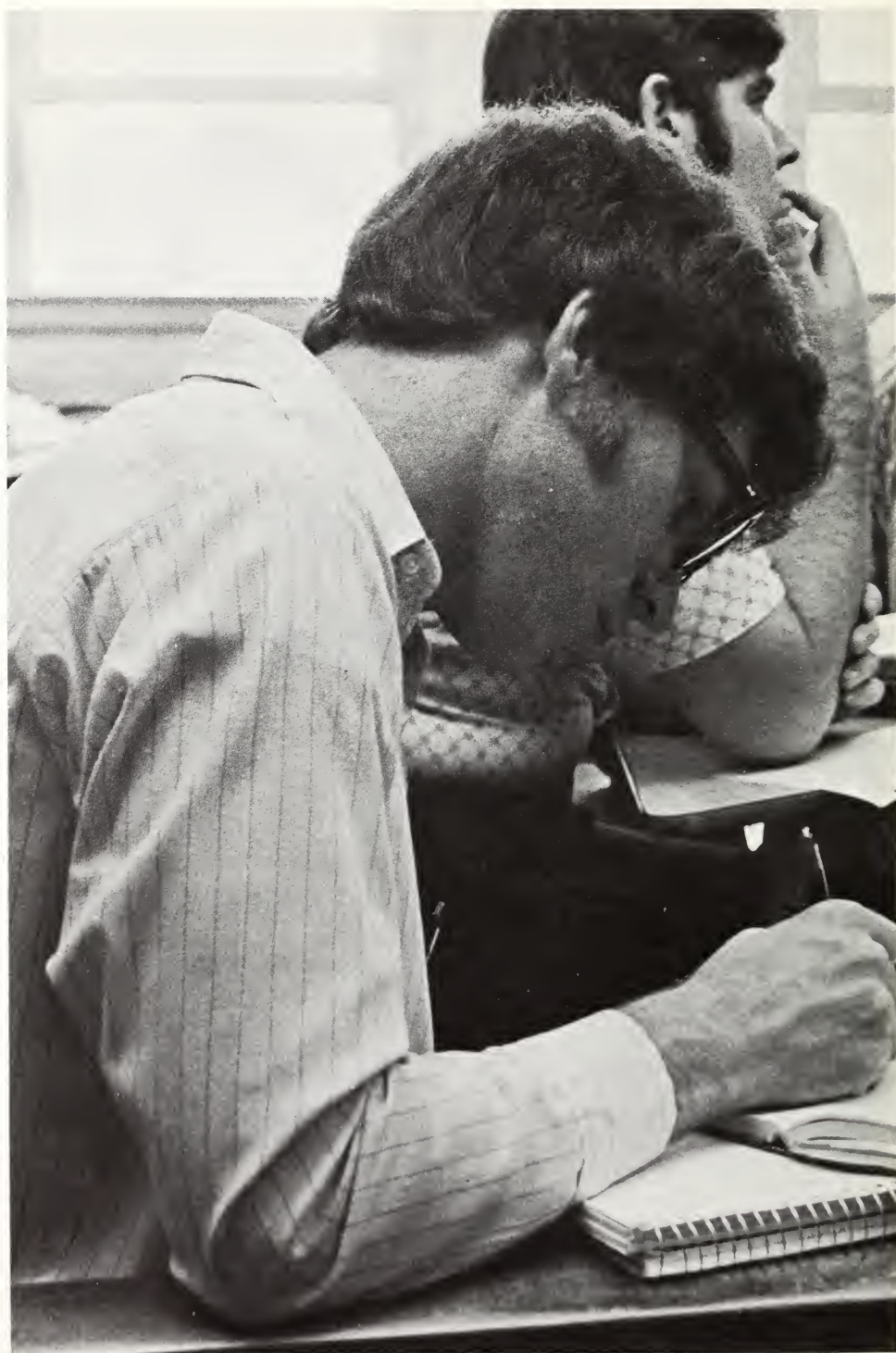
- 252. BIBLE BASIS OF MISSIONS** **Three hours credit**
An introduction to the study of missions with a stress upon what the Bible teaches about the plan of God for the propagation of the Gospel, from Genesis to Revelation.
- 254. HISTORY OF MISSIONS** **Three hours credit**
A history of Christian missions, including that of the Church of God.
- 301. ACTS** **Two hours credit**
See Bible 301.
- 350. CULTURAL ANTHROPOLOGY** **Three hours credit**
An introduction to various aspects of culture including materials, social, economic, esthetic, political, religious, and linguistic factors.
- 352. CONTEMPORARY WORLD RELIGIONS** **Three hours credit**
A study of the history and teachings of the major non-Christian religions of the world with an attempt to relate them to their cultural background.
- 451. PRINCIPLES AND PRACTICES OF MISSIONS** **Three hours credit**
A practical study of mission work, including a detailed study of the Church of God mission policies.
- 452. MISSION METHODS** **Three hours credit**
A consideration of the methods used by the Apostle Paul for the fulfillment of the Great Commission. Also a study of the modern indigenous church is made.
- 453. WORLD MISSION OUTLOOK** **One to three hours credit**
An independent research into the geography, history, and culture of the mission field the student chooses to study. May be repeated for credit. Prerequisite: Student must be majoring or minoring in missions.

Pastoral Studies

- 161. PERSONAL EVANGELISM** **Two hours credit**
A study of the basic principles of personal evangelism. Special attention is given to the particular problems confronted in personal soul-winning. Considerable Scripture memorizing is required.



- 261. INTRODUCTION TO PREACHING** **Two hours credit**
A study of the contemporary pulpit, with a special emphasis on the theology of preaching. Assigned readings, recorded sermons, and interviews with preachers, discussed and evaluated by the class, culminating in the student's preparation and delivery from an assigned text.
- 262. THE MINISTRY OF PREACHING** **Two hours credit**
A workshop in sermon construction and delivery. Special attention will be given to those elements of craftsmanship, style, and theological understanding, basic to persuasive preaching. Students will preach and participate in feedback with fellow students and the instructor.
- 263. THE CHRISTIAN LAYMAN** **Two hours credit**
A consideration of the basic role of the layman's participation in church life; the biblical and theological mandates on which such action is based; development of critical conceptions upon which relevant and realistic action by laymen can be organized.
- 351. PASTORAL PSYCHOLOGY** **Three hours credit**
Dynamic principles of personality adjustment and maladjustment as these apply to the work of the pastor. Prerequisite: Psychology 211.
- 352. THE CHURCH AND SOCIAL PROBLEMS** **Three hours credit**
A consideration of the church's role and function in the light of history and with special reference to the rapidly changing aspects of human need and social resources. Emphasis will be on the church's involvement in the emerging problems in American life. Prerequisite: Sociology 211.
- 363. VISITATION EVANGELISM** **Two hours credit**
Study of the purposes and methods of home visitation evangelism. The organization and carrying out of a plan for visitation for special evangelistic campaigns and for a year-round program. Prerequisite: Old and New Testament Surveys.
- 364. CHURCH OF GOD POLITY** **Two hours credit**
A biblical study of church government with an emphasis on the organizational structure of the Church of God.
- 365. INTERNSHIP** **Three hours credit**
A practicum in which the student has supervised field experience in evangelism, Christian education, pastoral leadership, and missions. Offered in the interim and in summer. Prerequisite: One professional course in the Religion Department or permission of the professor.
- 461. THE PASTORAL MINISTRY** **Two hours credit**
A study of a pastor's principal leadership function in the church and community. It will include a study of the practical, everyday problems faced in administering the total program of the church.
- 462. THE PASTORAL MINISTRY** **Two hours credit**
A continuation of Pastoral Studies 461. Prerequisite: Pastoral Studies 461.
- 464. PASTORAL COUNSELING** **Three hours credit**
The pastoral practice of counseling: its context, attitudinal orientation, techniques and procedures, and essential information. Prerequisite: Pastoral Studies 461, 462.
- 464L. SEMINAR IN PASTORAL COUNSELING** **One hour credit**
A workshop-seminar in pastoral counseling. Special attention given to those elements of psychological and theological understanding basic to pastoral counseling.
- 465. INTERNSHIP** **Three hours credit**
A continuation of Pastoral Studies 365. The experience is largely confined to the area of vocational choice—either Christian Education, Pastoral Studies, or Missions. Offered in the summer. Prerequisites: Pastoral Studies 365 plus twelve hours of professional courses in the Religion Division.



ADMINISTRATION

BOARD OF DIRECTORS

Ralph E. Williams, Chairman	Chattanooga, Tennessee
Garold Boatwright	Warren, Michigan
Louis H. Cross	Riverview, Michigan
Fred P. Hamilton	Seneca, South Carolina
Bill Higginbotham	Oklahoma City, Oklahoma
William A. Lawson	Albany, Georgia
Lynwood Maddox	Atlanta, Georgia
F. J. May	Louisville, Kentucky
H. B. Ramsey	Huntsville, Alabama
Philemon Roberts	Tampa, Florida
Bill Squires	Charlotte, North Carolina
W. Paul Stallings	Grosse Pointe Park, Michigan

ADMINISTRATIVE COUNCIL

Charles W. Conn, Litt.D.

President

Litt.D., Lee College

Delton L. Alford, B.M., M.M.E., Ph.D.

Dean of Division of Arts and Sciences

B.M., University of Chattanooga; M.M.E., Ph.D., Florida State University

Hubert P. Black, B.S., M.Ed., Ed.D.

Dean of Division of Education

B.S., Jacksonville State University; M.Ed., University of Chattanooga

Ed.D., Post Doctoral Studies, The University of Tennessee

Stanley Butler, B.S., M.A., Ed.S., Litt.D.

Dean of Admissions and Records

B.S., Jacksonville State University; M.A., Ed.S., George Peabody College

Litt.D., Lee College

O. Wayne Chambers, B.A., M.S.

Director of Development

B.A., Lee College; M.S., The University of Tennessee

Paul Duncan, B.A., M.S.S.W.

Dean of Students

B.A., Mississippi State University

M.S.S.W., The University of Tennessee

R. Hollis Gause, Jr., A.B., M.Div. M.A., Litt.D.

Dean of the College and

Dean of Division of Religion

A.B., Presbyterian College; M.Div., Columbia Theological Seminary

Litt.D., Lee College; M.A., Candidate for Ph.D., Emory University

David L. Lemons

Associate Director of Development

David M. Painter, B.S., M.B.A.

Director of Financial Affairs

B.S., Tennessee Wesleyan College

M.B.A., Middle Tennessee State University

ACADEMIC COUNCIL

R. Hollis Gause

Dean of the College and Dean of Division of Religion

Delton L. Alford

Dean of Division of Arts and Sciences

Hubert P. Black

Dean of Division of Education

Stanley Butler

Dean of Admissions and Records

HEAD LIBRARIAN

Le Moyne Swiger, B.A., M.A.

B.A., University of Chattanooga; M.A., George Peabody College

DEPARTMENT CHAIRMEN

- Delton L. Alford, B.M., M.M.E., Ph.D.
Chairman of Department of Music and Fine Arts
B.M., M.M.E., Ph.D., Florida State University
- French L. Arrington, B.A., M.Div., Th.M.
Chairman of Department of Biblical-Historical Studies
B.A., University of Chattanooga
M.Div., Th.M., Columbia Theological Seminary
Candidate for Ph.D., St. Louis University
- J. Martin Baldree, A.B., M.R.E.
Chairman of Department of Christian Education and Church Ministries
A.B., Asbury College; M.R.E., Southwestern Baptist Theological Seminary
Candidate for Ed.D., Southern Baptist Theological Seminary
- Charles R. Beach, B.S., M.A.
Chairman of Department of Languages
B.S., M.A., The University of Tennessee
- Jimmy W. Bilbo, B.A., M.A., Ph.D.
Chairman of Department of Secondary Education and Physical Education
B.A., Lee College; M.A., George Peabody College for Teachers
Ph.D., University of Southern Mississippi
- Myrtle Fleming, B.S., M.S., Ph.D.
Chairman of Department of Natural Sciences
B.S., East Tennessee State College; M.S., The University of Tennessee
Ph.D., The University of Georgia
- Vernon F. Harmeson, B.S., M.Ed., Ed.D.
Chairman of Department of Elementary Education
B.S., Minot State College; M.Ed., Ed.D., University of North Dakota
- Al L. Hartgraves, B.S., M.S., C.P.A.
Chairman of Department of Business
B.S., M.Acct., University of South Carolina; C.P.A., Tennessee
Candidate for Ph.D., Georgia State University
- Ollie J. Lee, A.B., Ph.D.
Chairman of Department of Behavioral and Social Sciences
A.B., Berea College; Ph.D., University of Pittsburgh

ADMINISTRATIVE STAFF

- Gertrude Aldrich, B.A., M.A.Dean of Women
- Evaline Echols, B.S.Administrative Assistant
- Honette Echols, B.S., M.A., Ed.S. . Director of Alumni, Placement and Public Relations
- Jessie FrazierActing Director of Student Aid
- Earl J. Gilbert, B.A., M.A., Ed.D. Director of Counseling and Testing
- Wanda Griffith, B.S.Registrar
- Dale R. Hughes, B.A., M.S.Athletic Director
- Urline Steele, A.A., R.N.Director of Health Services
- W. Edwin Tull, B.A.Director of Christian Service
- Claude Warren, B.S.Comptroller



THE FACULTY OF THE COLLEGE

- Faheem B. Akhdary (1969)Assistant Professor of Christian Education
 A.B., Assiut College (Egypt)
 B.D., Evangelical Theological Seminary (Egypt)
 M.Th., Asbury Seminary
 Ph.D., Boston University
- Delton L. Alford (1962) Professor of Music
 B.M., University of Chattanooga
 M.M.E., Ph.D., Florida State University
- Frances Arrington (1953-57; 1964-71; 1973)Instructor and Assistant Librarian
 B.S., Jacksonville State College
 M.A., Peabody College for Teachers
- French L. Arrington (1964)Associate Professor of New Testament Greek
 B.A., University of Chattanooga
 M.Div., Th.M., Columbia Theological Seminary
 Candidate for Ph.D., St. Louis University
- Donald S. AultmanAssociate Professor of Psychology
 B.A., Samford University
 Ed.D., The University of Tennessee
- J. Martin Baldree (1946-48, 1961) Associate Professor of Christian Education
 A.B., Asbury College
 M.R.E., Southwestern Baptist Theological Seminary
 Candidate for Ed.D., Southern Baptist Theological Seminary
- Charles R. Beach (1954) Professor of Romance Languages
 B.S., M.A., The University of Tennessee
- Lois U. Beach (1944) Professor of Chemistry
 B.S., M.S., The University of Tennessee
- James M. Beaty (1967) Associate Professor of New Testament
 B.A., Atlantic Christian College
 M.Div., Vanderbilt Divinity School
 Ph.D., Vanderbilt University
- Jimmy W. Bilbo (1961)Professor of Education
 B.A., Lee College
 M.A., George Peabody College for Teachers
 Ph.D., University of Southern Mississippi
- David Black (1973)Instructor of Education
 B.S., Lee College
 M.S., University of Tennessee
- Hubert P. Black (1954)Professor of Education and Philosophy
 B.S., Jacksonville State University
 M.Ed., University of Chattanooga
 Ed.D., The University of Tennessee
 Post Doctoral Studies, The University of Tennessee

- Donald N. Bowdle (1962) Professor of History and Religion
 B.A., Lee College
 M.A., Ph.D., Bob Jones University
 Th.M., Princeton Theological Seminary
 Th.D., Union Theological Seminary in Virginia
- *Jimmy W. Burns (1967) Assistant Professor of Music
 B.C.M., Lee College
 M.C.M., Southwestern Baptist Theological Seminary
- Stanley Butler (1953) Professor of Education
 B.S., Jacksonville State University
 M.A., Ed.S., George Peabody College for Teachers
 Litt.D., Lee College
- Eugene Christenbury (1953-57, 1967) Associate Professor of Education
 B.A., M.A., George Peabody College for Teachers
 Ed.D., The University of Tennessee
 Additional graduate work: Arizona State University, Vanderbilt
 School of Religion, Northern Baptist Seminary, Central Baptist
 Seminary, Temple Baptist Seminary
- Charles Paul Conn (1970) Instructor of Psychology
 B.A., Lee College
 M.A., Candidate for Ph.D., Emory University
- Kathy Kay Cullers (1973) Instructor of Music
 B.A., College of William and Mary
 M.M., College-Conservatory of Music, University of Cincinnati
- Clifford Dennison (1955-61, 1965) Associate Professor of Science Education
 A.B., M.A., Marshall College
 Ed.D., University of Florida
- Carolyn Dirksen (1968) Assistant Professor of English
 B.S., M.A., Northern Arizona University
- Murl Dirksen (1972) Instructor of Sociology
 B.A., M.A.T., University of Tennessee at Chattanooga
- Paul Duncan (1970) Assistant Professor of Sociology
 B.A., Mississippi State University
 M.S.S.W., The University of Tennessee
- Honette Echols (1961) Associate Professor of Education
 B.S., Tennessee Wesleyan College
 M.A., Ed.S., George Peabody College for Teachers
- Lucille Vance Elliott (1952-55, 1962) Associate Professor of Business Education
 B.A., Fairmont State College
 M.A., George Peabody College for Teachers
- Winston Elliott (1953-55, 1962) Associate Professor of Christian Education
 and Pentecostal Research Librarian
 A.B., University of Denver
 M.A., George Peabody College for Teachers
 Ed.D., The University of Tennessee

*On leave

- Myrtle Fleming (1950-54, 1968) Professor of Zoology
 B.S., East Tennessee State College
 M.S., The University of Tennessee
 Ph.D., The University of Georgia
- R. Hollis Gause, Jr. (1947) Professor of Theology
 A.B., Presbyterian College
 M.Div., Columbia Theological Seminary
 Litt.D., Lee College
 M.A., Candidate for Ph.D., Emory University
- Earl J. Gilbert (1964) Associate Professor of Psychology
 B.A., Davis and Elkins College
 M.A., West Virginia University
 Ed.D., The University of Tennessee
- Robert Griffith (1970) Assistant Professor of Mathematics
 B.A., Tennessee Wesleyan College
 M.M., The University of Tennessee
- Bertha Gugler (1964) Assistant Professor of Music
 B.M., Belmont College
 M.M., University of Miami
 Additional graduate study, George Peabody College for Teachers and
 Memphis State University
- Vernon F. Harmeson (1971) Assistant Professor of Education
 B.S., Minot State College
 M.Ed., Ed.D., University of North Dakota
- Ronald Harris (1966) Assistant Professor of Science Education
 B.S., East Carolina College
 M.A.T., University of North Carolina
- Al L. Hartgraves (1968) Assistant Professor of Business
 B.S., M.Acct., University of South Carolina
 C.P.A., Tennessee
 Candidate for Ph.D., Georgia State University
- David Horton (1969) Assistant Professor of Music
 B.M.E., University of Southern Mississippi
 Candidate for Ph.D., George Peabody College for Teachers
- Dale Hughes (1964) Assistant Professor of Physical Education
 B.A., Lee College
 M.S., The University of Tennessee
- Robert Humbertson (1949-58, 1964) Associate Professor of Speech
 A.B., University of Maryland
 M.A., Candidate for Ph.D., Ohio State University
- Betty Jordan (1968) Assistant Professor of English Education
 B.S., Tennessee Wesleyan College
 M.Ed., University of Chattanooga
- Ollie J. Lee (1967) Professor of Sociology
 A.B., Berea College
 Ph.D., University of Pittsburgh

- Jerry H. Long (1973)Instructor of Music
 B.M.E., Lee College
 M.M.E., Florida State University
- Barbara McCullough (1969).....Assistant Professor and Research Librarian
 B.S., Shippensburg State College
 M.S.L.S., Drexel Institute of Technology
- Roland McDaniel (1964) Associate Professor of Mathematics
 B.S., University of Alabama
 M.Div., Emory University
 M.S., Ed.D., The University of Tennessee
- J. L. McPherson (1969) Associate Professor of Chemistry
 B.S., Georgia Institute of Technology
 M.A., University of Texas
 Ph.D., The Ohio State University
- Roosevelt Miller (1952) Assistant Professor of Music
 B.M., University of Chattanooga
 M.A., Bob Jones University
- Mabel Morehead (1952-58, 1966) Associate Professor of Education
 B.S., University of Tampa
 M.A., The University of Alabama
- Philip Morehead (1966)Assistant Professor of Music
 B.M., University of Chattanooga
 M.M., The University of Tennessee
- Robert O'Bannon (1963-64, 1967) Associate Professor of Biology
 B.S., East Tennessee State University
 M.S., Ph.D., University of Florida
- Beatrice Odom (1951) Associate Professor of Christian Education
 B.A., Bob Jones University
 M.A., George Peabody College for Teachers
- Elmer Odom (1950)Associate Professor of Religion and History
 B.A., Bob Jones University
 M.A., George Peabody College for Teachers
- Margaret Pitts (1973)Assistant Professor of English
 A.B.J., M.Ed., Candidate for Ed.D., The University of Georgia
- Judye Rasmussen (1970)Assistant Professor of Physical Education
 B.S., M.A., University of Alabama
- Morris P. Riggs (1964)Associate Professor of Science Education
 B.A., M.A., George Peabody College for Teachers
 Ed.D., The University of Tennessee
- Donald D. Rowe (1964)Associate Professor of Political Science
 B.B.A., M.A., J.D., University of Miami
- Thomas Russell (1971)Instructor of Music
 B.M.E., Lee College
 M.M., University of South Florida

- John Simmons (1971)Instructor of Art
 B.A., Berea College
 M.A., Louisiana State University
- John Sims (1971) Instructor in History and Humanities
 B.A., Lee College, Roosevelt University
 M.A., Florida State University
 Candidate for Ph.D., Florida State University
- James L. Slay (1970)Visiting Lecturer in the Chair of World Missions
 and Instructor of Psychology
 B.S., M.Ed., University of Chattanooga
- Kearney I. Smith (1972) Assistant Professor of English
 B.A., M.A., University of North Carolina
 Ph.D., The University of Georgia
- William R. Snell (1970)Assistant Professor of History
 B.S., M.A., Samford University
 B.D., Th.M., Southern Baptist Theological Seminary
 Ph.D., University of Alabama
- Le Moynes Swiger (1959)Associate Professor and Head Librarian
 B.A., University of Chattanooga
 M.A.L.S., George Peabody College for Teachers
- Helen Symes (1949)Associate Professor of Education
 B.S., M.Ed., University of Chattanooga
- Marvin Taylor (1970) Assistant Professor of Language
 B.A., Shorter College
 M.A., University of Georgia
 Ph.D., University of Kentucky
- Roland Vines (1971)Assistant Professor of Physical Education
 B.S., M.A., George Peabody College for Teachers
 Ed.D., Louisiana State University
- *Sabord Woods (1966-68, 1969)Assistant Professor of English
 B.A., M.A., Georgia Southern College
 Additional graduate work, The University of Tennessee

FACULTY EMERITUS

- Nina Edge Driggers
 Professor Emeritus of English
- Dora P. Meyers
 Professor Emeritus of Psychology
- Avis Swiger
 Professor Emeritus of Missions

*On leave



AUXILIARY PERSONNEL

Myrtle Ayers	Resident Supervisor
Ruth Baker	Assistant Manager of Snack Shop
Betty Baldree	Receptionist
Arless Balinger	Security
Bill Balzano	Resident Supervisor
Elveida Bauer	Secretary to Director of Financial Affairs
Maurice Bauer	Maintenance
Peggy Jane Bell	Secretary to Dean of the College
Mary Blalock	Secretary to Dean of Admissions
J. F. Bosson	Food Services Director
Sybil Butler	Bookkeeper
Herbert Cannon	Custodial Services Supervisor
Ed Coleman	Maintenance
Jeanette Dennison	Finance Clerk
William F. Dillon	Maintenance
Murl Dirksen	Resident Supervisor
Otha W. Dupree	Security
Jim Dutton	Chief Security
Wade Easom	Resident Supervisor
Scharlene Ellis	Library Circulation Assistant
Mike Errington	Resident Supervisor
Nelda George	Resident Supervisor
Grace Golden	Postmistress
Mary Harris	Secretary to Development Director
Rick Hicks	Night Library Assistant
Nora Hitte	Assistant Postmistress
Doretta Holland	Resident Supervisor
Nora Hollifield	Secretary to Librarian
Annis Horne	Secretary to Dean of Education
Grady Hurst	Maintenance
Robert Jenkins	Resident Supervisor
Gloria Johnson	Records Clerk
Linda Johnson	Bookkeeper — NDSL
Betty McCoy	Library Processing Assistant
Cleone McLain	Library Cataloging Assistant
Polly Miller	Bookkeeper
Patti Moore	Resident Supervisor
Volena Moser	Resident Supervisor
Darlene Odom	Secretary to Dean of Religion
Marge Pack	Library Typist
Arthur Pressley	Maintenance Supervisor
Sandra Rhodes	Secretary to Acting Director of Student Aid
Lavenda Rose	Secretary to Dean of Students
Veva Rose	Secretary to Dean of Arts and Sciences
Jan Snell	Library Filing Clerk
Patty Storey	Secretary to Director of Counseling and Testing
Mary Trenum	Secretary to Director of Alumni, Placement, and Public Relations
Doris Tull	Library Reference Assistant
David Walker	Director of Veterans Affairs
Luther Walton	Maintenance

ALUMNI ASSOCIATION

Officers

Honette Echols, Executive Director
Bob Pace, President
Dudley Pyeatt, Vice-President
Dennis McGuire, Secretary
Junus Fulbright, Board Member
J. David Stevens, Board Member
Charles W. Conn, President, Lee College
O. Wayne Chambers, Development Director

The Lee College Alumni Association is composed of over ten thousand alumni in state chapter organizations. Finances for operation are donated by interested alumni and steadily increasing receipts indicate a healthy and promising interest in the school's future.

The Association is governed by an Alumni Council made up of three officers and two board members, one of whom is the college president. A Director of Alumni Affairs is employed to implement and coordinate annual alumni programs. In addition to implementing the alumni program the Director functions as the Director of Public Relations and Placement. The President and Lee College Development Director sit with the Alumni Council in an advisory capacity. These administrators, except for the two advisors, are elected biennially at the Fall Homecoming which takes place on Thanksgiving Day.

In 1958, Lee College Alumni launched the Avis Swiger Student Loan Fund now valued at more than \$60,000. The fund is administered by the Director of Student Aid.

Increasing educational costs have forced Alumni to consider methods for better coordinating chapter activities. Special attention is being given local chapters. These groups, free to meet regularly and unhampered by distance barriers, have already proven successful. Employment of a full-time Director of Alumni Affairs aims toward a goal of many local groups, all working and contributing annually their fair share toward institutional growth.

The Alumni Association structures its activities around two cornerstones: an educational institution is obligated to pursue and, in so far as possible, inform its graduates on recent developments in the educational, professional and business world; the conscientious alumni desire this contact, appreciate it, and sincerely wish to repay a portion of the debt owed their Alma Mater.

DISTINGUISHED ALUMNUS AWARD

1960	Charles W. Conn
1961	James A. Cross
1962	J. H. Walker, Sr.
1963	R. E. Hamilton
1964	Charles R. Beach
1965	James A. Stephens
1966	Paul H. Walker
1967	David Lemons
1968	O. Wayne Chambers
1969	W. C. Byrd
1970	W. E. Johnson
1971	Dora P. Myers
1972	Ray H. Hughes, Sr.
1973	J. H. Walker, Jr.

INDEX

A

ACT Program	12
Absences	34
Academic	
Advisement	27
Calendar	134
Clubs	25
Continuance and Standing	35
Council	27
Programs	31
Requirements	
Advanced Standing	12
Financial Program	18
Honors Program	36
Accounting	51
Accreditation	5
Activity Fee	14
Adjustment of Accounts	17
Administration	119
Admissions	11
Academic Requirements	11
Advanced Placement	12
Application Fee	11
Early Admission	12
GED Tests	12
International Students	12
Nonmatriculated Students	13
Readmission	35
Requirements and Procedure	11
Special Student	13
Test Requirements	12
Transfer of Credit	13
Transfer Student	13
Advanced Placement	12
Adviser	27
Aid, Financial	18
Alumni Association	130
Apartments	28
Art	68
Arts and Sciences, Division of	39
Athletics	24
Attendance and Withdrawal	34
Auxiliary Personnel	129

B

Baccalaureate Degrees	31
Academic Requirements	31
General Education Core	32
Bible Courses	106
Biological Science Courses	83
Board of Directors	119
Business Courses	56
Business Department	51

C

Campus Facilities	8
Calendar	134

Change of Schedule	34
Chapel Services	23
Chemistry Courses	85
Christian Education Courses	114
Class Loads	34
Classification of Students	35
Clubs	25
Academic	25
Religious	26
Social	26
Conduct of Students	29
Convocation — Fall and Spring	23
Correspondence	35
Correspondence, Directory of	IBC
Costs	14
Counseling	27
Course Substitutions	36
Courses of Instruction	31
Behavioral Sciences	40
Psychology	48
Sociology	49
Biological Sciences	77
Biology	83
Biblical-Historical Studies	101
Bible	106
Biblical Languages	107
Theology	108
Business	51
Accounting	53
General Business	53
Office Administration	54
Two-Year Programs	52, 55
Christian Education	110
Missions	115
Pastoral Studies	115
Education	89
Elementary Education	91
Health and Physical Education ...	94, 99
Secondary Education	97
Student Teaching Program	90
History and Social Studies	46
Economics	46
Geography	46
Political Science	48
Languages	58
English	60
French	61
German	61
Spanish	61
Speech	66
Music	68
Applied Music	72
Art	72
Church Music	73
Music Education	73
Music History	74
Music Organizations	74
Music Theory	76

Sciences	77	College Work Study Program	20
Chemistry	85	Loans	19
Mathematics	86	Scholarships and Grants	18
Physics	88	Fine Arts Series	24
D		Foreign Languages	58
Dean's List	35	Foreign Student Affairs	12
Deferred Payment Plan	15, 17	French Courses	63
Degrees Offered and		G	
Requirements	31	GED Tests	12
Bachelor of Arts	31	General Curricular Information	31
Bachelor of Music Education	31	General Education Requirements	32
Bachelor of Science	31	German Courses	65
Departments Behavioral and		Government, Student	25
Social Sciences	40	Grade Point Average	35
Biblical-Historical Studies	101	Grades	34
Business	51	Grading System	34
Christian Education and		Graduation Requirements	37
Church Ministries	110	Graduation With Honors	36
Elementary Education	91	Grants, Educational Opportunity	19
Languages	58	Greek Courses	109
Music and Fine Arts	68	Guaranteed Loan Program	20
Natural Science	77	Guidance	27
Secondary Education		Guidance Program	27
and Physical Education	94	H	
Department Chairmen	121	Health Insurance	14
Directory of Correspondence	IBC	Health Services	27
Division Deans	39, 89, 101	Hebrew Courses	108
Dormitories	28	High School Record	11
Dropping Courses	34	Historical Sketch	6
E		History Courses	40
Early Admission	12	Honor Scholarships	18
Economics Courses	46	Honor Societies	25
Educational Opportunity Grants	19	Honors List	36
Electives	34	Hospital Insurance	14
Elementary Education	91	Hours Required, Degrees	31
Employment, Student	20	Housing Facilities	28
English Courses	62	I	
Entrance Requirements	11	Identification Cards	28
Expenses per semester	14	Incomplete Grades	34
Fees	14	Installment Payments	17
Identification Cards	28	Insurance, Health	14
Payment of Accounts	16, 17	Intercollegiate Athletics	24
Refunds	15, 17	Intramural Athletics	24
Room and Board	14	J	
Room Reservations	11	Journalism Courses	62
F		Junior English Examination	36
Faculty	123	L	
Family Housing	28	Language Requirements	58
Fees	14	Late Registration Fees	16
Application	11	Literature Courses	62
Health Insurance	14	Living Regulations	28
Installment Payments	17	Load	34
Late Registration	16	Loans	19
Tuition	14	Location	3
Financial Aid	18		

M			
Major Requirements	33, 41, 51, 58	Reporting of Grades	34
Majors	40	Residence Halls	28
Mathematics Courses	86	Men's	28
Maximum and Minimum Work		Women's	28
Loads	34	Room and Board	14
Medical Form	11	Deposits	11
Minors	34	Expenses	14
Missions	115	Refunds	17
Music		Reservations	28
Activities	25		
Courses	73	S	
Festivals	24	Scholarships	18
Instructional Fees	15	Scholastic Standards	33
Scholarships	18	Secondary Education	97
N		Senior Classification	35
National Defense Student Loans	19	Senior Recital	72
Natural Science Courses	77	Settlement of Accounts	16
Nonmatriculated Student	13	Social-Service Clubs	26
Normal Load	34	Social Life	24
O		Social Science Courses	41
Objectives	6	Sociology Courses	41
Office Administration Courses	56	Spanish Courses	65
Organizations		Special Fees	15
Religious	26	Special Students	13
Student	25	Spiritual Life	23
P		Standing, Academic and	
Parking	28	Continuance	35
Part-time Student	16	Student	
Pastoral Studies	115	Activities	23
Payment of Accounts	17	Aid	18
Philosophy Courses	108	Conduct	29
Physical Education Courses	99	Council	25
Physical Plant	8	Government	25
Physics Courses	88	Life	23
Placement, Advanced	35	Organizations	25
Placement Office	27	Publications	26
Probation, Academic	35	Teaching	90
Proficiency Examinations	35	Summer School	15, 134
Psychology Courses	40	Sunday Services	23
Publications, Student	26		
Purposes of College	5	T	
Q		Teacher Education Program	89
Quality Points	35	Testing and Counseling	27
R		TOEFL Exam	12
Readmission	35	Transcript Fee	37
Recitals	72	Transfer of Credits	13
Recreation	23	Transfer Students	13
Reference Forms	11	Tuition	14
Registration Fees	14		
Religion Core	33	V	
Religious Clubs	26	Veterans and Children of	
Religious Position	5	Veterans	13
Refund Policy	17	W	
Repeating Courses	36	Women's Residence Halls	28
		Work Scholarships	20
		Work-Study Program	20
		Z	
		Zoology Courses	84

SCHOOL CALENDAR

First Semester 1974

August 29-September 2	Freshman Orientation
September 2	Freshman Advising
September 2	Registration for pre-registered students
September 3	Registration for new students
September 4	Classes begin
September 5	Formal Opening
September 13	Last day a student may register or add a class
September 20	Last day to drop a class with a grade of W
October 13-20	Fall Convocation
October 18	Last day for professional education "block course"
October 23	Long weekend begins after classes, including night classes
October 29	Classes resume at 8:00 a.m.
November 1	Last day to apply for admission to Teacher Education program and/or Student Teaching for second semester
November 5	Junior English Exam
November 12-15	Pre-registration for second semester
November 28	Thanksgiving (Chapel required)
December 13	Last day of classes
December 16-20	Final Exams (including evening classes)

Second Semester 1975

January 13	Registration for pre-registered students
January 14	Registration for new students
January 15	Classes begin
January 24	Last day a student may register or add a class
January 31	Last day to drop a class with a grade of W
February 10, 12, 14	Heritage Week
February 28	Last day for professional education "block course"
March 16-23	Spring Convocation
March 17	URE Examination
March 21	Easter Holidays begin after classes, including night classes
April 1	Last day to apply for admission to Teacher Education program and / or Student Teaching for first semester
April 1	Classes resume at 8:00 a.m.
April 19	College Day
April 22-25	Pre-registration for fall semester
April 26	Senior Banquet
May 2	Last day of classes
May 4	Honors Night
May 5-9	Final exams (including evening classes)
May 11	Baccalaureate — 10:30 a.m.
May 11	Commencement — 6:00 p.m.

Summer Sessions 1975

June 3	Registration, First Session
June 4	Classes begin
July 9	Final exams
July 10	Registration, Classes begin
August 15	Commencement

1974

S M T W T F S

JANUARY

1 2 3 4 5
6 7 8 9 10 11 12
13 14 15 16 17 18 19
20 21 22 23 24 25 26
27 28 29 30 31

FEBRUARY

1 2
3 4 5 6 7 8 9
10 11 12 13 14 15 16
17 18 19 20 21 22 23
24 25 26 27 28

MARCH

1 2
3 4 5 6 7 8 9
10 11 12 13 14 15 16
17 18 19 20 21 22 23
24 25 26 27 28 29 30
31

S M T W T F S

APRIL

1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30

MAY

1 2 3 4
5 6 7 8 9 10 11
12 13 14 15 16 17 18
19 20 21 22 23 24 25
26 27 28 29 30 31

JUNE

1
2 3 4 5 6 7 8
9 10 11 12 13 14 15
16 17 18 19 20 21 22
23 24 25 26 27 28 29
30

S M T W T F S

JULY

1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30 31

AUGUST

1 2 3
4 5 6 7 8 9 10
11 12 13 14 15 16 17
18 19 20 21 22 23 24
25 26 27 28 29 30 31

SEPTEMBER

1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30

S M T W T F S

OCTOBER

1 2 3 4 5
6 7 8 9 10 11 12
13 14 15 16 17 18 19
20 21 22 23 24 25 26
27 28 29 30 31

NOVEMBER

1 2
3 4 5 6 7 8 9
10 11 12 13 14 15 16
17 18 19 20 21 22 23
24 25 26 27 28 29 30

DECEMBER

1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30 31

1975

S M T W T F S

JANUARY

1 2 3 4
5 6 7 8 9 10 11
12 13 14 15 16 17 18
19 20 21 22 23 24 25
26 27 28 29 30 31

FEBRUARY

1
2 3 4 5 6 7 8
9 10 11 12 13 14 15
16 17 18 19 20 21 22
23 24 25 26 27 28

MARCH

1
2 3 4 5 6 7 8
9 10 11 12 13 14 15
16 17 18 19 20 21 22
23 24 25 26 27 28 29
30 31

S M T W T F S

APRIL

1 2 3 4 5
6 7 8 9 10 11 12
13 14 15 16 17 18 19
20 21 22 23 24 25 26
27 28 29 30

MAY

1 2 3
4 5 6 7 8 9 10
11 12 13 14 15 16 17
18 19 20 21 22 23 24
25 26 27 28 29 30 31

JUNE

1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30

S M T W T F S

JULY

1 2 3 4 5
6 7 8 9 10 11 12
13 14 15 16 17 18 19
20 21 22 23 24 25 26
27 28 29 30 31

AUGUST

1 2
3 4 5 6 7 8 9
10 11 12 13 14 15 16
17 18 19 20 21 22 23
24 25 26 27 28 29 30
31

SEPTEMBER

1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30

S M T W T F S

OCTOBER

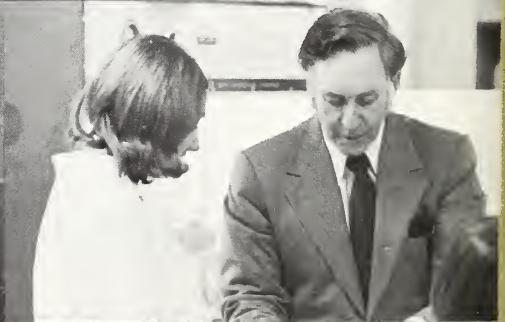
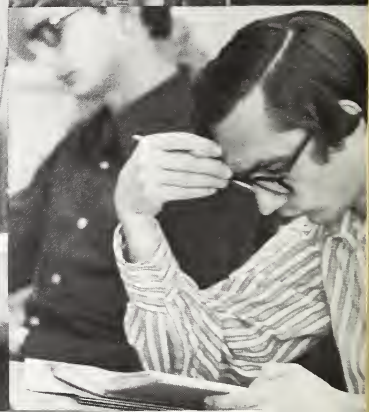
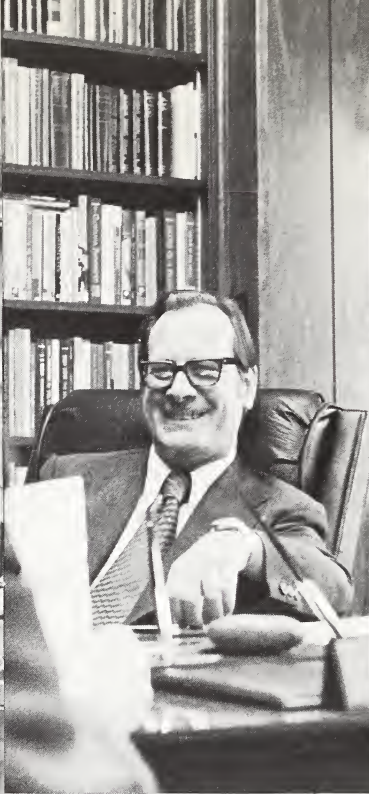
1 2 3 4
5 6 7 8 9 10 11
12 13 14 15 16 17 18
19 20 21 22 23 24 25
26 27 28 29 30 31

NOVEMBER

1
2 3 4 5 6 7 8
9 10 11 12 13 14 15
16 17 18 19 20 21 22
23 24 25 26 27 28 29
30

DECEMBER

1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30 31





A

[illegible]

Demco, Inc. 38-293



LEE
COLLEGE

CLEVELAND, TENNESSEE 37311